

**City of Lafayette**  
**City Council Meeting Minutes**  
**December 11, 2014 at 6:30 p.m.**

1. **CALL TO ORDER:** Mayor Heisler called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Heisler led the flag salute.
3. **ROLL CALL:** Preston Polasek, City Administrator called the roll.  
*Present:* Chris Heisler, Mark Joy, Marie Sproul, Larry Pritchett, Doug Cook, Chris Pagella (late)  
*Absent:* Chris Harper (excused)  
*City Staff Present:* Preston Polasek, City Administrator; Terry Lucich, Fire Chief  
*Others:* Allen Springer, County Commissioner; Jackie Lang, Waste Management; Leah Harper, Dan Forster, Doreen VanTyne
4. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE:**  
There was no representative from the Sheriff's Office at the meeting. The Council reviewed the report and there were no questions.
5. **PRESENTATIONS:**
  - a. **Public Service Award for former City Councilor, Matthew Smith.**  
Mayor Heisler presented a Public Service Award to Matthew Smith, thanking him for his 10 years of service to the citizens of Lafayette and the City as a City Council member.
  - b. **Jackie Lang, Community Relations Manager, Waste Management-Riverbend.** *(This item was postponed until arrival of presenter at 6:47pm)*  
YC Commissioner Allen Springer provided information on economic development. He stated that Yamhill County has tried to focus more clearly on the \$250,000 received in lottery money each year, using it to energize businesses. He discussed some of the features of the County and region that they are focusing on to draw new businesses to the area, such as natural resources and public infrastructure, including the Highway 99W bypass, and establishing enterprise zones for 2016. Commissioner Springer commented on economic development grants that are available; there are strategic investment funds and small grant funds. He discussed the criteria for applying for these grants, which come from the lottery funds.  
  
Jackie Lang, Community Relations Manager with Waste Management, presented information on the 'Green for Growth' economic development grant that WM is making available to cities in Yamhill County. She stated that this is a community partnership program which raised \$150,000 to be used within the County, \$15,000 for each city. She discussed the criteria and grant application process, which should be completed in January. There was discussion on uses for the City, such as the downtown development standards.  
  
Ms. Lang discussed the Riverbend Landfill Master Plan, which was developed through discussions with communities in the County over the last 3 years. She said there are 3 components to the plan: a smaller landfill, green technology and the community partnership project. The landfill expansion has been reduced to 37 acres from 98, and would reach completion in 15 years based on projected volumes. She highlighted 25 acres of landfill property that has been reserved for the green technology plan, which turns waste items into energy. Ms. Lang discussed potential ideas for the community partnership project, which will be reviewed by committee in 2015. She stated that most

of the ideas are agriculture-related, such as a farm mentoring program. There was discussion on a new recycling facility at the landfill.

**6. APPROVAL OF MINUTES:**

Councilor Sproul moved to approve the minutes of Lafayette City Council dated September 11, 2014 as presented. Councilor Joy seconded the motion. There was no discussion and the motion passed unanimously (5-0). Councilor Pagella arrived during the motion and second; he stated he had no comments on the minutes.

**7. ADDITIONS TO OR DELETIONS FROM AGENDA:** None.

**8. CITIZEN INPUT ON NON-AGENDA ITEMS:** Beth Karecki, Your Community Mediators, thanked the Council for their continued support. She stated that from January 2014 through September 2014, YCM mediated 12 cases for Lafayette residents. Beth discussed some of the services that they provide, including a new program for truancy cases.

**9. PUBLIC HEARING: Ordinance 622, News Media and Attendance in Executive Sessions**

Mayor Heisler opened the public hearing at 6:42 pm. There was no public comment. Mayor Heisler closed the public hearing at 6:43 pm.

Councilor Sproul moved to adopt Ordinance 622, News Media and Attendance in Executive Sessions. Councilor Cook seconded the motion. Councilor Pagella asked if any changes had been made to the ordinance since the first reading. Preston Polasek stated that there were none. There was no further discussion and the motion passed unanimously (5-0).

**10. ACTION ITEMS:**

**a. Resolution 2014-12 Accepting the 2014 General Election Results.** Preston Polasek read the certified General Election results. Councilor Cook moved to approve Resolution 2014-12, accepting the certified election of candidates from the November 4, 2014 General Election. Councilor Sproul seconded the motion. There was no discussion and the motion passed unanimously (5-0).

**b. Stop Sign Installation on 16<sup>th</sup> Street.** Preston Polasek stated that there are traffic issues on 16<sup>th</sup> Street; Yamhill County Sheriff's deputies confirmed drivers are travelling at an average of 6-10 miles per hour over the limit. With the build-out of the subdivisions in the northeast part of town, Preston indicated that traffic control will be a necessity. The recommended placements for stop signs would be at 16<sup>th</sup> Street/Jefferson Street and 16<sup>th</sup> Street/Monroe Street; each would be a 3-way controlled stop. Discussions held with Terry Lucich, Fire Chief and Jim Anderson, Public Works Foreman, indicated that the best placement now would be at the Jefferson Street intersection. Councilor Pagella stated that he doesn't feel placement of a stop sign at Jefferson Street will resolve the issue. That still leaves a significant stretch for uncontrolled travel before Bridge Street, in which drivers will still violate the speed limit. Councilor Pritchett stated he feels it would be better to have one installed at Monroe Street. Discussion ensued.

Councilor Sproul moved that the intersections at 16<sup>th</sup> Street & Jefferson Street and 16<sup>th</sup> Street & Monroe Street are made all-stop intersections. Councilor Pritchett seconded the motion. There was no further discussion and the motion passed 3-2 with Councilor Pagella and Councilor Joy the nay votes.

**c. Appointment to the Lafayette Budget Committee.** Mayor Heisler made a recommendation to appoint John Lambert to the Budget Committee. Councilor Pagella moved to appoint John Lambert

to the Budget Committee for the term ending December 31, 2015. Councilor Joy seconded the motion. There was no discussion and the motion passed unanimously (5-0).

**11. DISCUSSION ITEM: Roundtable with Budget Committee** (*this item was moved up after the Waste Management presentation*)

Leah Harper, Dan Forster and Doreen VanTyne, members of the Budget Committee, were present for the discussion. Preston Polasek reviewed financial information with the members. He informed the members that the audit for fiscal year 2013-14 has been completed and the City would be receiving the report in the coming weeks. He reviewed the status of capital improvement projects for this fiscal year, highlighting the Adams Street project, Civic Center development and the Yamhill Regional Water program. Preston stated that work has begun on the Downtown Development standards and the City received a grant from ODOT for \$43,000 to assist with this project. Preston discussed PERS rates for 2015-17, the reorganization of City Hall staff, and allocation of personnel costs across the different funds. There was discussion on projects for the fiscal year 2015-16.

Councilor Pagella asked Preston to provide a financial breakdown for each fund, based on the payroll percentage spreadsheet he provided. The Council and Budget Committee discussed future funding for water and sewer operations and capital projects.

There was discussion on the Parks Master Plan and development of Terry Park and river frontage. Preston reviewed System Development Charges and what the Park SDC funds can be used for.

**12. DEPARTMENT REPORTS:**

**a. Public Works:** Councilor Cook asked about water leak repairs. Councilor Sproul asked about water loss amounts in the water production report.

**b. Fire:** There was no discussion.

**c. Administration:** Preston reviewed his report with Council. There was discussion on the Adams Street project and the parking lot behind People's Market.

**13. COMMITTEE REPORTS:** None

**14. COUNCILOR'S REPORTS:** None

**15. MAYOR'S REPORT:** None

**16. EXECUTIVE SESSION:** Per ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. The Mayor read the executive session script and Council entered into executive session at 9:37 pm.

**17. ADJOURNMENT:** Councilor Cook moved to adjourn the meeting. Councilor Sproul seconded the motion. The motion passed unanimously and the meeting adjourned at 10:00 pm.

**Minutes approved on this 12th day of March, 2015.**

CERTIFIED:

  
Chris Pagella, Mayor

ATTESTED:

  
Preston Polasek, City Administrator

