

City of Lafayette
Budget Committee Minutes
Monday, April 15, 2024, at 6:30 p.m.

1. **CALL TO ORDER:** Committee Secretary Joseph Carswell called the meeting to order at 6:32 p.m.
2. **ROLL CALL:** City Recorder Kennedee Richardson called the Roll:
Present: Mayor Hilary Malcomson, Lee Gilgan, Joseph Carswell, Kayla Paulsen, Russell Burrows, Suzanne Harpell, Leah Harper, Micheal Schindele, Jeffery Olson, Marilyn DuVall
Not Present: Jessica Kitt, Shelly Wisdom, Shirley Burkett
City Staff Present: Branden Dross, City Administrator; Kennedee Richardson, City Recorder, Jamie Rhodes; Administrative Services Manager, Chad Snyder; Public Works Director, Tim Jech; Fire Chief
Others: Scott Adamson

3. **Election of Chairperson and Secretary**

Councilor Gilgan moved to appoint Marilyn DuVall for Budget Committee Chairperson, Council President Paulsen seconds. Motion passed unanimously.

Council President moved to appoint Joseph Carswell for Budget Committee Secretary, Councilor Gilgan seconds. Motion passed unanimously.

4. **Approve FY 2024 Budget Committee Minutes**

- a. *April 17, 2023*

Council President Paulsen moved to approve April 17, 2023, Budget Committee Minutes; Mayor Malcomson seconds. Motion passed unanimously.

- b. *April 24, 2023*

Council President Paulsen moved to approve April 24, 2023, Budget Committee Minutes; Mayor Malcomson seconds. Motion passed unanimously.

5. **FY 2024-25 Budget Message and Presentation
by Branden Dross, City Administrator**

City Administrator Dross goes over the budget page by page.

Discussion is had about the City Attorneys place on the organizational chat.

Committee Member Olson asks about the water and sewer FTE allocations, Committee Member Olson and Council President Paulsen have concerns about the impact it could

have on the sewer rate study. Councilor Gilgan asks Administrative Services Manager Rhodes her opinion of the allocation, Administrative Services Manager Rhodes states that the numbers reflect what work is being done.

City Administrator Dross goes over the accounting policies, changes, and transfers for FY 25. Councilor Gilgan proposes cutting community grant funding to \$2,500 instead of \$5,000. Mayor Malcomson and Council President Paulsen agree with Councilor Gilgan's proposal. Discussion is had about sewer base rate increase, Gilgan proposes changing it to \$3 increase instead of \$2.74. No disagreement with this proposal is voiced. City Administrator Dross shares he is considering removing the funding for the city mobile app, Council President Paulsen states she wants the app to stay. Discussion is had about the benefits of the mobile app. Committee Member Olsen asks for 2024 payroll actuals instead of predicted percentages for 2025. Discussion is had about the funds allocated for equipment replacement; Councilor Gilgan proposes using \$44K from the \$144K Dayton debt payment to make each vehicle fund \$17K vs \$6K.

Discussion is had about fuel and electric 2025 percentage and security insurance premium increase.

Bridge Street repair is discussed; Public Works Director Snyder gives an explanation on the benefits of having a vactor trailer.

Councilor Carswell asks Fire Chief Jech about the surplus of the ninety-nine and the potential revenue of the F550. Councilor Gilgan requested keeping the miscellaneous flat rate of \$1,250, no disagreement was voiced.

Council President Paulsen and Councilor Gilgan want a cost breakdown of the community center improvements; City Recorder Richardson provides a very rough draft of cost breakdowns to the Committee. Council President Paulsen states that the community center improvements should have gone through Council, Councilor Gilgan states that he is okay with getting the AV system, paint, and tables/chairs. Discussion is had about line 14, Shared Water Facilities Maintenance.

City Administrator Dross goes over what he will change and what will be coming back for discussion next week.

6. Comments by Budget Committee

Budget Committee Member Olson asked if the April 22, 2024, meeting would have a Zoom appearance option. City Administrator Dross said we could set one up.

Budget Committee Member Schindele asked for clarification on why some funds have an audit and others say city-wide audit. Administrative Services Manager Rhodes explained that funds with federal funding require an added audit.

7. ADJOURNMENT:

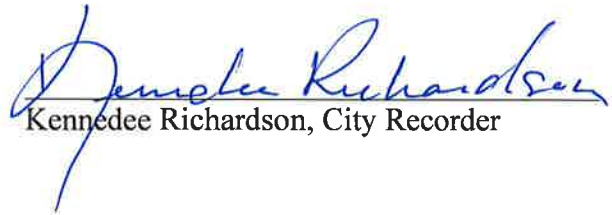
Mayor Malcomson moved to adjourn; Council President Paulsen seconded the motion, motion passed unanimously. No further discussion.

Minutes approved on the 14th day of April 2025.

CERTIFIED:

ATTESTED:


Joseph Carswell, Secretary


Kennedee Richardson, City Recorder