

City of Lafayette
City Council Meeting Minutes
November 13, 2014 at 6:30 p.m.

1. **CALL TO ORDER:** Mayor Heisler called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Heisler led the flag salute.
3. **ROLL CALL:** Preston Polasek, City Administrator called the roll.
Present: Chris Heisler, Chris Pagella, Chris Harper, Mark Joy, Marie Sproul, Doug Cook
Absent: (one vacancy)
City Staff Present: Preston Polasek, City Administrator; Terry Lucich, Fire Chief
Others: Sgt. Shane Rice, Yamhill County Sheriff's Office; Mike Yoon, People's Market; Larry Pritchett
4. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE:**
Sgt. Shane Rice, Yamhill County Sheriff's Office, was present to discuss the latest report. He informed the Council that Yamhill County Interagency Narcotics Team (YCINT) has been working on a couple problem residences in town. Preston Polasek mentioned a residence on 2nd Street that has illegal occupancy issues. Sgt. Rice stated that the YCSO would continue to address those matters.
5. **APPROVAL OF MINUTES:**
Councilor Pagella made a motion to approve the minutes of Lafayette City Council dated August 14, 2014 as presented. Councilor Harper seconded the motion. There was no discussion and the motion passed unanimously.
6. **ADDITIONS TO OR DELETIONS FROM AGENDA:** Mayor Heisler stated that a letter had been presented to Council from Mike Yoon, owner of People's Market. He suggested the Council discuss this matter during non-agenda items.
7. **CITIZEN INPUT ON NON-AGENDA ITEMS:** Mike Yoon, People's Market, stated that he has lost a lot of business during construction to improve Adams Street and his parking area. Now that the paving and curb work has been completed, he has noticed additional problems including the loss of two parking spaces on 99W. He would like to restrict the parking in front of his business and on Adams Street to 15 minutes, placing signs at the parking spots. Mr. Yoon stated that on Adams Street, people are parking in areas that appear to be parking spaces but are not, and this interferes with access to his parking lot. This has caused problems for his customers and he is very concerned about this matter.

Preston Polasek stated that he would talk with Steve Gritman, Lafayette Auto Body, about parking for RV's they are working on. Preston said that he understands Mike's concern about the temporary parking and believes placing a time limit is worth a try. His concern is with enforcement of any parking restrictions, which would be done by him. Preston stated that post holes will be provided when the sidewalks and curbs are poured. He feels that a 30-minute time restriction is more appropriate than 15 minutes. He indicated that if the time restriction becomes an enforcement burden, the signs will be removed. Councilor Pagella suggested that the City's parking regulations be reviewed for all business areas on Hwy 99W. He stated that if alternate parking is available, it would

make sense to place time restrictions for parking on the public streets. Discussion on enforcement ensued. The Council directed Preston to work with the City Engineer to proceed with a parking restriction for two spots next to People's Market.

At this point in the meeting, Mayor Heisler nominated Larry Pritchett to fill the Council vacancy, being the successful candidate at the November 4, 2014 General Election. Preston Polasek stated that Mr. Pritchett would be sworn in at the January 8, 2015 Council meeting. Councilor Sproul made a motion to accept the nomination of Larry Pritchett to City Council. Councilor Joy seconded the motion. There was no discussion and the motion passed unanimously.

8. PUBLIC HEARING: Ordinance 622, News Media and Attendance in Executive Sessions

Preston Polasek stated that this is the first reading of Ordinance 622, Identifying News Media Organizations that can Attend Executive Sessions.

Mayor Heisler opened the public hearing at 7:05 pm. Preston reviewed his staff report; he informed the Council that there were no changes to the proposed ordinance since discussion at the October meeting and that staff had not received any objections. There was no public comment. Mayor Heisler closed the public hearing at 7:10 pm.

Councilor Sproul asked about previously received requests for recognition as news media. Preston stated that nothing goes into effect until 30 days after the ordinance is passed by Council and at that time, requests for recognition may be submitted. The second and final reading of the ordinance will be at the December 11, 2014 meeting.

9. ACTION ITEMS:

a. Appointment to the Budget Committee. Mayor Heisler stated he wanted to defer this matter to the Mayor-elect and Council at the January 2015 meeting. Preston informed the Council that there would be a roundtable budget discussion at the December meeting; applicants can be invited to attend that meeting.

b. Appointments to the Lafayette Urban Area Management Commission. Mayor Heisler stated that there needed to be 3 community members appointed to the LUAMC. He would like to appoint Marian Chasse, as representative from the Planning Commission. Councilor Harper made a motion to appoint Marian Chasse, Lafayette Planning Commission, to the LUAMC. Councilor Sproul seconded the motion. There was no discussion and the motion passed unanimously. Mayor Heisler recommended to appoint Doug Cook, as representative from the City Council. Councilor Harper made a motion to appoint Doug Cook, City Council, to the LUAMC. Councilor Sproul seconded the motion. There was no discussion and the motion passed unanimously. Mayor Heisler stated he would like to appoint Todd Holt as the citizen at-large. Councilor Harper made a motion to appoint Todd Holt, citizen at-large, to the LUAMC. Councilor Joy seconded the motion. There was no discussion and the motion passed unanimously.

The Council discussed having one of the appointed members report back to the Council on their findings.

10. DEPARTMENT REPORTS:

a. Water Production/Consumption: The Council discussed spring production amounts.

b. Administration: Preston Polasek reminded the Council that the Yamhill Regional Water Authority is meeting the following week and Doug Cook will be in attendance for the City. He stated

that there will be a retirement reception for Sheriff Jack Crabtree in December; invitations will be provided to Council members. He discussed the Urban Growth Boundary hearing that the Planning Commission will hold next week. Preston highlighted the recent leadership training he attended.

Preston discussed with the Council a water quality violation that will be sent to residents in the next utility bill. He reviewed the reasons for the violation and the corrective measures the City is taking. He stated that the water is safe for drinking and the violation is not due to operator error or negligence. Discussion ensued.

11. **COMMITTEE REPORTS:** None
12. **COUNCILOR'S REPORTS:** None
13. **MAYOR'S REPORT:** None
14. **EXECUTIVE SESSION:** Per ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. The Mayor read the executive session script and Council entered into executive session at 7:56 pm.
15. **COUNCIL ACTIONS AS FOLLOW UP TO EXECUTIVE SESSION:** None
16. **ADJOURNMENT:** Councilor Harper made a motion to adjourn the meeting. Councilor Joy seconded the motion. The motion passed unanimously and the meeting adjourned at 8:30 pm.

Minutes approved on this 12th day of March, 2015.

CERTIFIED:



Chris Pagella, Mayor

ATTESTED:



Preston Polasek, City Administrator

