

City of Lafayette
City Council Meeting
May 22, 2014 at 6:30 p.m. held in the
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon

NOTE: The order of agenda items are listed as they appear on the official agenda.

Mayor Heisler also wanted noted that the first 15 minutes of the video may not have captured the audio.

INVOCATION

None.

CALL TO ORDER

Mayor Heisler called the meeting to order at 6:30 p.m. on May 22, 2014.

FLAG SALUTE

Mayor Heisler led the flag salute.

ROLL CALL

Asst. to the City Administrator Melanie Maben conducted the roll call of the Council:

Mayor Heisler, present; Councilor Cook, present; Councilor Pagella, present; Councilor Harper, present; Councilor Joy, present; Councilor Smith, absent (excused); Councilor Sproul present.

City Staff Present: City Administrator Polasek, present; Asst. to the City Administrator Maben, present; City Planner Jim Jacks.

Audience Attendance: Deputy Samerdyke and K-9 partner "Chinook"; Mark Fryburg, PGE, and Melissa Swansen, PGE.

REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE

Deputy Samerdyke and his K-9 partner "Chinook" introduced themselves to the Council, explaining that they have just completed over 200 hours of K9 Officer training. In addition he discussed the recent "Enemy by Law" graffiti tagging that recently occurred in Lafayette. He explained that it was not written by any known gang affiliation; but rather felt it was vandalism by a teenager.

There was discussion about Lafayette crime stats, and the K-9 training program. The Council thoroughly enjoyed the visit from "Chinook."

APPROVAL OF MINUTES FROM PREVIOUS MEETING

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Councilor Cook moved to accept the minutes of the March 13, 2014 meeting. Councilor Joy seconded. Motion carried (5-0). (Councilor Cook, aye; Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Sproul, aye).

ADDITIONS/DELETIONS TO THE AGENDA

None.

CITIZEN INPUT ON NON-AGENDA ITEMS

None.

PUBLIC HEARINGS

**ORDINANCE 619 AMENDING THE ZONING AND DEVELOPMENT CODE
RELATING TO SIGN REGULATIONS**

Mayor Heisler opened the public hearing.

City Planner Jim Jacks entered the May 22, 2014 staff report into the record. He explained that the Council held a public hearing on the proposed amendments to the sign regulations on April 10, 2014 and testimony was taken and the Council discussed various issues. The public hearing was then continued to May 22, 2014. He further explained the staff report contains a few amendments with two substantive changes proposed to increase the amount of wall signage for businesses in narrow buildings and to increase the allowed signage during election periods. Feather flags were suggested at 20' and are now included in the changes; the sign permit decision period is changed to 45 days; and residential properties can have 4 signs instead of 2. He provided a list of options that the Council may want to consider.

There was consensus that the City wants to work with businesses, however, the code should not be changed for one particular business.

Mayor Heisler closed the public hearing at 7:14 p.m. so that City Planner Jim Jacks could go to the business in question and count and measure current signage.

City Planner Jim Jacks advised that there is new information, and asked the Mayor to reopen the public hearing.

Mayor Heisler reopened the public hearing at 7:48 p.m.

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City Planner Jim Jacks shared the counting and measuring of current signs with the Council. He explained that one sign is 8' wide x 3 1/3' tall (plywood is 4' x 8'/32 sf), on the east wall, there is a 2'10" x 2' 1/2" sign, another on the east wall is 1' x 6', the west wall is the same and there are 4 flexible banners (2' x 4') for a total of 116 sf of signage; this doesn't include the menu on the building. He explained that the sign code states they are allowed 1 1/2' per 1 linear foot of building frontage.

Mayor Heisler closed the public hearing at 8:02 p.m.

There was Council consensus not to change the proposed code, as 54 square feet is currently allowed and that is plenty.

Councilor Cook moved to adopt Ordinance 619, Amending the Lafayette Zoning and Development Code related to sign regulations. Councilor Sproul seconded. Motion carried (5-0). (Councilor Cook, aye; Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Sproul, aye).

ACTION ITEMS

RESOLUTION 2014-05 ELECTRONIC PAYMENT ACCPETANCE POLICIES

City Administrator Polasek explained that this item was brought to the Council at the April 10, 2014 Council meeting but with users paying credit card fees. Council asked that staff prepare the Resolution with the City paying all fees. Adoption of this Resolution will result in better customer service and reduce operational costs, but would not restore equity in our fees. Under this proposal, the City would continue to subsidize credit card transaction fees.

Councilor Pagella moved to approve Resolution 2014-05, Establishing Electronic Payment Policies and Repealing Resolution 2008-19, and authorize the City Administrator to execute the contract with Payment Service Network, Inc. Councilor Joy seconded. Motion carried (5-0). (Councilor Cook, aye; Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Sproul, aye).

THERE WAS A BRIEF BREAK FROM 8:12 P.M. TO 8:17 P.M.

LAW ENFORCEMENT CONTRACT

City Administrator Polasek explained that the Yamhill County Sheriff's Office currently provides excellent law enforcement services to our community through an annual contract for services agreement. The current annual contract provides 2.0

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Deputies at a cost of \$222,417. The proposed contract for next year provides 2.0 Deputies and the same level of service for a total cost of \$226,017, which is an increase of 1.62% from the current year. This proposal was discussed with the Budget Committee.

Councilor Cook moved to approve the law enforcement services agreement with YCSO in the amount of \$226,017 for the fiscal year of 2014-2015.

STREET LIGHT OWNERSHIP AND MAINTENANCE PROPOSAL FROM PGE

City Administrator Polasek introduced Melissa Swenson, and Mark Fryburg, of PGE and explained that PGE is approaching all local jurisdictions in their Oregon service areas with options on street light ownership and maintenance. Lafayette currently owns 237 lights, 14 are ornamental and located on Third Street, and 123 belonging to PGE. PGE has recently converted their lights to LED fixtures that have a life expectancy of 20-24 years. LED illumination provides a more efficient and focused full-spectrum light which also has less impact on the night sky. The City will save about \$590 per month in electricity charges from the installation of these LED fixtures on all street lights in the city. The expected life of a street light pole is about 40 years.

The two options to choose from are:

Option 1: PGE purchases City poles.

- a. PGE purchases 223 poles in the amount of \$127,296
- b. Monthly pole fee increases, and electrical charges decrease
- c. PGE replaces the pole when needed
- d. All light fixtures are replaced with LED
- e. City monthly electricity charges are expected to increase approximately \$1,400 per month

Option 2: City continues to own its poles

- a. City owns the poles and replaces at its cost when needed
- b. All light fixtures are replaced with LED by PGE
- c. City monthly electricity charges are expected to decrease approximately \$280 per month

Councilor Sproul moved to approve the conversion of City-owned street lights to LED by PGE, and the City shall retain ownership of its street light inventory.

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Councilor Cook seconded. Motion carried (4-1). (Councilor Cook, aye; Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, nay; Councilor Sproul, aye).

DISCUSSION ITEMS

TELECOMMUNICATIONS APPLICATION FOR USE OF PUBLIC RIGHTS-OF-WAY

City Administrator Polasek explained that Astound Broadband, is a telecommunications company that is applying to locate a fiber-optic or other transmission trunk line through Lafayette. He explained that the proposal is an eight year right-of-way agreement that provides the City a flat fee of \$500 per year. There were three (3) areas of concern that he wanted the Council to be aware of, which include: 1) Right-of-Way Agreement 2) Future Franchise for local service; and 3) Privilege Tax.

The Council asked staff to contact Astound Broadband and reject the \$500 and negotiate for \$2 a linear foot.

COUNCILOR'S REPORTS

Councilor Harper gave a highlighted report from the WRC (Water Resources Committee) meeting. He advised that the ASR well has received 5 million gallons of water to be store for summer use.

Councilor Cook gave an update on the Yamhill Regional Water Authority meeting, advising of the \$8,000 proposal for water rights which guarantees water to those in the group; Lafayette's share is about \$850.

City Administrator Polasek advised that the security systems have been installed in 2 out of 3 buildings and is near completion. He also advised that the annual clean-up was a huge success collecting 24 tons of garbage, besting last year's 15 tons. He also updated the Council on the Business Forum that was held on May 7th with Shantee Frisbee facilitating the meeting. We have obtained the grant to pursue downtown development standards; there were about 5 businesses that attended displaying a core interest.

He also updated the Council on the new city logo, explaining that at this time it is scheduled to be placed on the June agenda.

In addition, he explained that the Adams Street project won't be ready to award until July. Staff will have Engineer Chuck Eaton attend the June Council meeting to

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explain the project details so that Council will have a better understanding of the project before the July award of contract. The Council agreed to bring streetscaping tree options to the Council before ordering trees.

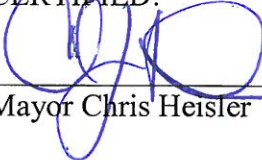
City Administrator Polasek advised that the Chinook Leader Institute is holding a conference in Salem/Turner this year and he wished to attend this conference in lieu of the ICMA conference, which will save about \$1,500. There was Council consensus for the City Administrator to change conferences.

ADJOURNMENT

Councilor Cook moved to adjourn the meeting. Councilor Pagella seconded. Motion carried (5-0). (Councilor Cook, aye; Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Sproul, aye).

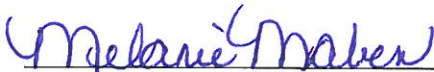
Meeting adjourned at or about 8:52 p.m.

CERTIFIED:



Mayor Chris Heisler

ATTESTED:



Asst. to City Administrator Melanie Maben