

City of Lafayette
City Council Meeting Minutes
June 12, 2014 at 6:30 PM

1. **CALL TO ORDER:** Mayor Heisler called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Heisler led the flag salute.
3. **ROLL CALL:** Preston Polasek, City Administrator called the roll.
Present: Chris Heisler, Doug Cook, Chris Harper, Mark Joy, Chris Pagella, Matt Smith
Absent: Marie Sproul (excused)
City Staff Present: Preston Polasek, City Administrator; Melanie Maben, Asst. to City Administrator; Chuck Eaton, City Engineer
Others: Deputy Michael Samerdyke, Yamhill County Sheriff's Office; Quincy Washington, Chemeketa; Christine Linder, Chemeketa; Scott Law, Recology; Doreen VanTyne; Ron Biggs, Roadhouse Pub; Mike Yoon, People's Market.
4. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE:**
Deputy Michael Samerdyke reviewed the monthly statistics for the Sheriff's Office. There was discussion about speeding motorists and burglary issues.
5. **PRESENTATION: Quincy Washington & Christine Linder, Chemeketa Design Studio**
Preston Polasek introduced Christine Linder and Quincy Washington from the Chemeketa Design Studio; Quincy's design for a new City logo was selected by the Council. He presented 3 versions of his design and samples of stationary and business cards. The Council agreed to make a donation to the Design Studio in the amount of \$500.00 for their design efforts.
6. **APPROVAL OF MINUTES:** Council, April 10, 2014; Council, May 22, 2014; Budget, April 21, 2014; Budget, April 28, 2014
There were no comments on the minutes. Councilor Smith made a motion to approve the April 10 and May 22, 2014 Council minutes and the April 21 and April 28 Budget Committee minutes as presented. Councilor Joy seconded the motion. There was no discussion and the motion passed unanimously.
7. **ADDITIONS TO OR DELETIONS FROM AGENDA:** None.
8. **CITIZEN INPUT ON NON-AGENDA ITEMS:** None.
9. **PUBLIC HEARINGS:**
 - a. **Resolution 2014-06 Elect to Receive State Shared Revenues**
Mayor Heisler opened the public hearing. There was no public comment. Mayor Heisler closed the public hearing. There was no discussion by Council.

Councilor Pagella made a motion to approve Resolution 2014-06, electing to receive State Revenue from the State of Oregon for fiscal year 2014-2015. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously.
 - b. **Resolution 2014-07 Adopting Fiscal Year 2014-15 Budget and Imposing Property Taxes**
Mayor Heisler opened the public hearing. There was no public comment. Mayor Heisler closed the public hearing. There was no discussion by Council.

Councilor Smith made a motion to approve Resolution 2014-07, adopting the City of Lafayette Budget for fiscal year 2014-15 in the amount of \$8,216,334.00, making appropriations, and imposing property taxes at the permanent rate of \$3.4857 per \$1,000.00 assessed valuation. Councilor Cook seconded the motion. There was no discussion and the motion passed unanimously.

10. ACTION ITEMS:

a. Resolution 2014-09 Approving Waste Disposal Rates Effective July 1, 2014

Preston Polasek introduced Scott Law from Recology and thanked Recology for their assistance with the Clean-Up Day in May. Scott informed the Council that 48% of the items collected at the Clean-Up Day were recycled rather than going into the landfill. There was discussion on the CPI rate change of 0.09%.

Councilor Cook made a motion to approve Resolution 2014-09 approving Recology Western Oregon rates effective July 1, 2014. Councilor Smith seconded the motion. There was no further discussion and the motion passed unanimously.

b. Resolution 2014-08 Worker's Compensation Coverage for Volunteers

There were no comments on this resolution. Councilor Cook made a motion to approve Resolution 2014-08, approving the worker's compensation coverage for volunteers for fiscal year 2014-15. Councilor Harper seconded the motion. There was no further discussion and the motion passed unanimously.

c. Resolution 2014-10 Intrafund Transfers for General and Water Funds in FY 2014

Mayor Heisler informed the Council that the resolution had been amended from what was in their packets. Preston explained that the amendment was to cover expenses related to the building permit program, resulting from an increase in permits issued during the current fiscal year. Councilor Smith made a motion to approve Resolution 2014-10, intrafund transfers for General and Water Funds for fiscal year 2014. Councilor Pagella seconded the motion. There was no discussion and the motion passed unanimously.

d. Contract with MWVCOG for Planning Services for Fiscal Year 2015

Councilor Cook asked about the number of hours used by the City for planning services. Preston indicated that it was a large number this year due to the UGB expansion project and sign code amendments. Councilor Cook made a motion to approve the contract with MWVCOG for planning services with the City of Lafayette in fiscal year 2014-15. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously.

e. COLA for Assistant to the City Administrator

Preston explained that the Council approves any salary changes for management employees, and the Assistant to the City Administrator customarily receives the same COLA as the union employees. The requested COLA this year is 2.5%. Councilor Cook made a motion to approve a COLA of 2.5% for the Assistant to the City Administrator, effective July 1, 2014. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously.

f. City Administrator's Employment Agreement

Preston stated that he is presenting the employment agreement, per the request of Council for a multi-year term contract. He acknowledged the Council's concern regarding salary, so the agreement reflects a four-year commitment to the City, with additional options that don't involve salary. Councilor Pagella commented that he supports the concept of a long-term contract, but would like additional time to review the agreement and discuss professional development. Discussion ensued. The consensus of the Council was to postpone approving the contract and to place it on the agenda for the July Council meeting.

Council took a break at 7:25 pm. Meeting resumed at 7:37 pm.

11. DISCUSSION ITEM:

a. Adams Street project, FY 2015 CIP #2:

Preston introduced City Engineer Chuck Eaton, Ron Biggs, owner of Roadhouse Pub, and Mike Yoon, owner of People's Market. Preston and Chuck presented information on the Adams Street improvement project. They highlighted improvements to sidewalk, street and storm drainage infrastructure. Preston informed the Council that Chuck Eaton was able to obtain an additional grant, which will allow for streetscape improvements to 3rd Street. The City is working closely with the business owners who have property adjacent to the project area, providing them an opportunity to resurface their parking lots at the bid price. Preston stated that this project is a great opportunity through public and private partnerships to build our downtown.

Preston stated that the bids would be presented in an itemized manner, allowing the Council to choose which options they want to proceed with when awarding the project. Chuck Eaton provided more detail on the scope of the project. He stated that the project duration should be 3-4 months. The Council reviewed options for the street trees provided by C & D Landscape. The Council directed staff to make the final choice and work with C & D to install a maple tree species which provides leaf color change in the fall.

The Council discussed participation by private businesses and a commitment to move forward. Ron Biggs, Roadhouse Pub, said that he is ready to move forward and feels this is a good thing for the downtown. Preston stated that there would be no cost guarantees until the bids were received and the business owners would be required to submit funds when the contract is signed. Mike Yoon, People's Market, stated that he is concerned about the costs for improving his parking area. He would like to proceed as long as costs are reasonable. The consensus of the Council was to move forward with the project and begin bid advertisement.

12. DEPARTMENT REPORTS:

a. Public Works: Councilor Harper stated that 5.4 million gallons of water had been injected this season as part of the ASR system. The goal is to explore additional water resources for the future.

b. Administration: Preston indicated that July's Council meeting will be on July 10 and reminded Council members of the City/County Dinner in Dayton.

13. COMMITTEE REPORTS: None

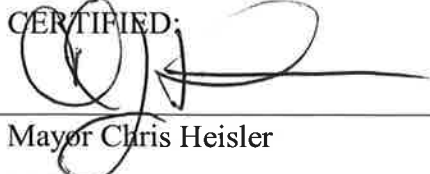
14. COUNCILOR'S REPORTS: None

15. MAYOR'S REPORT: None

16. ADJOURNMENT: Councilor Smith made a motion to adjourn the meeting. Councilor Cook seconded the motion. The motion passed unanimously and the meeting adjourned 8:30 pm.

Minutes approved on this 16th day of October, 2014.

CERTIFIED:



Mayor Chris Heisler

ATTESTED:



City Administrator Preston Polasek