

NOTICE OF PUBLIC MEETING

LAFAYETTE CITY COUNCIL

DATE & TIME: Thursday, March 14, 2019 – 6:30 p.m.

PLACE: Lafayette City Hall, 486 Third Street, Lafayette, OR 97127

Regular Meeting

AGENDA

INVOCATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE
5. APPROVAL OF MINUTES: February 14, 2019 and February 19, 2019
6. PRESENTATION: Ryan Pasquarella, CPA, FY 2018 Audit
7. PRESENTATION: Carole Joa, Juliet House – Child Abuse Prevention Month
8. ADDITIONS TO OR DELETIONS FROM AGENDA

9. CITIZEN INPUT ON NON-AGENDA ITEMS:

Welcome! Public participation is encouraged. To address the Council on matters related to City government that are not on the meeting agenda, please raise your hand to be recognized by the Mayor and state your name and address for the record. All testimony is electronically recorded. If you wish to speak during the meeting on a specific agenda item, please wait for that topic to be called by the Mayor, then raise your hand to be recognized. A time limit may be imposed by the Mayor, who shall Chair the meeting and maintain Council meeting decorum.

10. PUBLIC HEARING: First Reading of Ordinance No. 636, Fowl and Rabbits Regulations

11. ACTION ITEMS:

- a. Appointments to Budget Committee and Veterans Park Committee
- b. Resolution 2019-05, Check Signing Authority
- c. Final Design Approval for Lafayette Fire Station
- d. Water Supply Agreement with MWL
- e. Award Contract for Street Overlays and Repairs
- f. Proscriptive Level One Water Curtailment for Summer 2019
- g. Amend CIP FY 2019, Adding Watershed Transmission Line Project
- h. Procurement of Construction Services for CIP, Project no. 12.

12. DISCUSSION ITEM:

- a. Flashing Crosswalks

13. DEPARTMENT REPORTS:

- a. Public Works
 - Water Consumption and Wastewater Treatment Plant
- b. Fire
- c. Administration
 - Accounts Payable and Comment Cards

14. COMMITTEE REPORTS

15. COUNCILOR'S REPORTS

16. MAYOR'S REPORT

17. ADJOURNMENT

The Council Chambers is accessible. If you need an accommodation to attend or participate in a meeting, please notify the City at (503) 864-2451 at least 24 hours prior to the meeting. Any proposed ordinance is available for public inspection at City Hall.



**Yamhill County Sheriff's Office
Crime Summary for LAFAYETTE
From 2/1/2019 to 2/28/2019**

City	UCR Description	2/1/2018 to 2/28/2018	2/1/2019 to 2/28/2019	Percentage Change	YTD	Prior Year
LAFAYETTE						
Part 1						
	Aggravated Assault	2	0		2	7
	Arson	0	0			2
	Burglary-Business	0	0			2
	Burglary-Residence	0	1		2	9
	Larceny	2	3	50.00 %	4	70
	Motor Vehicle Theft-Auto	0	0		1	7
	Rape	0	0			2
	Robbery	0	0			1
	Part 1 Total	4	4		9	100
Part 2						
	All Other	0	0			4
	Animal Problems	0	0			1
	Disorderly Conduct	1	1		1	10
	Drug Laws	4	1	-75.00 %	1	19
	DUII	0	1		1	8
	Forgery	0	0			2
	Fraud	0	1		1	5
	Liquor Laws	2	0			4
	Runaway	0	0		1	6
	Sex Offenses	0	0			12
	Simple Assault	6	1	-83.33 %	5	44
	Stolen Property	0	0		1	1
	Trespass/Prowler	0	3		3	25
	Vandalism	2	5	150.00 %	5	44
	Weapons	0	1		1	6
	Part 2 Total	15	14	-6.67 %	20	191
Part 3						
	All Other	17	5	-70.59 %	11	105
	Total For LAFAYETTE	45	31	-31.11 %	59	565



**Yamhill County Sheriff's Office
Crime Summary for LAFAYETTE
From 2/1/2019 to 2/28/2019**

City	UCR Description	2/1/2018 to 2/28/2018	2/1/2019 to 2/28/2019	Percentage Change	YTD	Prior Year
LAFAYETTE						
	Non-Reportable Offenses	9	8	-11.11 %	19	169
	Part 3 Total	26	13	-50.00 %	30	274
	Total For LAFAYETTE	45	31	-31.11 %	59	565

City of Lafayette
City Council Meeting Minutes
February 14, 2019 at 6:30 p.m.

1. **CALL TO ORDER:** Mayor Sproul called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Sproul led the flag salute.
3. **ROLL CALL:** Assistant City Administrator Kevin Perkins called the Roll
Present: Marie Sproul, Wade Witherspoon, Christine Brungardt, Doug Cook, Chris Harper, Sheila Neuman, Kayla Paulsen
City Staff Present: Preston Polasek, City Administrator; Kevin Perkins, Assistant City Administrator; Terry Lucich, Fire Chief
Others: Dustin Brungardt; Alane Derryberry; James Drebn; Ian Gelbrich, FFA Architects; George Larson; Carla Larson; Don Leard; Deputy Andrew McMahon, YCSO; Jeremy Rametes
4. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE**
Deputy McMahon presented the monthly report to the City Council. He noted that crime over all is down from the prior year, however, at least one of the burglaries was from an unlocked residence and encouraged people to lock their doors when they are away. He also credited the new neighborhood watch with helping to reduce criminal activity and graffiti.
5. **APPROVAL OF MINUTES:**
President Witherspoon noted an error in the minutes stating the date of the proclamation for Pagella day as January 11, when it should have been January 10.

Councilor Cook moved to approve the minutes of the January 10, 2019 City Council meeting, as corrected. Councilor Brungardt seconded the motion, which passed unanimously.
6. **PRESENTATION: Connie Keys, Yamhill County Cultural Coalition**
Keys stated that the Yamhill Cultural Coalition (YCCC) has a committee working on the Cultural Asset Award. The award was developed in honor of an artist from McMinnville who contributed to the arts community in the City; the award is given out every two years and the YCCC is seeking nominations for the 2019 award. Keys stated that the City Council will better know who has an impact on the Lafayette area and who may be a deserving candidate. Once awarded, the award plaque will travel across the County to various events for the next two years. She reviewed the criteria the award committee will use when evaluating the nominations, the nominations themselves need only be a simple letter with the form provided by the committee who will then seek more information on the nominee. Any nomination not selected for an award will be retained for subsequent rounds of the award. Nominations are due by April 15, 2019 with a decision expected by June 15, 2019.
7. **ADDITIONS TO OR DELETIONS FROM AGENDA**
No changes were made to the agenda.

8. CITIZEN INPUT ON NON-AGENDA ITEMS:

Don Leard

Leard stated that in the recent past he has torn down what was at the time the worst home in the City; however, there is a home at 7th and Bridge Streets that is now the worst. The residents have built awnings and carports that people are now living in, along with lean-to's on the right-of-way. Leard discussed properties that he has sold for less than he wanted due to the condition of neighboring properties.

In response to a question from Councilor Harper, Administrator Polasek stated that code enforcement is both complaint based and also from when problem properties are identified by staff.

Council and staff discussed possible courses of actions including addressing code compliance needs through the Budget process and having individual councilors note properties of concern as they are traveling around town. Administrator Polasek discussed the process and necessary steps to address code violations.

9. ACTION ITEMS:

a. Appointment to the Downtown Design Review and Award Committee

Mayor Sproul recommended reappointing Deanna Benson to the Downtown Design Review and Award Committee.

Council Harper moved to reappoint Deanna Benson to the Downtown Design Review and Award Committee for a term ending December 31, 2020.

b. Final Design for Lafayette Fire Station

Ian Gelbrich, Architect, FFA, provided a “fly-through” presentation of the proposed final design of the Lafayette Fire Station.

Administrator Polasek discussed the projects future needs, including the “soft” costs and off-site improvements that are required by the City’s development code. Final cost estimates are expected soon, and staff will continue working to refine the site plan. If the floor plan needs to be redesigned to better align with the budget, then staff will bring back the final design for council approval at the March regular meeting.

Councilor Cook moved to approve the final design of the Lafayette Fire Station as discussed. President Witherspoon seconded the motion, which passed unanimously.

c. Award contract for Jefferson Street Improvements

Administrator Polasek reviewed the bids received for the project, which is partially funded by grants from the State of Oregon. The low bidder has previously completed a number of projects around the City and Administrator Polasek expects the same high quality work on this project.

Councilor Cook moved to approve the contract for Jefferson Street Improvements, CIP project no. 2, to Haworth, Inc. in the amount of \$122,096.28 and authorize the City Administrator to execute the contract. President Witherspoon seconded the motion, which passed unanimously.

10. DISCUSSION ITEMS:

a. Council Rules

Administrator Polasek stated that Council rules require a review every two years, adding that they can be updated at any point if the Council determines it is necessary. No changes were requested by the Council.

b. Chicken and Rabbit Regulations

Council, staff, and members of the public discussed a draft update to Lafayette Municipal Code Chapter 5, based on the ballot measure passed in November 2018's general election and city staff's recommendations for efficient implementation and enforcement. Council recommended a number of changes to the draft (which is contained in the meeting packet), notably:

- Matching the maximum coop or hutch size to the maximum accessory dwelling size in the development code
- Instituting a 60-day period from enactment until all residents must be in compliance with the new ordinance
- Instituting a cap on the number of rabbits that can be possessed
- Removed language restricting commercial uses, except for the prohibition on commercial breeding
- Added language requiring feed and bedding to be kept in rodent proof containers
- Amended language on slaughtering to prohibit the practice from being conducted within view from a public right-of-way or neighboring properties

Council deferred two items for further discussion:

- Whether the cap on rabbits applies only to adults or all rabbits
- Requiring a property owner's consent if the applicant is a tenant

Council directed staff to schedule the ordinance for a public hearing and first reading at the March 14, 2019 Council meeting.

11. DEPARTMENT REPORTS:

- a. Public Works
- Water Quality

Administrator Polasek acknowledged the community's water quality concerns and updated the Council on the City's actions to remedy the situation. The City of Dayton will be replacing the water treatment filter media, which should be completed in the next 4-6 weeks, and should greatly improve the water quality in the joint system. Lafayette Public Works staff will assist as needed.

- Water Consumption
 - Wastewater Treatment Plant
- b. Fire

c. Administration

- City/County dinner will be held on February 20
- February 19 will be the Council's Work Session on the intertie project with McMinnville Water & Light
- Jamie Rhodes' assistance has been requested as part of an interview panel for candidates for the City of Amity's City Recorder position
- The City is now able to inject water into the ASR at a rate of about 100 gallons per minute on a 24-hour basis
- The contract for the CIP for street overlays will be presented to the Council for approval at the March 14, 2019 meeting
- There are two vacancies on the Budget Committee
- A project to replace a waterline at the Bluebird Spring will need to be undertaken sooner than previously planned
 - A request to complete this project in the current fiscal year will be presented to Council in March.
- Accounts Payable

12. COMMITTEE REPORTS

Veteran's Park Committee

Committee members met with about 100 students at Patton Middle School who live in Lafayette to gather information on what the students thought should be developed at Veterans Park. On February 15 the Committee will be meeting with 5th grade students at Wascher Elementary. At present, the Committee is targeting the last week in February for a meeting with High School students

13. COUNCILOR'S REPORTS

No reports were made.

14. MAYOR'S REPORT

Mayor Sproul discussed returning to video recording the Council meetings, possibly streaming the videos on the internet. The cost would be about \$4,000 to 5,000 and may be submitted as a CIP request in the new budget.

15. EXECUTIVE SESSION per ORS 192.660(2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body.

Mayor Sproul recessed the regular session at 10:21 p.m. to convene an Executive Session under ORS 192.660(2)(i).

The Executive Session was adjourned at 10:37 p.m. and the regular session reconvened. There were no actions or motions.

16. ADJOURNMENT

Councilor Harper moved to adjourn the meeting. Councilor Cook seconded the motion. There was no discussion and the motion passed unanimously (6-0).

Minutes approved on 14th day of March, 2019.

CERTIFIED:

ATTESTED:

Marie Sproul, Mayor

Kevin Perkins, Assistant City Administrator

City of Lafayette
City Council Meeting Minutes
February 19, 2019 at 6:30 p.m.

1. **CALL TO ORDER:** Mayor Sproul called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Sproul led the flag salute.
3. **ROLL CALL:** Assistant City Administrator Kevin Perkins called the Roll:
Present: Mayor Marie Sproul, Christine Brungardt, Doug Cook, Sheila Neuman, Kayla Paulsen
Excused: Chris Harper, Wade Witherspoon
City Staff Present: Preston Polasek, City Administrator; Kevin Perkins, Assistant City Administrator; Konrad Dimmit, Public Works Supervisor; Terry Lucich, Fire Chief; Bill Monahan, MWVCOG, City Attorney; Gordon Munro, Tetra Tech, City Engineer
Others: John Dietz, McMinnville Water and Light (arrived 6:50 p.m.)

4. **ADDITIONS TO OR DELETIONS FROM AGENDA**

None.

5. **CITIZEN INPUT ON NON-AGENDA ITEMS:**

None.

6. **DISCUSSION ITEM: Lafayette-MWL Water Intertie Project**

Administrator Polasek reviewed the history of the project to create an intertie for water supply with McMinnville Water and Light (MWL). Originally, a regional group was formed to develop a regional water supply and system; however, the City of Lafayette's needs are more immediate and cannot wait on a regional system. In 2015 MWL drafted an agreement and began negotiations with the City. The City moved forward on finalizing the agreement in 2017 and the draft agreement before the Council is the result of negotiations. The Lafayette City Council must act on the agreement if MWL is to supply water before 2020 due to the construction timeline. Polasek reviewed the ongoing discussions to form a regional water supply and treatment system and the City's potential buy-in to such a system. He then reviewed the costs as detailed in the agreement and discussed the new proposed route of the pipeline along Highway 18, which is substantially simpler and less costly than the original proposal along Loop Road.

City Engineer Gordon Munro discussed the technical details of both the original alignment and the improved alignment contained in the agreement.

MWL General Manager John Dietz discussed the project from MWL's point of view. MWL believes that the alignment along Highway 18 should not pose any engineering challenges; it appears that the culverts are deep enough to build over the top of them and there is only one

road crossing to address. It is likely that construction will require night work since it is being conducted in ODOT's right-of-way. He is also confident it can be brought in at or under budget, a recent, more complicated project had bids come in under the engineer's estimate. MWL will need a decision from the City by April at the latest and it is likely that the MWL Board will vote on the agreement at their March meeting. ODOT is the only remaining unknown for the project timeline.

Council and staff discussed specific conditions in the agreement regarding the maximum daily amount of water to be provided; the minimum weekly take required; MWL's ownership of the transmission line; the project costs and the division of the costs between MWL and the City; and MWL's offer to finance the project.

7. EXECUTIVE SESSION per ORS192.660(2)(f) To consider information or records that are exempt by law from public inspection.

Mayor Sproul recessed the regular session of the City Council at 7:15 p.m. to convene an Executive Session under ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

The Executive Session as adjourned at 7:27 p.m. and the regular meeting immediately reconvened. There were no actions or motions resulting from discussion.

8. ADJOURNMENT

Councilor Cook moved to adjourn the meeting. Councilor Paulsen seconded the motion. There was no discussion and the motion passed unanimously (4-0).

Minutes approved on 14th day of March, 2019.

CERTIFIED:

ATTESTED:

Marie Sproul, Mayor

Kevin Perkins, Assistant City Administrator



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: First Reading of Ordinance No. 636,
Fowl and Rabbits Regulations

Requested Council Action:

Conduct the hearing and direct staff accordingly

Staff Recommendation:

Conduct the hearing, deliberate and schedule the second reading.

Background:

At the November 2018 General Election the citizens of Lafayette passed a measure to allow the keeping of rabbits and fowl within the city limits.

During the February 2019 Council Meeting Council provided direction on the draft regulations presented by staff and directed staff to return the proposed ordinance to the Council at the March 2019 meeting. Staff has made the requested changes to the draft and created a permit form for residents seeking to keep rabbits and/or fowl.

Two items remain to be discussed by Council is whether to include an owner's signature on the application form; and whether to restrict the keeping of rabbits to 4 adult rabbits or simply as 4 rabbits Council deferred that decision until the permit form was created. The draft permit form is attached for your reference.

If Council conducts the first reading then the second reading will be held on April 11, 2019 at 6:30 p.m.

Financial Impact:

To be determined.

Alternative:

Council may determine to modify proposed sections of the Ordinance.

Suggested Motion:

"I move to schedule a second reading of Ordinance no. 636 on April 11, 2019."

**BEFORE THE CITY COUNCIL FOR THE CITY OF
LAFAYETTE, OREGON**

**An Ordinance Amending Section 5.415)
of the Lafayette Municipal Code regulating)
the keeping of fowl and livestock)** **ORDINANCE NO. 636**

THE CITY COUNCIL (the "Council") OF THE CITY OF LAFAYETTE, OREGON (the "City") sat for the transaction of City business on Thursday, April 11th, 2019 at 6:30 p.m. in the Council chambers at City Hall.

WHEREAS, the Council approved Ordinance No. 498 on July 28, 1998 adopting the Municipal Code of the City of Lafayette (the "Code"), including Sections 5.400 to 5.530 dealing with nuisances; and

WHEREAS, these sections of the Code have been further amended by Ordinance No. 562 and Ordinance No. 587; and

WHEREAS, the citizens of Lafayette passed Ballot Measure No. 36-197 to amend Lafayette Municipal Code section 5.415 to allow the keeping of fowl and rabbits; and

WHEREAS, other changes have been identified that will enhance the city's ability to enforce the code;

NOW THEREFORE, THE CITY OF LAFAYETTE, OREGON, ORDAINS AS FOLLOWS:
Section 5.415 of the Lafayette Municipal Code shall be amended as described in Exhibit 1.

ADOPTED by the Council on the 11th day of April, 2019.

VOTE: Ayes: _____ Nays: _____ Abstentions: _____ Absent: _____ Vacancies: _____

CERTIFIED:

ATTEST:

Mayor Marie Sproul

Kevin Perkins, Assistant City Administrator

EXHIBIT 1

Ordinance No. 636

5.415 Livestock and Fowl.

(1) No person may maintain a pigsty, slaughterhouse or tannery, or permit livestock or fowl owned by him or her to run at large or to create a noise or odor that offends surrounding neighbors within the city. This section shall not apply to cats, dogs or other household pets.

(2) Livestock, fowl, rabbits and other animals running at large in the city shall be summarily abated and disposed at the discretion of the City.

(3) No person shall keep or maintain livestock, with the exception of rabbits, within the City. Livestock being lawfully kept within the City at the time of this code amendment shall continue to be allowed as long as no violations of LMC sections 5.405 to 5.425 or LMC section 5.485 have been adjudicated and found to be valid. At such time, the livestock must be removed from the premises.

(4) No person shall keep more than 4 fowl on his or her premises.

(a) Turkeys, Rooster, Peacocks, Peahens, Emus and Geese are prohibited.

(5) Persons owning, possessing, or having control of fowl shall do so for private use only and not for commercial breeding purposes.

(6) Persons owning, possessing, or having control of fowl shall keep the animals in a fenced area in their backyard.

(a) Fowl must be kept in a fenced and enclosed coop from dusk until dawn.

(b) Fencing and shelter used for the purpose of containing fowl shall not be located within 10 feet from property boundary line, and shall comply with LMC 8.000-8.950.

(c) Coop must be no smaller than two square feet per bird and may not exceed 10 feet in height. The coop must be constructed to protect the fowl from wind and water and provide a sheltered indoor space that is wind and water proof and dry. The coop must also be constructed in a manner to protect the fowl from predators.

(7) No person shall keep more than 4 rabbits on his or her premises.

(8) Persons owning, possessing, or having control of rabbits shall do so for private use only and not for commercial breeding purposes.

(9) Persons owning, possessing, or having control of rabbits shall keep the animals in a fenced area in their backyard.

(a) Fencing and shelter used for the purpose of containing rabbits shall not be located within 10 feet from property boundary line, and shall comply with LMC 8.000-8.950.

(b) Rabbit hutches must be no less than 4 square feet in floor space per rabbit, and may not exceed 10 feet in height. The hutch must be covered with protection from wind and water and include a sheltered indoor space that is wind and water proof. The hutch must also be constructed in a manner that also protects the rabbits from predators.

(10) Premises must be maintained in a level of cleanliness sufficient for the health of the animals and to prevent odor and vermin nuisances. Feed and bedding must be stored in rodent proof containers.

(11) Slaughtering of fowl or rabbits on premises may be conducted for private consumption and must be conducted in an area not visible from a public right of way or neighboring residences.

(12) Permit Required: A permit shall be valid for three years from the date at issuance and may be renewed for additional three year periods. The permit must be obtained prior to the keeping of fowl and/or rabbits.

(a) If the applicant is not the property owner, written consent from the property owner must be submitted with the application. Consent document must contain the phone number and address of owner for verification purposes.

(b) There shall be no fee for the permit for the keeping of fowl or rabbits. Applicant must have all other permits (e.g. building permit) necessary to accommodate the use completed prior to issuance of this permit.

(c) Permits are non-transferrable to another property or to another person at the same residence.

(13) All persons owning or possessing fowl or rabbits shall have 60-days from the effective date of this ordinance to come into compliance with its conditions and obtain the necessary permit.



Fowl and Rabbit Keeping Permit Application

Name of Applicant: _____
Property Address: _____
Mailing Address (if different than property): _____
City/State/ZIP: _____
Phone: _____ **email:** _____
Property Owner Address/Contact Info:

This application is for a permit to allow the keeping of fowl and/or rabbits subject to the conditions stated in **LMC 5.415**; a permit will be issued only when all conditions are met.

Fee: None.

(Fees may be applicable for other permits that may be required to accommodate this use and will be determined by the Community Development Department.)

Number of Fowl Requested: ____ (4 max.) **Number of Rabbits Requested:** ____ (4 max.)

Animal Facilities Size:

Total Size (sq. ft.): _____
Coop Size (sq. ft.): _____ (min. of 2 sq. ft. per bird)
Coop Height (ft.): _____ (max. 10 ft.)
Run size (sq. ft.): _____

Hutch size (sq. ft.): _____ (min. of 4 sq. ft. per rabbit)
Hutch Height (ft.): _____ (max. 10 ft.)
Run size (sq. ft.): _____

Please attach a description of the construction of the animal facilities, including materials and fencing along with a site plan.

In the description, also briefly describe any provisions for sanitation, odor control, heating, and food and bedding storage.

Applicant acknowledges that upon issuance of any permit by the City of Lafayette that it is the obligation of the applicant to comply with any and all laws, ordinances and regulations governing the type of project permitted whether or not specified in the permit. The granting of an approval by the City of Lafayette does not give the applicant any authority to violate or modify the provisions of any other federal, state or local law, ordinance or regulation with respect to regulation of construction, performance of construction and/or operation of the project. Nor does the granting of a permit supersede any condition contained in a rental or lease agreement, covenant, or deed restriction.

Regarding property boundaries, the applicant acknowledges that the only accurate way to locate property lines is by a land survey conducted by a licensed professional. The City of Lafayette makes no representation as to the accuracy or location of any boundaries related to the project and the applicant, by virtue of issuance of a permit by the City of Lafayette, agrees to hold harmless, defend and indemnify the City in any legal action related to property lines or boundaries.

Failure to comply with any applicable regulation may result in the revocation of the permit and possible further enforcement actions, including fines. An inspection of private facilities may be required to ensure compliance or enforcement.

I have read and understand the above application and I hereby certify that all conditions will be continually met, and that I will abide by any applicable restrictions, administrative rules and City Ordinances

Applicant Signature: _____ Date: _____

Printed Name: _____

Owner Signature: _____ Date: _____

(If different than Applicant)

Printed Name: _____

(For office use only below this line)

Application Rec'd: _____

Application Form Complete

Date: _____

Facilities description attached

Site plan attached

Permit:

Approved

Denied; Reason: _____

Signature: _____

Printed Name: _____

Title: _____

Permit Expiration Date:



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Appointments to the Budget Committee and Veterans Park Committee

Requested Council Action:

Consider appointments to the Budget and Veterans Park ad hoc Committees.

Staff Recommendation:

None

Background:

Two vacancies exist on the Budget Committee and one on the Veterans Park ad hoc committee. Jeremy Rametes and Jeffrey Olson have applied to be appointed to the Budget Committee and Sheri King has applied for appointment to the Veterans Park ad hoc Committee. The current rosters of both committees are attached for your reference.

Financial Impact:

None.

Alternative:

Council may determine not to make an appointment at this time.

Suggested Motion:

"I move to appoint Jeffrey Olson and Jeremy Rametes to the Budget Committee and to appoint Sheri King to the Veterans Park ad hoc committee."

**CITY OF LAFAYETTE
APPLICATION FOR VOLUNTEER SERVICE**

NAME Jeffrey Olson **DATE** 3/5/2019

ADDRESS 228 E 12th St. Lafayette Oregon 97127

MAILING ADDRESS 228 E 12th St. Lafayette Oregon 97127

EMAIL ADDRESS jj.olson@ymail.com

HOME PHONE 541-279-3178 **WORK PHONE** 503-554-8333

PREVIOUS VOLUNTEER POSITIONS Boys and Girls Club of America

REASON FOR WANTING TO VOLUNTEER Provide knowledge and experience to my community.

To give back what has been so generously provided to me. Since I work for Hiland Water (Newberg) I believe I can be a useful tool to help further the city in water development and planning as well as a leader and a voice for the younger generation living in Lafayette.

PLEASE SELECT AREAS OF INTEREST:

If you select multiple interests, please indicate which subject area is your first choice:

- CITY COUNCIL**
- BUDGET COMMITTEE**
- PLANNING COMMISSION**
- WATER RESOURCES COMMITTEE**
- COMMUNITY EVENTS**
- OTHER AREAS OF INTEREST** _____

Please mail or return your completed form to:
Lafayette City Hall
486 Third Street
PO Box 55
Lafayette, OR 97127

Thank You for your interest in Community Service!



CITY OF LAFAYETTE
APPLICATION FOR VOLUNTEER SERVICE

NAME Jeremy Rametes DATE 2/13/19

ADDRESS 157 W 14th St. Lafayette OR 97127

MAILING ADDRESS same

EMAIL ADDRESS rametes@juno.com

HOME PHONE 503-710-5821 WORK PHONE N/A

PREVIOUS VOLUNTEER POSITIONS Member of Veterans Park
Adhoc Committee

REASON FOR WANTING TO VOLUNTEER Trying to get more
involved in the community.

PLEASE SELECT AREAS OF INTEREST:

If you select multiple interests, please indicate which subject area is your first choice:

- CITY COUNCIL
- BUDGET COMMITTEE
- PLANNING COMMISSION
- WATER RESOURCES COMMITTEE
- COMMUNITY EVENTS
- OTHER AREAS OF INTEREST _____

Please mail or return your completed form to:
Lafayette City Hall
486 Third Street
PO Box 55
Lafayette, OR 97127

Thank You for your interest in Community Service!



**CITY OF LAFAYETTE
BUDGET COMMITTEE, CITIZENS
2019**

	<u>NAME</u>	<u>PHONE</u>	<u>3-YEAR TERM EXPIRES</u>
1.	Jean Mead 258 8 th St. Lafayette, OR 97127 email: jmead291942@yahoo.com	503-864-3731	12/31/2020
2.	Doreen VanTyne P.O. Box 704 Lafayette, OR 97127 email: dvantyne@earthlink.net	503-435-7983	12/31/2020
3.	Dewey Burchell 853 Grant Street Lafayette, OR 97127 Email: dewydsystem@gmail.com	503-550-3083	12/31/2021
4.	VACANT		12/31/2021
5.	VACANT		12/31/2021
6.	Becky Demmin 1516 Washington St. Lafayette, OR 97127 email: bldemmin@yahoo.com	503-312-6576	12/31/2019
7.	Adam Bertram 912 12 th Street Lafayette, OR 97127 email: adam.bertram@ovs.com	503-784-0377	12/31/2019

CITY OF LAFAYETTE
APPLICATION FOR VOLUNTEER SERVICE



NAME Sheri King DATE 2/20/19
ADDRESS 1011 Monroe St.
MAILING ADDRESS Lafayette, OR 97127
EMAIL ADDRESS esking5@hotmail.com
HOME PHONE ⁵⁰³ 560-8367 WORK PHONE _____

PREVIOUS VOLUNTEER POSITIONS _____

- July 4th Kids Parade Coordinator (about 5 yrs.)
- Assisted w/applying for & providing research for historical markers at Joel Perkins Park.

REASON FOR WANTING TO VOLUNTEER There are so many families

in this community and a lack of healthy outlets for them to gather, connect, & play. I'm excited this space is going to be developed and that this team has been formed specifically for this purpose. To hear & gather input from community & research options sounds fun!

PLEASE SELECT AREAS OF INTEREST:

If you select multiple interests, please indicate which subject area is your first choice:

- CITY COUNCIL
- BUDGET COMMITTEE
- PLANNING COMMISSION
- WATER RESOURCES COMMITTEE
- COMMUNITY EVENTS
- OTHER AREAS OF INTEREST

To be on Veterans Park Committee if there is still a need for volunteers.

Please mail or return your completed form to:
Lafayette City Hall
486 Third Street
PO Box 55
Lafayette, OR 97127

Thank You for your interest in Community Service!



Veterans Park Ad hoc Committee 2019

<u>NAME</u>	<u>PHONE</u>
Wade Witherspoon, Chair 762 N. Lincoln Street wwitherspoon@ci.lafayette.or.us	503-349-7180
Michelle Dossey 258 8 th Street m.a.dossey@gmail.com	971-237-6608
Benjamin Harper 241 E. 16 th Street Benjaminharper714@gmail.com	503-583-0257
Jeremy Rametes 157 W. 14 th Street rametes@juno.com	503-710-5821
VACANT	



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Resolution 2019-05, Designating Signees for City Checks

Requested Council Action:

Approve Resolution 2019-05

Staff Recommendation:

Approve Resolution 2019-05

Background:

Two signees, one staff person and one Councilor, are required per City policy to execute each City check. The designated current signees are as follows:

Either Mayor Sproul, or President Witherspoon and either Preston Polasek or Lori Martino

However, with the pending departure of Lori Martino a replacement signee should be named. Staff recommends naming Assistant City Administrator Kevin Perkins as the replacement for Lori Martino

Financial Impact:

None.

Alternative:

None.

Suggested Motion:

"I move to approve Resolution 2019-05, Designating Signees for City Checks."



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Final Design Approval for the Lafayette Fire Station

Requested Council Action:

Consider revisions to the final design and direct staff accordingly.

Staff Recommendation:

Approve the updated final design.

Background:

At the February 14, 2019 Council Meeting, Council approved a final design of the Fire Station based on incomplete cost estimates. In the interim, cost estimates have been received, and the need to redesign the floor plan was needed to bring the project into alignment with the budget.

Three areas have been redesigned, and the modified floor plan is attached for your reference. These changes are comprised of the following: elimination of one individual staff office; reduction in size of the lobby; and moving the storage and shop areas along the south side of the building into a ½-bay. The changes will not compromise the functionality of the building or its projected service life.

The ½-half bay could be reclaimed in the future by providing storage and shop areas elsewhere. Two other site plan changes not shown on the attachment that may be implemented and do not have a significant impact on cost savings are the following: the building footprint may be moved eastward to enlarge the parking area accessed from Jefferson Street; and the generator and trash enclosures to be combined to maximize parking spaces. Further modifications to the site plan may occur to comply with conditions of approval for the project.

Financial Impact:

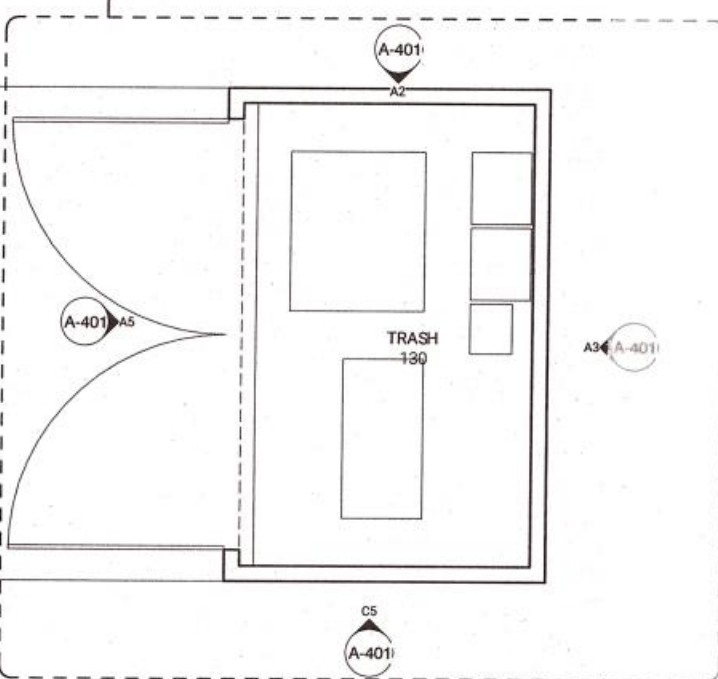
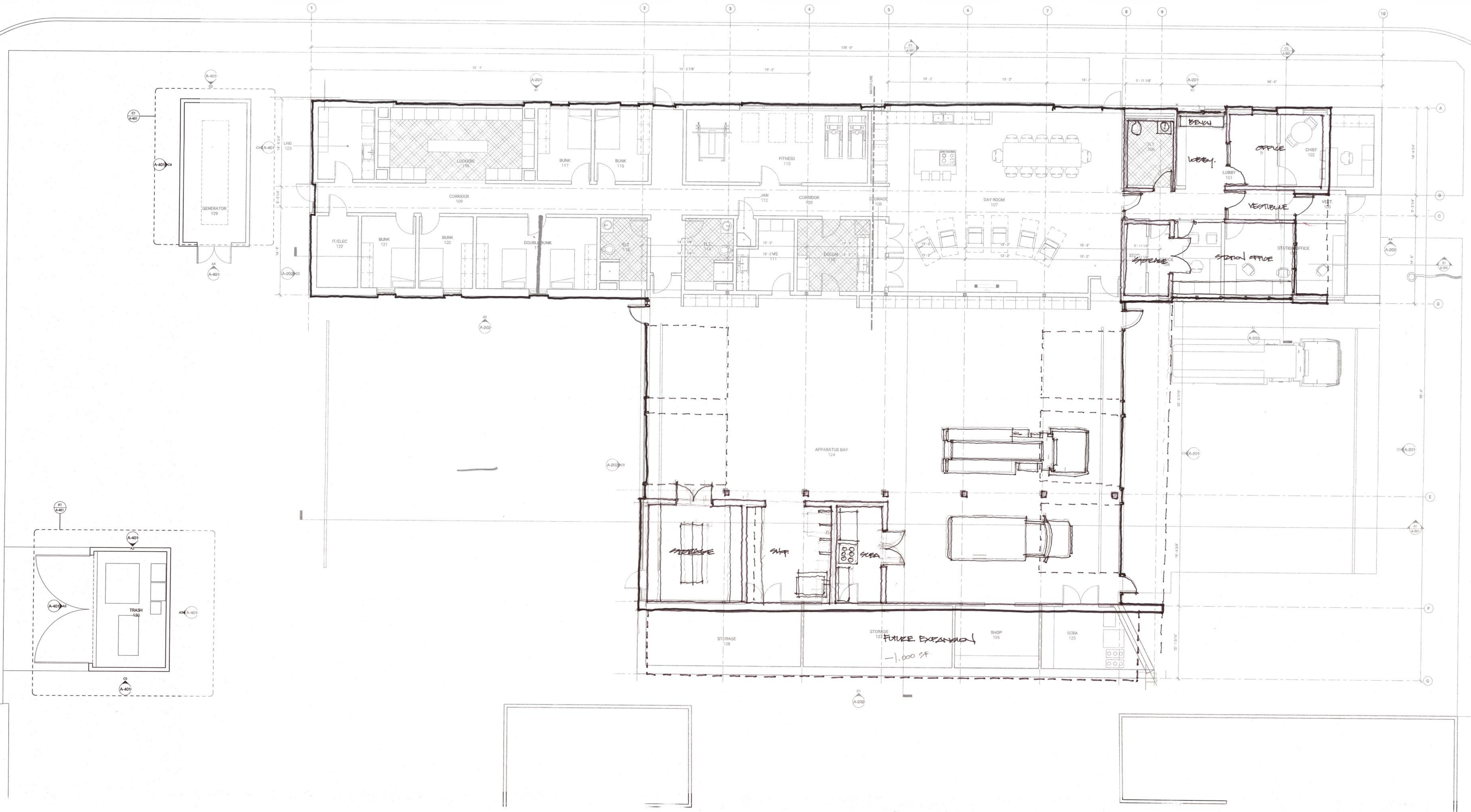
To be determined when bids are received. The proposed design modifications are necessary to reduce projected construction costs.

Alternative:

Discuss additional design modifications.

Suggested Motion:

“I move to approve the updated final design for the Lafayette Fire Station.”



STORAGE 127
FUTURE EXPANSION
-1,000 SF



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Water Supply Agreement with MWL

Requested Council Action:

Approve the agreement.

Staff Recommendation:

Approve the agreement.

Background:

The City Council last discussed the proposed water agreement with McMinnville Water & Light (MWL) at your work session on February 19, 2019. The attached draft, dated March 8, 2019, has one change to the draft presented to Council in February. The change is to Section 7.1, Term. Instead of an initial term of 7 years with two renewal periods of 7 years each for a total term of 21 years, the change is an initial term of 11 years with two renewal periods of 5 years each for a total term of 21 years. The new, initial term of 11 years reflects the ten-year loan repayment schedule.

The results of this Council decision will be provided to the MWL board, which is expected to consider this water supply agreement at their board meeting on March 19.

Financial Impact:

To be determined.

Alternative:

Council may determine to make modifications to agreement provisions.

Suggested Motion:

"I move to approve the water supply agreement with MWL, dated March 8, 2019, as presented."

WATER PURCHASE AGREEMENT

This Water Purchase Agreement is made between the City of Lafayette, a municipal corporation of the State of Oregon (herein called “Lafayette”) and the City of McMinnville, a municipal corporation of the State of Oregon, acting by and through its Water & Light Commission (herein called “MWL”), and also referred to as “Party” or collectively as “Parties.”

RECITALS

WHEREAS, Lafayette is a municipal corporation organized under the laws of the State of Oregon and MWL is the municipal utility of the City of McMinnville established by Chapter X of the Charter of the City of McMinnville; and

WHEREAS, the Charter of the City of McMinnville grants MWL authority to operate a water utility with all powers of the Constitution and laws of Oregon which expressly or impliedly grant and allow cities these powers as fully as if this Charter specifically stated each of these powers; and

WHEREAS, MWL operates a municipal water system that is regulated by the laws of the State of Oregon.

WHEREAS, MWL is entering into this Agreement for the sale of Surplus Water to Lafayette, not provision of “water service” to retail customers, and MWL does not undertake to “extend” retail water service to Lafayette customers; and

WHEREAS, MWL has determined that it is in the best interest of MWL Customers within the City of McMinnville to enter into an agreement for the sale of Surplus Water to Lafayette; and

WHEREAS, Lafayette has determined that is in the best of interest of its citizens and rate payers to purchase Surplus Water from MWL under this Agreement; and

WHEREAS, Lafayette also owns, operates and maintains a municipal water system providing service to its citizens and desires to purchase Surplus Water from MWL and pay for the cost of water system facilities to be constructed by MWL to deliver water for Lafayette in order to supplement its own water supply; and

WHEREAS, MWL is willing to design and construct additional water system facilities to connect to the Lafayette water system and Lafayette will pay the costs to design and construct those facilities as Development Charges over a 10-year period as provided in this Agreement; and

WHEREAS, Lafayette also maintains water supply production capability for its municipal water system that is now and hereafter capable of supplying the basic needs of its system in the event the water supply from MWL is interrupted or unavailable; and

WHEREAS, MWL and Lafayette agree to maintain consistent water Curtailment Plans to ensure that water is available to meet public health and safety needs during drought or emergency conditions; and

WHEREAS, MWL and Lafayette will work cooperatively to achieve better water resource management and environmental stewardship, and improve infrastructure of their municipal water systems for reliability and water quality optimization to meet regulatory requirements; and

WHEREAS, MWL and Lafayette desire to maintain an active water conservation program that results in reliable and efficient use of water in a manner that is consistent with the requirements of the State and Federal Governments; and

WHEREAS, ORS 190.030 to 190.110 authorize units of local government to enter into intergovernmental agreements for the performance of duties or the exercise of powers conferred upon them and being fully advised; and

WHEREAS, the rates and charges, and methods to establish and change rates and charges as described in this Agreement, are reasonable.

NOW, THEREFORE, in consideration of the mutual covenants of MWL and Lafayette, it is agreed as follows:

ARTICLE I – DEFINITIONS

- 1.1 “Agreement” means this Water Purchase Agreement.
- 1.2 “Customer” for purposes of this Agreement will include retail purchasers within MWL’s Direct Service Territory, wholesale purchasers such as Lafayette and other users who are provided with Surplus Water on or after the effective date of this Agreement. The word “Customer” may also be used as follows:
 - 1.2.1 “MWL Customers” are those customers now or hereafter within the Direct Service Territory of MWL.
 - 1.2.2 “Lafayette Customers” are those customers now or hereafter within the Direct Service Territory of Lafayette.
- 1.3 “Curtailment Plan” is a written plan developed for curtailment of water delivery in accordance with the provisions of this Agreement and OAR Chapter 690, Division 86.
- 1.4 “Development Charges” equals the total sum cost of contracted services to design and construct additions to the MWL water system (System Improvements), to include right-of-way acquisition and costs to build infrastructure to deliver Surplus Water under this Agreement from MWL to Lafayette at the Point of Delivery.
- 1.5 “Direct Service Territory” is the area within the boundaries of MWL where MWL provides water service to a retail customer and the area within the boundaries of the Lafayette Urban Growth Boundary where Lafayette provides water service to retail customers.
- 1.6 “Initiating Conditions” means those conditions that may trigger a curtailment response under the MW&L Water Management and Conservation Plan.
- 1.7 “Lafayette” is the City of Lafayette, an Oregon municipal corporation.

- 1.8 “MWL” is the City of McMinnville, a municipal corporation of the State of Oregon, acting by and through its Water & Light Commission, a municipal utility organized and operating under the authority of the McMinnville City Charter and ORS Chapter 225.
- 1.9 “OAR” are the Oregon Administrative Rules.
- 1.10 “ORS” are the Oregon Revised Statutes.
- 1.11 “Party or Parties” are the entities who are signatories to this Agreement.
- 1.12 “Point of Delivery or P.O.D.” is where the MWL water system connects to the Lafayette water delivery pipeline following the MWL-owned water meter(s) used to measure delivery quantity (volume over time) and MWL-owned backflow prevention assembly (ies). The Point of Delivery is located on Highway 18 as set forth on Exhibit 1 attached hereto and incorporated by reference.
- 1.13 “Sole Discretion” – where the term “sole discretion” or “sole unreviewable discretion” is used in this Agreement, the intent is that the decision is entirely within the judgment of the party indicated and completely unreviewable by a court, arbitrator, or other authority.
- 1.14 “Surplus Water” is the provision of water in excess of the needs of MWL to Lafayette whereby Lafayette will receive a supply of water (quantity and quality) as described in this Agreement.
- 1.15 “System Improvements” are defined as the facilities and assets designed and constructed by MWL described as Exhibit 1 necessary for conveyance of potable water from the City of McMinnville and extending east approximately 7,400 feet along Hwy 18 to the Point of Delivery.
- 1.16 “Water Management and Conservation Plan” means a periodically updated MWL policy addressing water supply, water conservation, and curtailment of water services in the event of a water shortage.
- 1.17 “Water Rights” mean storage, surface water, or ground water registrations, permits or certificates, now or hereafter existing, held by MWL.
- 1.18 A “Water Year” is a period of time encompassing 12-calendar months, running from October 1 to September 30.

ARTICLE II– WATER SUPPLY

- 2.1 Subject to the terms and conditions contained herein, MWL agrees to furnish and sell and Lafayette agrees to purchase Surplus Water for the life of this Agreement. Lafayette will obtain water from MWL at the Point of Delivery on Highway 18 as set forth on Exhibit 1, attached hereto and incorporated by reference, or at such other point approved by MWL in emergency circumstances.

2.1.1. Maximum Daily Delivery of Water.

2.1.1.1 Maximum Amount. Subject to and within the operating parameters of the flow control valve and system hydraulics, MWL will supply up to 720,000 gallons per day at 500 gallons per minute to the Point of Delivery from the MWL water system to Lafayette, subject to the terms of this Agreement (“Maximum Daily Delivery”).

2.1.1.2 Forecast of Demand. By March 15th of each calendar year Lafayette will provide to McMinnville a written forecast in the form of the attached Exhibit 3, of its projected demand for Surplus Water for the following Water Year. The purpose of this forecast is to foster a good faith operational dialogue between the two water systems. Except for a requirement to provide at least 72-hours’ notice of the need to deliver (or stop delivery; turn on/off the valve) of Surplus Water, Lafayette’s failure to meet the demand forecast is not a breach or default under this Agreement.

2.1.1.3 Initially upon execution of this Agreement Lafayette will provide to MWL a written forecast in the form attached as Exhibit 3 covering the remainder of the current Water Year and for the next Water Year.

2.1.1.3.1 If Lafayette fails to deliver the required forecast, MWL may elect to apply the monthly forecast from the most recent Water Year on file with MWL.

2.1.1.3.2 It will be presumptively reasonable for MWL to make no more water available to Lafayette than is set forth in Lafayette’s applicable monthly written forecast.

2.1.1.4 Minimum Amount. Lafayette will pay by volumetric charge, and even if no water is delivered, \$1,000 per month for a minimum take of water (“the Minimum Amount”). At each renewal (7-year renewal) the Minimum Amount will be increased to match price changes in the Portland Area (Portland, Oregon), as measured by the Consumer Price Index for All Urban Consumers (CPI-U). The Minimum Amount will not be less than \$1,000. In the event that the measured Volumetric Charge exceeds \$1,000 any month, Lafayette’s actual measured Volumetric Charge will replace the charge for the Minimum Amount. In the event the measured Volumetric Charge is less than \$1,000, the Volumetric Charge paid by Lafayette will nonetheless not fall below \$1,000 (and as increased by CPI).

2.1.1.5 Operational Demand – Flushing and Testing. Operation requirements may include flushing and testing of the System Improvements. Lafayette agrees to pay for the volume of water required for flushing and testing that passes the Point of Delivery.

2.1.1.6 Additional Operational Demand (Complete Turn Over): Lafayette shall use sufficient water on a weekly basis to keep the water in the transmission line fresh. At a minimum the requirement is a complete turn-over of the volume of water in the pipe from the last service provided by MWL to the Point of Delivery in a six-day time frame.

2.1.1.7 Potable Water to P.O.D. MWL will provide potable water within its own water system to the P.O.D. Past the P.O.D. it is the responsibility of Lafayette to make the Surplus Water potable to the standards of the State of Oregon, or otherwise.

2.1.2. Lafayette Construction. Lafayette will construct all Lafayette water systems improvements necessary to receive up to 720,000 gallons per day at 500 gallons per minute from the Point of Delivery to the Lafayette water distribution system.

2.1.3. System Improvements. MWL will construct System Improvements described on Exhibit 1 from its existing water system to the Point of Delivery on Highway 18. The Parties

recognize that the MWL water System Improvements will be sized at MWL's sole discretion to meet both MWL present and future use, and the Lafayette purchase of Surplus Water up to the Maximum Daily Delivery. *See* Section 4.7 regarding "Development Charges."

- 2.1.4. Additional Water. Lafayette may request additional water in excess of 720,000 gallons per day. Whether such additional amount will be supplied, and the applicable rates and charges at which water is available shall be at the sole unreviewable discretion of MWL. Any MWL water system improvements necessary to deliver this additional quantity of water to the Point of Delivery or otherwise shall be paid by Lafayette.
- 2.2 Supply Reduction. MWL and Lafayette will meet all applicable Federal and State drinking water regulatory requirements for their respective systems. Delivery of Surplus Water to Lafayette under this Agreement will be reduced or terminated only in accordance with the terms of this Agreement or if MWL is otherwise required to curtail water use. The Parties acknowledge and agree that this is a surplus contract and MWL at all times retains the right to limit water delivery to Lafayette so that MWL Customers will be given priority. Subject to the volume limits described in this Agreement, MWL will reasonably endeavor to provide water to Lafayette at an equivalent level as is provided to other Customers. In the event of a general emergency or weather-related water shortage affecting the entire MWL water system, general restrictions placed upon water deliveries to Lafayette will be determined in MWL's sole discretion and applied to all Customers, but ultimately MWL Customers will be given priority over other Customers as MWL determines in its sole discretion.
- 2.3 Emergency Interruption. In the event of localized emergency problems, Lafayette acknowledges temporary localized interruptions may occur for the duration of the emergency. Examples of such circumstances include, but are not limited to, main breaks and dig-ins. In all instances, MWL will strive to notify Lafayette of any interruption in service as soon as practicable.
- 2.4 Reduced Supply. Lafayette agrees that no liability for damages will attach to MWL on account of any failure of water supply or changes of water pressure, flow rate, or water quality. Examples of such circumstances include, but are not limited to, natural events such as earthquakes, landslides and floods and human caused events such as terrorism, malevolent acts, contamination of the water supply, and acts of war, but may also include events that are caused by equipment failure or mistakes of judgment.
- 2.5 Ownership. The Parties agree and acknowledge that MWL is the owner and operator of the MWL water system, including but not limited to the System Improvements, and Water Rights used in its utility operations. The purchase of water under this Agreement will not constitute purchase of ownership rights to water or any portion of the MWL water system owned and operated by MWL. This Agreement will neither preclude nor obligate the Parties from entering into separate agreements involving joint ownership or joint operation of water system elements.

ARTICLE III– CONDITIONS OF WATER DELIVERY

- 3.1 MWL’s responsibility under this Agreement is to sell and provide Surplus Water on a wholesale basis at a Point of Delivery to Lafayette as agreed by the Parties.
- 3.2 MWL may, in its sole discretion, add fluoride to the Surplus Water delivered to Lafayette. MWL will copy to Lafayette periodic reports on water chemistry in a form, and at a frequency, that is otherwise provided to the State of Oregon.
- 3.3 MWL is not responsible for providing retail water service, customer service, distribution service, or other services to Lafayette customers, which shall be the responsibility of Lafayette.
- 3.4 Lafayette will not re-sell outside of its Direct Service Territory the Surplus Water or allow unmetered water use (except for emergency events). Because of the ability to displace existing Lafayette water resources, the intent is that Lafayette not sell, without the informed written permission of MWL, any water outside of its Direct Service Territory. Lafayette will not dispose of any of the Surplus Water purchased under this agreement outside of its Direct Service Territory.
- 3.5 Additional Conditions of Delivery
- 3.5.1 MWL’s obligation to deliver Surplus Water to the Point of Delivery is conditioned on the following:
- 3.5.1.1 Lafayette’s performance of its obligations described in this Agreement; and
- 3.5.1.2. Completion, under the terms of this Agreement, of the System Improvements from MWL distribution system to the Point of Delivery as described in Exhibit 1; and
- 3.5.1.3. Delivery to MWL from Lafayette of a forecast in the form of Exhibit 3.
- 3.5.1.4. Delivery to MWL from Lafayette of certificate(s) of insurance and endorsements described in this Agreement.
- 3.5.1.5. A minimum of 72-hours’ written notice from Lafayette to MWL that Lafayette wants MWL to begin to deliver Surplus Water. At any time during the term of this Agreement that delivery of Surplus Water is suspended, Lafayette must give MWL a minimum of 72-hours’ notice to again begin delivery of Surplus Water.
- 3.6 Risk of Water Delivery- Hold Harmless - Indemnity.
- 3.6.1 Water Chemistry and Quality. Except where Lafayette proves by clear and convincing evidence that the harm is due to the sole negligence or willful misconduct of MWL, Lafayette accepts the risk, and will hold harmless, protect and indemnify MWL from claims, damages, losses and related attorney fees at trial and on appeal (previously described as “the harm”), related to MWL water composition, water chemistry, or water quality damaging the Lafayette water system or private water systems owned or operated by Lafayette customers. This indemnity is in addition to the indemnity described in section 11.
- 3.6.2 Design or Construction Defect. Lafayette will hold harmless, protect and indemnify MWL from claims, damages, losses and related attorney fees at trial and on appeal related to design or construction defect as relates to the System Improvements.

3.6.3 The indemnities described in this section survive termination of this Agreement.

ARTICLE IV – DESIGN AND CONSTRUCTION BY MWL

- 4.1 MWL will have authority to perform all tasks necessary to design and obtain all permits and approvals to design and construct the System Improvements (“the Water System Project”) to deliver at least 500 gallons per minute to the Point of Delivery from the MWL water system. MWL, or its consultants, shall be responsible for development of construction documents suitable for obtaining bids or proposals for the work, including Water System Project management, design engineering, right of way and easement acquisition, regulatory and land use permits and approvals, public information and contract administration, as are generally used in the water utility industry and as MWL determines in its sole discretion are appropriate for the Water System Project.
- 4.2 After execution of this Agreement MW&L will make reasonable and diligent efforts to complete design work on the Water System Project and will provide to Lafayette an estimated date of completion of the Water System Project after the design documents are at 60% completion. MWL may, in its sole discretion and with notice to Lafayette, extend the estimated date to complete.
- 4.3 MWL and its consultants will coordinate with Lafayette and its consultants on a regular basis and at such other times necessary to develop Water System Project schedules, milestones, reviews and other activities for successful coordination and completion of the Project. Lafayette and its consultants shall be given a reasonable opportunity to review the MWL design documents at the 30%, 60% and 90% completion marks.
- 4.4 MWL and its consultants will make available to Lafayette and its consultants all Water System Project information reasonably necessary for Lafayette to make connection at the Point of Delivery. The Parties will work together diligently to identify design or constructability issues at the earliest possible stage of the design process and find mutually acceptable solutions in order to minimize delays or cost increases.
- 4.5 MWL will make available the final bid or proposal packages prior to solicitation for Lafayette review and information. Lafayette will be invited to pre-bid meetings and be provided all contract documents and addenda.
- 4.6 MWL, or its consultants, shall prepare “front end” documents including bidding information, bid forms, contract forms, standard general conditions, supplemental special conditions and other documents as are generally used in the water utility industry and as MWL determines in its sole discretion are appropriate for the Water System Project.
- 4.7 Relation of Construction Cost to Development Charges. MWL shall receive bids and award the contract as required by law. Lafayette’s Development Charges under this Agreement will be scheduled for payment based on: 1) the estimate of cost as set forth on Exhibit 2 (“Engineer’s Estimate”); and 2) as such estimated cost (\$2,200,000) is adjusted to the actual costs of design, construction, and right-of-way acquisition. Upon determination of the Final Cost (*see* section 4.7.4) the Improvement Cost Principal amount for year 1 reflected on

Exhibit 2 will be re-set, and the amounts for 1) principal applied, 2) Cost of Money; and Development Charge Annually will all be re-calculated for the 10-year period described on the exhibit to reflect the actual initial Improvement Cost Principal. This initial Improvement Cost Principal will be reduced by the actual cost to be funded by MWL to upsize the System Improvements above requirements to deliver Surplus Water to Lafayette. The cost to be paid by MWL to upsize the System Improvements will be the bid result difference between installing a 12" line and a 24" line. This prorated amount, based on bid results, will be applied to all Development Charges paid for System Improvements under this agreement. Lafayette and MWL are each is responsible to pay for its prorated share of Development Charges as re-calculated under the terms of this Agreement.

- 4.7.1 MWL will give to Lafayette notice, as soon as practical, of the bid amounts for the System Improvements, to include the bid amount of the apparent successful bidder. Lafayette will send a representative to the bid opening to obtain this notice.
 - 4.7.2 MWL retains the right, in its sole discretion to reject all bids to construct the Water System Project in a manner consistent with the Public Contracting Code.
 - 4.7.3 If the apparent successful bid costs exceed the Engineer's Estimate by more than 15%, and prior to notice of Intent to Award issued by MWL to the apparent successful bidder, with written election to MWL Lafayette may elect to terminate the Agreement and not proceed with the Water System Project. Upon such written election, MWL will reject all bids.
 - 4.7.4 Final Cost. Upon completion of the Water System Project, MWL will deliver to Lafayette the revised final Exhibit 2 describing the actual costs including cost of design, cost of construction, cost of right-of-way acquisition, and costs, and setting the annual Development Charges for the 10-year period.
 - 4.7.5 Additional Development Charges. In the event Lafayette seeks additional water above its Maximum Daily Delivery (*see*, Section 2) MWL in its sole discretion may require Lafayette to pay under this Agreement additional Development Charges to reflect the cost of either (or both): 1) additional capital construction of System Improvements required to deliver additional Surplus Water; and 2) use of existing upsized System Improvements to deliver additional Surplus Water (which upsized System Improvements were a basis for a prior reduction in the Development Charges {*see* section 4.7}).
- 4.8 MWL shall award the contract in accordance with law, and either through its own forces or consultants, provide all services during construction in a manner reasonably calculated to complete the project.
 - 4.9 MWL shall provide not less than monthly updates on schedule and progress of the work. MWL shall provide contractor's schedule, schedule of values, payments made and percent of work completed, as is reasonably made available from the Water System Project contractor. If it appears that current planned substantial completion and final completion dates are likely to not be met, MWL will notify Lafayette. However, adjustments to contract times under the contract documents, are in the sole discretion of MWL as the contracting agency.
 - 4.10 Change Order – Contract Times. MWL may agree to any change order or change in the work without approval by Lafayette that relates to a change in **contract times** that does not otherwise substantially change the delivery of Surplus Water under this Agreement. For

the purposes of this Agreement, any time period under one (1) year is not a substantial change.

- 4.11 Change Order – Contract Price. If MWL gives Lafayette notice that a change order(s) with increase in Contract Price is, in MWL’s discretion, necessary to complete the Water System Project, then MWL may unilaterally agree with a contractor to a change in Contract Price. This notice will give Lafayette an opportunity to give input to MWL on this decision. Notwithstanding any input from Lafayette, the parties agree that MWL’s decision to agree to a change order and change in Contract Price is presumptively reasonable and necessary to complete the Water System Project. The parties agree that this agreement regarding the presumptive reasonableness of MWL’s decision with regard to a change order and change in Contract Price is a material part of this Agreement and the parties would not have agreed to otherwise enter into this Agreement.
- 4.12 Change Order/Field Order (No change in time or price). MWL may agree to any change order or change in the work without approval by Lafayette that does not change contract times or contract price and does not substantially change the ability of MWL to deliver the maximum daily amount of water to Lafayette as described herein at section 2.1.1.
- 4.13 Program Funding. Each Party represents and agrees by execution of this Agreement that it has lawful authority to meet the financial obligations described in this Agreement. A subsequent action by or on behalf of a party revoking such authority will cause that party to be in breach and in default of this Agreement.

ARTICLE V - RATES AND CHARGES

- 5.1 Rate Standard. Lafayette will pay to MWL under this Agreement charges based on water rates adopted by the MWL Commission to provide adequate receipts for the maintenance and operation of its system (water works of the city of McMinnville) and the maintenance of adequate reserves for contingencies and for contemplated additions, improvements and extensions of the system, as those rates and charges are established and changed in the reasonable discretion of the MWL Commission.
- 5.1.1. Volumetric Charge. The Commission will set and change the rate for the “Volumetric Charge” for water delivered to Lafayette (or to applicable rate class) under this Agreement, which rate for the duration of this Agreement (except as where otherwise provided upon a payment default), will be 1.5 times the volumetric rate for MWL within-City-Limits water service generally applicable within the City of McMinnville. MWL will establish and change rates pursuant to the City of McMinnville Charter.
- 5.1.1.1 The parties agree that a volumetric rate charge for water under this agreement that is 1.5 times (or 3 times in the case of payment default) the then-current volumetric rate for MWL within-City-Limits water service is reasonable and lawful. Each party understands that the MWL within-City-Limits water service rate will increase periodically over the term of this Agreement. MWL retains authority to establish and change rates after public hearing as described in the McMinnville City Charter. This agreement regarding the volumetric rate is not merely a factual presumption of

reasonableness, but is a fundamental part of this agreement upon which each party has materially relied upon in entering into this Agreement.

- 5.1.1.2 Minimum Take. Upon notice from MWL that the Water System Project is complete, Lafayette will begin to pay as invoiced for no less than the Minimum Amount (\$1,000 as increased by CPI) of water per month by Volumetric Charge, whether or not actually taken. The minimum take-and-pay payment is required whether or not Lafayette is actually taking water into the Lafayette water system. (See section 6.1 for billing details).
- 5.1.1.3 Default Rate. If Lafayette fails to timely pay either the Volumetric Charge, Monthly Meter Service Fee, or Development Charges as indicated in sections 5.1.1, 5.1.2, 5.1.4, and 6.2, and Lafayette fails to cure said default after notice as described in section 7.9 (only one notice and opportunity to cure is required in a 12-month period), and if MWL in its sole discretion continues to deliver Surplus Water to Lafayette, upon written notice from MWL to Lafayette, the parties agree that Lafayette's volumetric rate will then be 3 times the then-current rate for MWL within-City-Limits water customers, as such "Default Rate" is established and changed by MWL. The parties agree that the Default Rate is reasonable and lawful. The parties agree that Lafayette will be charged at the Default Rate until Lafayette has re-established a history of compliance with payments, by having made 13 months of timely payments under this Agreement, at which time charges will return to the Volumetric Charge. MWL retains authority to establish and change the Default Rate after public hearing as described in the McMinnville Charter. This agreement regarding the Default Rate is not merely a factual presumption of reasonableness, but is a fundamental part of this Agreement, each party having weighed the risk of the consequences of payment default. Each party has materially relied upon these specific terms in entering into this Agreement.
- 5.1.2. Monthly Meter Charge. For the duration of this Agreement, in addition to other charges, Lafayette will pay the monthly meter charge for the size of meter installed at the Point of Delivery at such rates as established by the MWL Commission.
- 5.1.3. Late Payment Charges. MWL may assess late payment charges as otherwise set forth in MWL's generally applicable customer policies.
- 5.1.4. Development Charges. Lafayette will pay to MWL Development Charges as explained in Article IV, as set forth in the Exhibit 2 attached hereto (10 year period). Lafayette will pay the Development Charges pursuant to this Agreement notwithstanding termination of this Agreement. The obligation to pay the Development Charges will survive termination of this Agreement, for any reason.
- 5.1.5. Backflow Prevention Charges. In addition to other charges, and as invoiced from MWL to Lafayette as part of periodic billing, Lafayette will pay to MWL the costs to test, maintain, repair and replace the backflow prevention assembly and related equipment at the Point of Delivery. MWL shall notify Lafayette immediately of any failure in the backflow prevention system, and exercise diligence in the repair and or replacement of the backflow prevention assembly so as to minimize the time the system providing water to Lafayette is not working. MWL shall have the failed or defective backflow prevention system repaired and fully operational within three (3) days of discovery of its failure, unless there is an Act of God, or due to the unavailability of repair parts, materials or labor.

ARTICLE VI– BILLING AND PAYMENT

- 6.1 Monthly Payments. Upon notice from MWL to Lafayette that the Water System Project is complete and prepared to deliver water to the Point of Delivery, monthly bills will be issued to Lafayette for the Volumetric Charge (Default Rate, as applicable) the Meter Charge and the Backflow Prevention Charges. The monthly billing cycle will be set at MWL’s discretion based on meter reading. Bills are payable upon receipt by Lafayette as indicated on the bill (currently within 21 days). Payments may be mailed to MWL at PO Box 638, McMinnville, OR 97128 or may be delivered directly to the offices of MWL at 855 NE Marsh Lane, McMinnville, OR 97128. Except as otherwise directed by this Agreement, which terms and conditions control, Lafayette will make payments under the terms and conditions of MWL Customer Policies as adopted by the MWL Commission.
- 6.2 Annual Payments. Payment for Development Charges will be mailed or delivered to MWL by first day of the month following the anniversary date of this Agreement, and annually on the same date thereafter until all Development Charges are paid pursuant to Exhibit 2. No bill or invoice is required for payment.

ARTICLE VII– TERM AND TERMINATION

- 7.1 Term. This Agreement will be effective on the date both Parties have executed this Agreement and will continue in effect for an initial term of eleven years and may be renewed for two additional five-year terms (for a maximum total of 21 years from effective date), unless the Agreement is terminated earlier as provided herein. Each Agreement year will run from [July 1] _____ to [June 30] _____. The exercise of the first renewal option will leave one remaining renewal option. Such exercise of renewal itself does not create additional renewal options or periods. The limits on renewal and term of this Agreement are not merely presumed to be reasonable, but are a fundamental part of this Agreement upon which each party has materially relied upon in entering into this Agreement.
- 7.2 Renewal. Not less than 365 days prior to the expiration of the initial term or any renewed term, Lafayette may in writing request (twice) renewal for an additional term of five (5) years. Upon Lafayette’s request MWL will have 120 days to determine if it has Surplus Water for the renewal term and give Lafayette notice of its determination, and acceptance of renewal. Unless MWL reasonably determines that MWL lacks Surplus Water for the renewal term, or unless Lafayette is currently in default under the terms of the Agreement (whether or not within a cure period) at the time of its request for renewal or thereafter, MWL will accept renewal of the Agreement for the additional term. If MWL makes no response within 120 days, the Agreement will be automatically renewed pursuant to the request.
- 7.3 No Renewal of Water Delivery. If this Agreement is not renewed at the end of the initial term, Lafayette shall nonetheless pay the remaining unpaid balance of Development Charges pursuant to the Exhibit 2 schedule as described in section 6.2 (annual payments).

7.4 Other-Than-Payment Default. Subject to the limited rights to cure described below, in the event of an other-than-payment default, the non-defaulting Party may give notice of default to the defaulting Party, and terminate this Agreement, with a termination date to be not less than one (1) year from the date of notice. However, such termination date will be adjusted to be not less than one (1) year from the date of final completion of dispute resolution under this Agreement if the default is confirmed.

7.5 Payment Default. Notwithstanding any ongoing dispute resolution process, and any other remedy under this Agreement, if Lafayette fails to make payment to MWL for any amount due and payable under this agreement (Volumetric Charge, Meter Charge, or Development Charges), and to include any disputed amount, MWL, subject to Lafayette's limited right to cure, MWL may give to Lafayette notice of default. Following said notice of default, MWL may choose to either: 1) give Lafayette a 30-days' notice of termination of Delivery of Surplus Water and terminate delivery (this is a notice in addition to a notice of default); or 2) give Lafayette notice of initiation of the Default Rate under paragraph 5.1.1.3. If Lafayette fails to make timely payment under the Default Rate, MWL may again exercise its discretion to choose termination of delivery or application of the Default Rate (and any late charges).

7.6 Notwithstanding any ongoing dispute resolution process under this Agreement, if Lafayette fails to pay Development Charges as indicated in Exhibit 2, in addition to any other remedy, with written notice to Lafayette MWL may declare all outstanding Development Charges described in Exhibit 2 are immediately due and payable.

7.7 Notice will be sufficient if in writing and sent by first class mail, postage prepaid, to the following address or such other address as the Party designates:

MWL
General Manager
P.O. Box 638
McMinnville, OR
97128-0638

Lafayette
City Administrator
486 Third Street
Lafayette, OR 97127

7.8 Notice of Default – Other-than-payment – Cure. Except as expressed otherwise in this Agreement, and except as regards operational safety of the MWL water system, where MWL gives Lafayette written notice of an other-than-payment default, Lafayette will have a limited 30-day period to cure a default (or take substantial steps toward cure where cure may not reasonably occur in 30 days). MWL is only required to give, and Lafayette has a right to only one 30-day period to cure in a 12-month period, calculated by looking backward over the preceding 12 months from the date of default.

7.9 Payment Default – Cure. Where MWL gives Lafayette written notice of payment default, Lafayette has a limited 10-business-day period to cure the default by delivery of payment. MWL is only required to give, and Lafayette has a right to only one 10-day period to cure in a 12-month period, calculated by looking backward over the preceding 12 months from the date of default. See paragraph 7.5 for consequences of payment default.

7.10 Waiver. Waiver of any default under this Agreement shall not be deemed to be a waiver of any subsequent default or a modification of the provisions of this Agreement.

ARTICLE VIII– WATER CONSERVATION

- 8.1 Lafayette will maintain a Water Management and Conservation Plan (WMCP) in full compliance with OAR 690, Division 086 and successor regulations adopted during the term of this Agreement to promote beneficial and efficient use of Surplus Water purchased under this Agreement without waste or adopt the MWL plan as amended from time to time.
- 8.2 The obligations in this section apply to both MWL and Lafayette and intend that water to which MWL holds water rights will be used beneficially, efficiently, and without waste. The Parties will cooperate in the development of a joint conservation program where such partnerships are of mutual benefit and produce increased efficiencies in program costs or water savings. Provided, however, that funding for joint conservation programs will be established by separate agreement.
- 8.3 The Parties agree that Lafayette must maintain the Lafayette water system to be fully metered at the individual customer level.
- 8.4 Other-than-payment Conservation Default. If either party should be in other-than-payment default under this Article VIII as reasonably determined by the counter party, with written notice, the determining party may in its sole discretion immediately (without right to cure) curtail or suspend delivery of water under this Agreement to protect the determining party’s water right(s).

ARTICLE IX– WATER CURTAILMENT

- 9.1 Subject to MWL’s right to cease providing Surplus Water under this Agreement, and subject to MWL Customer’s priority for water, MWL will reasonably endeavor to cooperate with Lafayette. During times when water supplies are not adequate to meet the aggregate of all demands placed upon the MWL water system, MWL and Lafayette will develop a plan to reduce or curtail demands so that fire, life, safety and other high priority needs are met. It is to the benefit of all of the Customers of the MWL water system and Lafayette that plans for curtailment be in place in advance of a water shortage.
- 9.2 By signing this Agreement, Lafayette and MWL acknowledge that unforeseen or unavoidable circumstances may limit the amount of water available to MWL for sale and distribution, whether temporarily or permanently. Should Initiating Conditions listed in the Water Management and Conservation Plan occur or MWL determine that other significant water quality or quantity concerns exist, MWL may declare that a water shortage is in effect. MWL and Lafayette will then implement action under their adopted Curtailment Plans.
- 9.3 Lafayette will provide comments to MWL on its Curtailment Plan. MWL will adopt the recommended Curtailment Plan with such alterations as necessary or advisable in its sole discretion. The Curtailment Plan will be designed to accomplish reductions in demand necessary, in the event of a water shortage, to protect the water system’s capacity to supply water for fire, life, safety, and other high priority needs. The Curtailment Plan will establish procedures, as well, whereby to coordinate demand reductions by Lafayette to accomplish, jointly, total necessary system demand reductions imposed on them.

- 9.4 Lafayette may adopt the MWL Curtailment Plan or its own plan that is consistent with the MWL Curtailment Plan.
- 9.5 If MWL declares a water shortage, Lafayette will implement measures sufficient to meet the requirements of the Curtailment Plan (or other requirements of MWL for proportional reduction in demand if no Curtailment Plan has been adopted). Lafayette may do this through implementation of measures contained in the Curtailment Plan.
- 9.6 MWL will monitor compliance with the Curtailment Plan on a schedule established in the Plan or at least every two weeks throughout the duration of the declared water shortage.
- 9.7 It is recognized by the Parties that emergency water use curtailment measures may have to be implemented by MWL in order to meet an emergency condition. The procedures to be used in the event of a weather-related area wide water shortage or shortages caused by other factors will be as described in the Curtailment Plan in effect. If MWL declares a water shortage, then Lafayette will use all good faith efforts to achieve the required reductions in the use of water supplied. MWL may act to reduce the amount of water supplied to Lafayette, other Customers, and MWL Customers so that it does not exceed an amount specified under curtailment measures.
- 9.8 The Parties acknowledge that this is a Surplus Water purchase agreement with the goal that MWL will provide water to Lafayette, but limited to the daily maximum quantity and gallon-per-minute rate specified. In the event of a general emergency or weather-related water shortage affecting the entire water supply system, general restrictions placed upon water deliveries to Lafayette will be applied in a similar manner to MWL Customers, but ultimately supply may be reduced or terminated for the benefit of MWL Customers as MWL determines in its sole discretion. Except where immediate curtailment is reasonably necessary for the benefit of MWL Customers, MWL will make reasonable efforts to provide Lafayette with at least 72-hours' notice prior a curtailment of Surplus Water to Lafayette
- 9.9 The Parties recognize that MWL may temporarily interrupt or reduce deliveries of water to Lafayette if MWL determines in its sole discretion that such interruption or reduction is necessary or reasonable in case of system emergencies or in its sole discretion to install equipment, make repairs, perform replacements; or to complete investigations and inspections or other maintenance work on the MWL water system; or to comply with state requirements with regard to water conservation. MWL will give Lafayette reasonable notice of any such interruption or reduction, the reasons for and the probable duration, and will use best efforts to minimize interruptions to Lafayette. Should the interruption or reduction continue for more than three (3) days, MWL shall provide Lafayette with daily (business days) reports on progress and anticipated termination of the interruption or reduction.

ARTICLE X – CONNECTION AND MASTER METERS

- 10.1 MWL will own, provide and maintain meter(s), valves and controls in proper order at the Point of Delivery for connection to the Lafayette distribution system to be located as indicated on Exhibit 1. MWL will arrange to have the meter(s) tested and calibrated

annually by an independent tester qualified to do such work. Lafayette personnel will be notified of testing and calibration so they may attend. A copy of the test report shall be provided to Lafayette.

10.2 MWL will own, test, maintain and repair the backflow prevention assemblies at the Point of Delivery. Lafayette will pay the cost of the assemblies to include replacement, and the cost to test, maintain and repair the backflow assemblies at the Point of Delivery. Costs will include the cost of electricity or telecommunication service used in the maintenance, testing, or monitoring of the assembly.

10.2.1 Lafayette will comply with state law as a water supplier and community water system with regard to cross connection control and backflow prevention within the Lafayette Direct Service Territory.

10.2.2 Access. Lafayette, to the fullest extent practical, will provide and ensure to MWL physical access to the backflow prevention assembly and any supporting equipment.

10.2.3 Failure of Backflow Protection. In MWL's sole discretion, MWL may immediately (without prior notice or right to cure) suspend delivery of Surplus Water in response to failure of a backflow prevention assembly at the Point of Delivery. MWL shall notify Lafayette immediately of any failure in the backflow prevention system, and exercise diligence in the repair and or replacement of the backflow prevention assembly so as to minimize the time the system providing water to Lafayette is not working. MWL shall have the failed or defective backflow prevention system repaired and fully operational within three (3) days of discovery of its failure, unless there is an Act of God, or due to the unavailability of repair parts, materials, or labor.

10.3 Lafayette agrees to design, construct, and maintain the transmission pipeline for delivery of Surplus Water into its Direct Service Territory, to include all fixtures and appurtenances in a manner to assure no adverse impact on the MWL water system.

ARTICLE XI– INSURANCE, INDEMNITY AND HOLD HARMLESS

11.1 Lafayette will retain all liability for service to customers, operation, maintenance and construction of its water system. Lafayette will purchase and carry in full force and effect during the term of this Agreement, a liability insurance policy in the amount of \$3,000,000* Comprehensive General Liability coverage protecting MWL and Lafayette from liability of any nature whatsoever to third parties arising from Lafayette's performance of its obligations under this Agreement. *This amount will adjust higher as needed to meet twice the maximum liability limit for multiple claims on a local public body under the Oregon Tort Claims Act (as of July 1, 2018, this amount is \$2,908,600).

11.1.1 A base minimum coverage of at least \$1,000,000 together with excess coverage of at least \$1,000,000 over the underlying base liability policy(ies) may be used to meet the minimum limits.

11.1.2 This insurance shall be primary and not contributory to any MWL provided insurance. No Surplus Water will be delivered until a certificate evidencing such insurance and endorsement specifically naming MWL as an additional insured, have been delivered to and approved by MWL.

11.1.3 Certificate(s) of Insurance Required. The Certificate(s) and endorsement shall provide that there shall be no cancellation, termination, material change, or reduction of limits of the insurance coverage without 30 days written notice from the Lafayette's insurer to MWL. The Certificate(s) shall also state the deductible or retention level. For commercial general liability the Certificate shall also provide that MWL, its agents, officers, and employees are Additional Insureds with respect to Lafayette's services to be provided under this Contract. An additional insured endorsement shall be attached to the certificate of insurance. No work shall commence until the certificate and additional insured endorsement are received by MWL. If requested, complete copies of insurance policies shall be provided to MWL. Lafayette will update the Certificate annually, at a change in insurance carrier, and at the request of MWL.

- 11.2 To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes not to exceed applicable monetary limits of the Oregon Tort Claims Act, Lafayette will indemnify, defend, save and hold harmless MWL and MWL's governing bodies, Commissioners, officers and employees from any and all claims, suits, and liabilities arising out of the negligent acts or omissions of indemnifying Party's performance under this Agreement or related to this Agreement. This indemnity obligation shall not include any obligation of Lafayette to indemnify MWL for actions or omissions resulting from the sole negligence of MWL or MWL's governing bodies, Commission, officers, employees, or agents.
- 11.3 Limitation of Liability. Any liability of MWL to Lafayette under this Agreement, whether described in contract, equity, or in tort, is limited by the Oregon Tort Claim Act and by the monetary amount of funds actually paid by Lafayette to MWL under this Agreement, during the four years immediately preceding the date of claimed injury or damage, whichever amount is less.

ARTICLE XII – DISPUTES

- 12.1 The Parties agree that this Agreement is conditional upon the faithful performance by both Parties of all the terms and provisions stated herein. Any failure to do so by one Party (defaulting Party) will give the other Party (non-defaulting Party) the right to declare a default and seek remedies under the Agreement, which may include termination, to include but not limited to termination of delivery of Surplus Water.
- 12.1.1 Limit on termination of Delivery. MWL will not terminate (disconnect) delivery of Surplus Water to Lafayette, notwithstanding any pending dispute while Lafayette does the following:
- 12.1.1.1 After notice of default, and the applicable notice of initiation of Default Rate, Lafayette timely makes all payments to MWL as invoiced by MWL to Lafayette to include payment of any disputed amounts (this includes, but is not limited to payments under a default rate).
- 12.1.2 Termination of Delivery during dispute process. If Lafayette does not make timely payments of amounts as invoiced by MWL during a dispute process, then MWL may, in its sole discretion, give 30-days' notice of termination of delivery of Surplus Water and terminate (disconnect) delivery of Surplus Water during the pendency of a dispute process.

- 12.2 The Parties agree that if there is a dispute regarding breach of any provision or interpretation of this Agreement, charge or procedure between Lafayette and MWL, the Party with the grievance will give notice to the other Party in writing of the dispute. Failure to timely make full payment of fees and charges (invoiced or otherwise) under this Agreement does not constitute notice of a grievance. The other Party will within thirty 30 days respond in writing. If the correspondence does not resolve the issue, the Parties will meet and try to resolve the issue within 20 days. If the Parties cannot reach a satisfactory resolution, and the governing bodies are unable to reach a resolution, then the Parties will agree upon mediation prior to commencement of litigation. If mediation is unsuccessful or does not occur within 60 days after the initial request for mediation, the Parties will seek all available legal or equitable remedies in the Yamhill County Circuit Court.

ARTICLE XIII – CONFIDENTIAL INFORMATION

- 13.1 Information submitted to or produced by the Parties hereto or any other Customer of MWL water, or otherwise exchanged by the Parties, may include documents related to the vulnerability or security of water supply systems. The Parties agree that if either receives a public document request for such information, the Party receiving that request will, prior to the release of any documents, expeditiously notify the entity about whose system information is sought and will, in addition, assert all applicable exemptions to release of the documents available under the Oregon Public Records Law.
- 13.2 In addition, if a party considers any material submitted to the other party pursuant to this Agreement to be protected from public disclosure under Oregon law, the submitting party shall clearly identify the pages affected with such words as "confidential," or "security secret." If records are contained in a multi-page document the submitting party shall also submit an index with any such material identifying the affected page number(s) and location(s) of all such identified material. Marking an entire document as "confidential" or "secret" may not be acceptable. If a request is made for disclosure of such identified documents or portions thereof, the receiving party will notify the submitting party of the request and allow the submitting party ten (10) days to take whatever action it deems necessary to protect its interests. The receiving party will cooperate with submitting party with regard to any legal action filed by a submitting party to prevent release of such identified documents; provided that if the required contingencies are met all expense of such action shall be borne solely by the submitting party including any damages, costs, and attorney's fees awarded by reason of submitting party having opposed disclosure. The submitting party's responsibility for attorney fees is contingent on the approval by the submitting party of representation by attorney-counsel(s). Only after having approved the attorneys, will the submitting party indemnify receiving party against all such damages, costs, and attorney's fees, if any, in opposing disclosure of records. If the submitting party fails or neglects to take such action within said period, the receiving party may release all material deemed subject to public disclosure under Oregon law and neither party will have any claims against the other party.

ARTICLE XIV – GENERAL

- 14.1 No Assignment. Except as provided in this section with regard to collection, and except in connection with MWL’s issuance of revenue bonds, neither Lafayette nor MWL will make assignment of the rights or interests herein granted without written permission from the other Party.
- 14.1.1 Assignment of Collection. MWL, as a public body claiming charges as described in section 5, may assign rights to a private collection agency to collect any amounts owed under this Agreement, and as provided in ORS 697.105 MW&L may add a reasonable fee to any amount(s) payable by Lafayette to compensate MWL, in whole or in part, for the collection agency fee incurred or to be incurred.
- 14.2 MWL Water System. The pipeline from the MWL water system to the Point of Delivery and master meter(s) as set forth in Article X are part of the MWL water system. The MW&L water system, including but not limited to the Systems Improvements, may be used to deliver water to Lafayette or in MWL’s sole discretion for any purpose.
- 14.3 Savings Clause. If any of the provisions contained in this Agreement are held for any reason to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. Notwithstanding this savings clause, if any party successfully challenges any of the following: 1) Agreement limits regarding the term (time period of Agreement, including renewals) or limit on quantity of water; or 2) right of MWL to charge the Development Charges, to establish and change the monthly meter charge, Volumetric Charge, or Default Rate as specified in the Agreement, then MWL in its sole discretion may terminate the entire Agreement save and except charges to Lafayette which have accrued and the unpaid portion of the Development Charges, which obligations will survive termination.
- 14.4 Amendment. Either Party may request renegotiation of this Agreement upon a one-year notice to discuss the issues raised. Any amendment to this Agreement requires mutual consent and authority of governing bodies, and may be refused in the sole unreviewable discretion of either party.
- 14.5 Entire Agreement. This Agreement embodies the entire agreement and understanding between the Parties hereto and supersedes all previous agreements and understandings relating to the supplying of water except as provided herein.
- 14.6 Counterparts. This Agreement may be executed in any number of counterparts and by the Parties or separate counterparts, any one of which will constitute an Agreement between and among the Parties.
- 14.7 Headings. The Article, section and subsection headings contained in this Agreement are for reference purposes only and will not in any way affect the meaning or interpretation of this Agreement.
- 14.8 Force Majeure. No Party will be considered in default in the performance of its obligations under this Agreement to the extent that the performance of any such obligation is prevented

or delayed by any cause, existing or in the future, which is beyond the reasonable control of the affected Party, including, but not limited to, Acts of God, earthquake, drought, labor disputes, civil commotion, war and the like. In the event a Party claims that performance of its obligations was prevented or delayed by any such cause, that Party will promptly notify the other Party of that fact and of the circumstance preventing or delaying performance. Such Party so claiming a cause of delayed performance will endeavor to the extent reasonable to remove the obstacles which preclude performance. This Force Majeure provision will also apply to each Party in performing its duties and obligations under this Agreement.

14.9 No Third-Party Beneficiary. There are no third-party beneficiary rights under this agreement. No individual citizen, rate-payer or customer of either Lafayette or MW&L has any individual rights to enforce this Agreement.

14.10 Survival of Covenants. Any provision of this Agreement which, by its terms has or may have application after the expiration or earlier termination of this Agreement, including all covenants, agreements, and warranties, will be deemed to the extent of such application to survive the expiration or termination of this agreement.

IN WITNESS WHEREOF, the City of Lafayette has caused this Agreement to be executed by its Mayor and duly authorized officers and the City of McMinnville, acting by and through its McMinnville Water and Light Commission, has caused the same to be executed by the Mayor of the City of McMinnville and Clerk of the Water and Light Commission.

CITY OF LAFAYETTE

MCMINNVILLE WATER and LIGHT
COMMISSION

By: _____
Marie Sproul, Mayor

By: _____
Mayor and Ex-Officio member of the Water
and Light Commission

Attest: _____
Kevin Perkins, Assistant City Administrator

Attest: _____
Clerk of Commission

Date Signed _____

Date Signed _____

EXHIBIT 1

SYSTEM IMPROVEMENTS – Plans

EXHIBIT 2

Development Charges* based on ENGINEER'S ESTIMATE:

Year	Improvement Cost Principal	Principal Applied	Cost of Money	Dev. Charge Annually
1	\$2,500,000.00	\$13,750.00	\$86,250.00	\$100,000
2	\$2,486,250.00	\$14,224.38	\$85,775.63	\$100,000
3	\$2,472,025.63	\$14,715.12	\$85,284.88	\$100,000
4	\$2,457,310.51	\$215,222.79	\$84,777.21	\$300,000
5	\$2,242,087.72	\$222,647.97	\$77,352.03	\$300,000
6	\$2,019,439.75	\$330,329.33	\$69,670.67	\$400,000
7	\$1,689,110.42	\$341,725.69	\$58,274.31	\$400,000
8	\$1,347,384.73	\$353,515.23	\$46,484.77	\$400,000
9	\$993,869.50	\$365,711.50	\$34,288.50	\$400,000
10	\$628,158.00	\$0.00	\$21,671.45	\$649,829
		\$2,500,000.00	\$649,829.45	\$3,149,829.45

Assumptions

Current LGIP Rate + 2% = 3.45%

10 year term

One annual payment

* Development Charges will include costs: 1) to design; 2) to construct; and 3) cost of right-of-away acquisition.

Revised Schedule. This schedule will be revised upon the accepted bid to build the System Improvements, and revised again upon completion of the System Improvements and acceptance of said improvements by MWL. The calculations will be revised to reflect payments based on the same scale and proportions as set forth above.

Actual Cost. The parties understand that the final Development Charges may be different than the charges estimated above, based on the actual cost of the System Improvements.

Adjustment. Any time after five years since the date of this Agreement, MWL may update this Exhibit 2 (as adjusted proportionally to reflect actual costs) to reflect the current Local Government Investment Pool (LGIP) rate + 2%, to adjust the cost of money in the above chart to reflect that change in the Development Charges, and may update the cost of money annually thereafter until the Development Charges are paid in full. Lafayette will pay such updated cost-of-money charges as part the Development Charges payment.

EXHIBIT 3

WATER FORECAST – Water Year

Month	Daily Average - MG	Month Total - MG
Oct		
Nov		
Dec		
Jan		
Feb		
Mar		

April		
May		
June		
July		
Aug		
Sep		



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Award Contract for Street Overlays and Repairs

Requested Council Action:

Award the contract to K&E Paving dba H&& Paving.

Staff Recommendation:

Award the contract to the lowest responsible bidder, K&E Paving dba H&H Paving in the amount of \$99,502.75

Background:

Seven bids were received on March 7 for our 2019 Street Overlays and Repairs project, and the bidder tabulation sheet is attached.

The project includes several street patches and the following blocks to overlay: 4th Street, Monroe to Jackson; Jackson Street, 5th to 7th Street; 7th Street, Jackson to creek; Jefferson Street, 5th to 7th Street; and 6th Street, Jefferson to Adams Street. In addition, several patches but no overlay will occur on Bridge Street.

The parent company, K&E Paving, purchased H&H Paving in May 2018. Both parties are in good standing with the State Contractor's Board.

The contract calls for substantial completion within 45 days of the Notice to Proceed and final completion within 60 days of the Notice to proceed. It is expected that the project will be completed and paid for within the current fiscal year.

Alternative:

None.

Financial Impact:

The construction costs will be paid from budgeted monies in the Street Fund.

Suggested Motion:

"I move that Council approve the contract for Street Overlays and Repairs, CIP project no. 3, to K&E Paving dba H&H Paving, in the amount of \$99,502.75 and authorize the City Administrator to execute the contract."

CITY OF LAFAYETTE - JEFFERSON STREET PROJECT
 BID OPENING - March 7, 2019 @ 2pm at the Lafayette City Hall

RANK	BID TAB													
	CONTRACTOR	DATE	TIME	ADD. #1	Bid Bond	First Tier Form	Noncollusion	Qualification	Base Bid - 7th St.	Schedule 1 - Jackson St.	Schedule 2 - Jefferson & 6th St.	Schedule 3 - Pothole Repairs	Total	
3	Brix Paving NW	3/7/2019	1:49	X	X	X	X	X	\$42,049.75	\$28,346.40	\$33,171.00	\$5,000.00	\$108,567.15	
6	S-2 Contractors Inc.	3/7/2019	12:56	X	X	X	X	X	\$49,319.20	\$30,047.60	\$36,319.52	\$10,000.00	\$125,686.32	
HIGH	Hoss Paving Inc.	3/5/2019	1:13	X	X	X	X	X	\$66,720.28	\$46,413.80	\$54,336.41	\$8,540.00	\$176,010.49	
4	North Santiam Paving Co.	3/7/2019	10:30	X	X	X	X	X	\$44,017.40	\$25,684.80	\$30,413.40	\$8,660.00	\$108,775.60	
5	Roy Houck Construction LLC	3/7/2019	1:41	X	X	X	X	X	\$42,140.50	\$31,691.60	\$35,693.50	\$4,000.00	\$113,525.60	
LOW	H&H Paving	3/7/2019	1:30	X	X	X	X	X	\$36,025.08	\$23,313.22	\$27,424.45	\$12,740.00	\$99,502.75	
2	Baker Rock	3/7/2019	1:19	X	X	X	X	X	\$43,014.72	\$24,033.20	\$29,756.97	\$10,560.00	\$107,364.89	



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Proscriptive Level I Water Curtailment
for Summer 2019

Requested Council Action:

Discuss and direct staff accordingly.

Staff Recommendation:

Implement a proscriptive Level I water curtailment on July 9, 2019.

Background:

Based on our experience from the last two summers, a proscriptive Level I (odd/even) watering schedule may help to postpone or eliminate the need for a higher level of water curtailment later in the summer. This proscriptive curtailment would also help to inform people of what to expect this summer should they be considering a landscape investment.

Last year, the City Council implemented a Level I water curtailment on July 2, 2018. Fortunately the City was able to meet water demand through last summer and did not need to implement a higher level of curtailment. For the summer of 2019, staff recommends that Council implement a proscriptive Level I on July 9, 2019.

Alternative:

Council may establish an alternative date for implementation.

Financial Impact:

None.

Suggested Motion:

"I move to direct staff to implement a proscriptive Level I water use curtailment on July 9, 2019."



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Amend CIP FY 2019, Adding
Watershed Transmission Line Project

Requested Council Action:

Approve amendments to our Capital Improvement Program for FY 2019.

Staff Recommendation:

Approve CIP amendment by adding project no. 12 and making resource adjustments.

Background:

Originally slated for FY 2020, the final section of the Bluebird Springs water transmission line is recommended to be replaced in the current year, FY 2019. If approved by Council, the new line will be installed by July 2019 to convey watershed resources to our water treatment facilities and reservoir. The project will be done in time to help meet the highest demands for water, which is typically the months of July, August, and September.

The existing waterline to be replaced is 1,500 feet of 3” line, which is over 100 years old. Concerns over leaks and/or constriction of this old line due to corrosion have prompted this request to complete this project in our current fiscal year.

The estimated cost of this new project no. 12 is \$120,000 and will be paid from existing allocated capital funds. The \$120,000 in resources for project no. 12 are derived from the Water SDC Fund (\$75,000 from project no. 9), Water Fund (\$25,000 from project no. 9), and Water Fund – Capital (\$20,000 non-allocated for a specific project). The total resources for the amended FY 2019 CIP will therefore be increased by \$20,000. The amended CIP for the current fiscal year is attached for your reference.

A companion Council action to preauthorize the award for project no. 12 construction is also on your Council agenda for March 14, 2019.

Financial Impact:

A net addition to the CIP for FY 2019 of \$20,000 from the Water Fund – Capital.

Alternative:

Council may table action and reconsider the project for FY 2020.

Suggested Motion:

“ I move to amend our current Capital Improvement Program by adding project no. 12, Watershed Transmission Line, and reallocating existing capital resources.”

City of Lafayette
FY 2019 Capital Improvement Program
Amended - March 14, 2019

*	Project	Fund	Estimate
1	Third Street Rehabilitation, FY 2019 and FY 2020, \$15,000: Water and sewer crossing, sidewalks, and storm improvements in conjunction with ODOT rehabilitation of Hwy 99W in 2020. Construction costs will be budgeted in FY 2020.	Water	\$15,000
		Sewer	15,000
		Street	0
		Water SDC	0
		Sewer SDC	0
		Street SDC	0
2	Jefferson Street, 2nd to 3rd, \$125,000: One-half block street restoration with sidewalks, storm, and connections to 2nd Street.	Street	15,000
		Street SDC	40,000
		SCA Grant	50,000
		General-Admin	20,000
3	Street Overlays and Repairs, \$190,000: See attached detail for location of overlays.	Street	190,000
4	Fire Station Final Design and Bond Sale, \$325,000: Final consultant services for voter-approved bond sale.	General-Admin	325,000
5	Restrooms at Joel Perkins Park, \$205,000: Install two restrooms in the NE corner of Joel Perkins Park with grant funding from the Oregon Parks and Recreation Department.	General-Admin	30,000
		Parks SDC	100,000
		Grant	75,000
6	Empty Sludge Lagoons, \$400,000 in FYs 2019-21: Dredge both lagoons and beneficial use application at a local farm.	Sewer	400,000
7	Market Street Sidewalk, \$80,000 in FY 2019 and FY 2020: Sidewalk and storm on west side from 3rd to 7th.	Street	10,000
		Street SDC	70,000
8	Mainline Meters and Chlorine Booster Station, \$110,000: Install a booster pump station and two meters on transmission mains into Lafayette.	Water	60,000
		Water SDC	50,000
9	Regional System Intertie, \$200,000: Final design and permitting.	Water	25,000
		Water SDC	175,000
10	Bridge Street, sidewalks and storm, \$220,000: Install improvements, 15th to 12th street, on east side.	Street	20,000
		Street SDC	200,000
11	City Park Enhancements, \$35,000: Abigail Scott Duniway Park development and amenities for other parks.	Parks SDC	35,000
12	Watershed Transmission Line, \$120,000: Replace 1,500' of 3" line with minimum 6" line.	Water	45,000
		Water SDC	75,000
TOTAL			\$2,040,000

*Projects are listed in non-chronological and non-prioritized order.

CIP Totals by Fund	
General - Admin.	\$375,000
Sewer	415,000
Sewer SDC	0
Water	145,000
Water SDC	300,000
Street	235,000
Street SDC	310,000
Parks SDC	135,000
Oregon Parks Grant	75,000
SCA Grant	50,000
TOTAL	\$2,040,000



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Procurement of Construction Services for CIP project no. 12

Requested Council Action:

Preauthorize the procurement of construction services for CIP project no. 12.

Staff Recommendation:

Preauthorize staff to award the construction services for CIP project no. 12, Watershed Transmission Line.

Background:

This Council action assumes that Council has previously approved an amended CIP, adding project no. 12, Watershed Transmission Line. The amended CIP is attached to that previous Council action.

In order to complete this project by July 2019, it is recommended that Council preauthorize staff to award this project, which is estimated to cost not more than \$100,000. The City Administrator's authority to spend budgeted monies in this case is \$15,000 so this Council action is necessary. If Council approves this preauthorization, staff will adhere to State of Oregon procurement rules for public works contracts. Staff will attempt to procure three written bids and will award the contract to the lowest responsible bidder.

Because of the concerns with this section of watershed waterline, combined with our concern over meeting water demands during the summer months, this project is considered an emergency. In order to meet the expected procurement timeframe and completion of this project by July 2019, this Council action to preauthorize procurement is necessary.

Financial Impact:

None.

Alternative:

No practical alternative exists that would not delay completion of the project.

Suggested Motion:

"I move to recognize this emergency project and authorize the City Administer to procure construction services and execute the construction contract for CIP project no. 12, which is estimated to cost not more than \$100,000.00"



Lafayette City Council

Meeting Date: March 14, 2019

Agenda Item: Flashing Pedestrian Crossing Signals

Requested Council Action:

Direct staff accordingly.

Staff Recommendation:

None.

Background:

At the August 9, 2018 regular meeting, Council requested a future agenda discussion item on flashing pedestrian crossing signals. The attached memo from Gordon Munro, City Engineer, was prepared to facilitate your discussion.

Staff advice regarding such transportation control devices can be summarized as follows:

1. Each instance considered for a traffic control device should be evaluated individually by the City Engineer;
2. Costs provided in this report are ballpark only and will change based upon actual locations and requirements; and
3. Flashing pedestrian crossing signals should be used in special cases to address heightened safety concerns.

Financial Impact:

To be determined.

Alternative:

None.

Suggested Motion:

No formal action is required at this time.

Date: January 16, 2018

To: Preston Polasek, City of Lafayette City Manager

From: Gordon Munro, City Engineer; Brooke Harrison, Project Engineer

Project: Transportation/Pedestrian Safety

Project Number: 135-68830-15001

Subject: Flashing Pedestrian Crossing Signal

BACKGROUND

The City of Lafayette (City) has been asked to investigate the installation of a flashing yellow beacon at one or more pedestrian crossings within the City. This report is meant to be a general evaluation of the types of equipment or systems that may be appropriate for pedestrian crossings. We have assumed the installation would be at a typical 2-lane street in a residential or commercial neighborhood with speed limits between 25 and 35 mph, and travel in each direction will require a beacon. The traffic count and pedestrian count at the crosswalk is currently unknown. The location may or may not have a marked crosswalk and may be at an intersection or at mid-block.

GUIDELINES AND REGULATIONS

Flashing or lighted pedestrian crossing should not be considered a “standard” practice for all crossings. If they are installed everywhere, then they become common and drivers pay less attention to them. The general guidance is that the flashing or lighted crossings are intended to emphasize a particular crossing that requires heightened safety or where there are safety concerns.

Before a flashing pedestrian crossing is installed to a City street, the proposed installation should be reviewed by a traffic engineer. The geometry, site distance, lighting, etc., should be examined before the location is justified for the crossing. The requirements of the Oregon Department of Transportation (ODOT) Traffic Signal Policy and Guidelines and the Manual on Uniform Traffic Control Devices (MUTCD) should be used as reference for the study. Compliance with traffic signal warrants may be required, depending on the proposed installation.

It should also be noted that installation of any signal or crossings to a state highway, however, would require operational and design approval from the State Traffic Engineer.

The general design and operation of flashing beacons are described in MUTCD Chapter 4L. Typical applications for yellow warning beacons include the following:

- At obstructions in or immediately adjacent to the roadway;
- As supplemental emphasis to warning signs;
- As emphasis for midblock crosswalks;
- As supplemental emphasis to regulatory signs (except STOP, DO NOT ENTER, WRONG WAY, and SPEED LIMIT signs)
- In conjunction with a regulatory or warning sign that includes the phrase WHEN FLASHING in its legend to indicate that the regulation is in effect or that the condition is present only at certain times.

The MUTCD provides the following guidance:

- The condition or regulation justifying Warning Beacons should largely govern their location with respect to the roadway.
- If an obstruction is in or adjacent to the roadway, illumination of the lower portion or the beginning of the obstruction or a sign on or in front of the obstruction, in addition to the beacon, should be considered.
- Warning Beacons should be operated only during those periods or times when the condition or regulation exists.

PEDESTRIAN CROSSING EQUIPMENT AND SYSTEMS

Five options for pedestrian crossings that include a flashing yellow beacon were investigated:

- Horizontal Mast Mounted Warning Beacon
- Activated Beacon
- Rectangular Rapid Flashing Beacon (RRFP)
- High Intensity Activated Beacon (HAWK)
- In-Roadway Light (IRL)

Each of the five options are available as AC powered or solar powered models. Some hybrid models are also available. All options require at least two aluminum poles, bases and anchorage, regardless of the power source. Also required are associated signage. The activated models require activation buttons installed to the poles.

The required signage includes stop, pedestrian crossing or school zone signs. LED lightbulbs are standard to all equipment and have life expectancies up to 100,000 hours. AC powered models require trenching to the nearest power source. Solar models require no external power and are designed to run continuously. Solar batteries, panels and controllers are mounted to the poles and are relatively easy to access for maintenance.

Descriptions for each of the five options are discussed below and include information on the following:

- **Estimated Cost:** Sales quotes for traffic signals were obtained from Coral Sales, a traffic control distributor and highway safety supplier based out of Milwaukie, Oregon with nearly 40 years of experience. Sales quotes for metal traffic signal poles were obtained from Columbia Pacific Sales, a manufacturer's representative that focuses on sales of roadway, commercial and industrial lighting. Associated construction, mobilization and contingency costs were estimated using standard preliminary cost estimating practices.
- **Installation:** Typical applications and the level of effort required to install the system and the impacts to local traffic and neighbors.
- **Controls:** How the flashing lights are activated.
- **Maintenance:** The level of effort required to maintain and operate each system.
- **MUTCD Requirements:** Requirements stipulated by the MUTCD and feasibility of the system.

It should be noted that recent market changes and high demand have added delays to the manufacturing and delivery of metal traffic signal poles. At the time of this report, estimated lead times are 5 to 6 months. Currently, there are only three signal pole manufacturers in the U.S. and transportation departments are keeping them busy. Recent DOT projects in Clackamas and Washington Counties have also noted rising prices, however, nothing specific was mentioned. The options that are most affected by this are the Horizontal Mast Mounted Warning Beacons and the High Intensity Activated Beacons.

Horizontal Mast Mounted Warning Beacon

Description:

An overhead mast mounted beacon is generally described as a circular yellow light that flashes at a rate of approximately once per second. Flashing activities are programmed to operate during specific times of the day, when the condition or regulation exists. The beacons flash continuously until turned off. A flashing beacon must be positioned to face each direction of traffic at the crosswalk and warning signage is required.



Figure 1: Horizontal Mast Mounted Warning Beacon

Estimated Cost:

The estimated cost for a A/C powered mast mounted flashing beacon is \$43,000 and the estimated cost for a solar powered version is \$48,000. The estimate includes the cost of two horizontal mast arm poles, materials, installation, mobilization and contingency for a complete system for two directions of traffic.

Installation:

Typical applications are within school, construction and playground zones to alert and slow drivers.

No trenching is required for installation of the solar powered model, causing minimal traffic disruption. The amount of trenching required for the AC powered model will depend on the proximity of available electrical power.

Controls:

The flashing activity is programmed for specific times of the day when drivers should be warned of pedestrian crossings. A typical example is to program the beacons to flash before and after school at school crossings. Preset flash schedules can be sent to the beacons wirelessly online or with a laptop and USB. A scheduling website can accommodate multiple years of operation, including special schedules for events, days off, etc. Spontaneous activations and commands can be carried out with mobile devices.

Maintenance:

The high intensity LED light bulbs are expected to provide at least 100,000 hours of operation. Batteries should be checked every two years.

MUTCD Requirements:

General guidelines for Flashing Beacons are identified in MUTCD Chapters 4L. Compliance with signal warrants are not typically required for this option. If a Warning Beacon is suspended over the roadway, the clearance above the pavement shall be a minimum of 15 feet and a maximum of 19 feet.

Activated Beacon

Description:

An activated beacon is similar to the overhead or pole mounted flashing beacon described above, but the flashing activity is manually activated at the pushbutton or automatically/passively activated by pedestrian movement. The flashing operation ceases at a predetermined time after actuation.

Crosswalk activated beacons are available in single or dual head configurations and can be mounted to a post, as shown below, or to an overhead mast arm. A flashing beacon must be positioned to face each direction of traffic at the crosswalk. Warning signage is usually installed with the beacon and may be unlighted or include a flashing light. The activated beacons may be AC powered or solar powered. The equipment is relatively easy to relocate.



Figure 2: Activated Beacon

Estimated Cost:

The estimated cost for each of the solar and A/C powered activated beacons are summarized in Table 1 below. Each estimate includes the cost of signals, two poles, materials, installation, mobilization and contingency for a complete system for two directions of traffic.

Table 1: Activated Beacon - Estimated Cost

Equipment	Solar Powered	A/C Powered
Pole Mounted, Single Head Beacon	\$13,000	\$12,500
Pole Mounted, Dual Head Beacon	\$17,500	\$16,000
Overhead Mast Mounted, Dual Head Beacon	\$19,000	\$17,500

In addition to the beacons, lightbulbs and electrical systems, each installation described above also includes a “standard crosswalk package”. This includes two aluminum poles, two cast aluminum bases, eight signs with mounting hardware and two pushbuttons. The estimated cost shown above also includes the concrete, rebar, etc., however, they are not included in the Activated Beacon standard crosswalk package.

Installation:

Crosswalk activated beacons are suitable for mid-block or uncontrolled crosswalk installations. Typical applications include pedestrian and school crossings, school zones and intersections with stop signs.

No trenching is required for installation of the solar powered model, causing minimal traffic disruption. The amount of trenching required for the AC powered model will depend on the proximity of available electrical power.

Controls:

The flashing activity is typically initiated at the push button by a pedestrian or by remote control. Optional activation methods include a timer, wireless keyfob transmitter or push-button transmitter. The brightness of the high intensity LEDs can be automatically adjusted to different light conditions. The flash pattern and duration are also adjustable.

Maintenance:

The battery for the solar powered model comes with a 5-year warranty, however, the manufacturer recommends checking the battery every two years. The high intensity LED light bulbs are expected to provide at least 100,000 hours of operation.

MUTCD Requirements:

General guidelines for Pedestrian Control Features and Flashing Beacons are identified in MUTCD Chapters 4E and 4L, respectively. Compliance with signal warrants are not typically required for this option.

Beacons can provide traffic control when used at an intersection and can provide warning when used in other applications. If used at an intersection, beacons must face each approach to the intersection. A typical application for use is a warning at midblock crosswalks. If a warning beacon is to be suspended over the roadway from a mast, the clearance must be between 15 ft (minimum) and 19 ft (maximum).

Rectangular Rapid Flashing Beacon (RRFP)

Description:

A rectangular rapid flashing beacon (RRFP) is generally described as two rectangular shaped yellow LED array-based lights that flash at 75 sequences per minute. The sequence must be programmed to illuminate in a specific pattern at 50 millisecond intervals. Flashing can be activated manually with a button or automatically/passively through pedestrian movement. The flashing operation ceases at a predetermined time after actuation.

The rectangular rapid flashing beacon (RRFP) is available in single or dual head configurations and can be mounted to a post, as shown below, or to an overhead mast arm. A flashing beacon must be positioned to face each direction of approach at the crosswalk. A typical installation includes a yellow light bar and an optional flashing or unlighted traffic sign. The RRFBs may be AC powered or solar powered. One feature that distinguishes the RRFBs from other beacons are the use an irregular flash pattern that is similar to emergency flashers on police vehicles.



Figure 3: Rectangular Rapid Flashing Beacon (RRFP)

Estimated Cost:

The estimated cost for each of the solar and A/C powered RRFPs are summarized in Table 2 below. Each estimate includes the cost of signals, two poles, materials, installation, mobilization and contingency for a complete system for two directions of traffic.

Table 2: Rectangular Rapid Flashing Beacon - Estimated Cost

Equipment	Solar Powered	A/C Powered
Single Side Beacon	\$15,000	\$13,500
Dual Side Beacon	\$20,500	\$17,000

In addition to the beacons, lightbulbs and electrical systems, each installation described above also includes a “standard crosswalk package”. This includes two aluminum poles, two cast aluminum bases, eight signs with mounting hardware and two pushbuttons. The estimated cost also includes the concrete, rebar, etc., however, they are not included in the standard RRFP system package.

Installation:

An RRFP may only be used to supplement a post mounted pedestrian, school or trail crossing warning sign. RRFBs are suitable for mid-block crosswalks or uncontrolled intersection installations. Typical applications include pedestrian and school crossings, school zones and intersections with stop signs.

No trenching is required for installation of the solar powered model, causing minimal traffic disruption. The amount of trenching required for the AC powered model will depend on the proximity of available electrical power. Installation of the solar model requires short duration road closures.

Controls:

The flashing activity is typically initiated at the support pole by a pedestrian or by remote control. Optional activation methods include a timer, wireless key fob transmitter or push-button transmitter. The brightness of the

high intensity LEDs can be automatically adjusted to different light conditions. The flash pattern and duration are also adjustable.

Maintenance:

The battery for the solar powered model comes with a 5-year warranty, however, the manufacturer recommends checking the battery every two years. The high intensity LED light bulbs are expected to provide at least 100,000 hours of operation.

MUTCD Requirements:

General guidelines for Pedestrian Control Features and Flashing Beacons are identified in MUTCD Chapters 4E and 4L, respectively. Compliance with signal warrants are not typically required for this option.

The Federal Highway Administration (FHWA) gave interim approval of RRFBs in March 2018. The Interim Approval allows for the optional use of RRFBs under certain limited conditions: to supplement standard pedestrian crossing warning signs and markings at either a pedestrian or school crossing; where the crosswalk approach is not controlled by a yield sign, stop sign, or traffic-control signal; or at a crosswalk at a roundabout. Local agencies may need to request and receive permission from the State to install an RRFP.

High-Intensity Activated Crosswalk (HAWK)**Description:**

A High-Intensity Activated Crosswalk (HAWK) is generally described as two horizontally arranged circular red lights over a single circular yellow light. There must be at least two HAWK signals facing each vehicular approach to the crossing, as shown in Figure 3, highly visible pavement marking and warning signs. A pedestrian signal faces each direction of pedestrian traffic. HAWK systems are comparable to a fully signalized crosswalk system, but at a lower cost. A HAWK is also known as a Pedestrian Hybrid Beacon (PHB).

HAWKS are a special type of hybrid beacon used to warn and control traffic at an unsignalized marked crossing to assist pedestrians in crossing the roadway. HAWKS should include accessible pedestrian signals with a locator tone to inform visually impaired pedestrians that activation of the signal is required to cross the street and to indicate onset of the walk interval. Drivers receive multiple signals that a pedestrian is at the crossing due to the unique configuration. HAWK systems may be solar or AC powered.



Figure 4: High-Intensity Activated Crosswalk (HAWK)

Estimated Cost:

The estimated cost for a complete solar powered HAWK crosswalk system is \$99,000, including two horizontal mast arm poles, materials, installation, mobilization and contingency for two directions of traffic. The equipment

includes a controller, four signal heads, LED pedestrian countdown, power supply, batteries, cabinet and associated equipment. Additional materials included in the estimate are the concrete, rebar, and foundation.

Installation:

HAWK systems are suitable for high speed or wide crossing conditions.

No trenching is required for installation of the solar powered model, causing minimal traffic disruption. A HAWK system requires more engineering, design and programming.

Controls:

The HAWK is not illuminated until it is activated by the pedestrian at the pole mounted pushbutton. This triggers the warning flashing yellow lens and after a set period of time, changes to a solid yellow light giving the driver time to stop. The beacon then displays a dual solid red light to drivers and a walking signal to pedestrians.

Maintenance:

The battery for the solar powered model comes with a 5-year warranty, however, the manufacturer recommends checking the battery every two years. The light bulbs are expected to provide at least 100,000 hours of operation.

MUTCD Requirements:

General guidelines for High Intensity Activated Crosswalks are identified in MUTCD Chapter 4F. A HAWK is considered a traffic signal, therefore, compliance with two traffic warrants shall be included in the engineering study.

- Warrant 4, Pedestrian Volume: The Pedestrian Volume signal warrant is intended for locations where the traffic volume on a major street is so heavy that pedestrians experience excessive delay in crossing the major street.
- Warrant 5, School Crossing: The School Crossing signal warrant is intended for locations where schoolchildren crossing the major street is the principal reason to consider installing a traffic control signal.

A HAWK system must be installed at a marked crosswalk. At least two beacons must be installed for each approach of the major street and a stop line installed for each crosswalk. HAWKs should be installed at least 100 ft from side streets or driveways that are controlled by stop or yield signs. A HAWK system must be used in conjunction with signs and pavement marking to warn and control traffic at locations where pedestrians enter or cross a street.

In-Roadway Light (IRWL)**Description:**

An In-Roadway Light (IRWL) system is generally described as flashing yellow lights that are embedded in the pavement at the marked crossing.

Each IRWL light fixture is embedded in the pavement and produces a rapid flashing yellow light that is visible during the day and night. The lights are rated for HS-20 wheel loading, and different models and materials are available for different road conditions. Enhanced flash patterns are available to maximize driver awareness. The IRWL system is installed in combination with pole mounted, flashing warning signs. The IRWL systems are available with solar or A/C power.



Figure 5: In-Roadway Light (IRWL)

Estimated Cost:

The estimated cost for a solar-powered IRWL is \$55,000, including signals, two poles, materials, installation, mobilization and contingency. This includes ten LED modules and cabling, controller, batteries and cabinet, two aluminum poles, pushbuttons, and the associated bases, anchors and hardware for two directions of traffic.

Installation:

Lights are epoxied into the asphalt and an electrical license may not be required for installation. A typical 2-lane roadway requires five lights on each side of the crosswalk, for a total of ten lights. Some traffic disruption is required for installation of the lights, however, no additional trenching is required for installation of the solar powered model. No service cabinets or large solar panels are required. The controllers, one installed on each side of the road, each require a small solar panel. Conduits and saw cutting, however, are required for the AC powered model and require additional traffic control.

The IRWL system is suitable for mid-block installations and a single installation can be used for two directions.

Controls:

For the solar model, each powered LED light and controller is powered by its own individual solar cell. The system may be activated by the pedestrian at the pole mounted push button. Passive detection devices, such as bollards, placed at the ends of the crosswalk automatically activate the flashing and deactivate the flashing after the pedestrian clears the crosswalk. Each wireless controller contains a radio frequency circuit for remote control and bi-directional wireless communication

Maintenance:

The battery for the solar powered model comes with a 5-year warranty, however, the manufacturer recommends checking the battery every two years. The light bulbs are expected to provide at least 100,000 hours of operation.

Note: According to an experienced contractor, this equipment requires frequent repairs and is more “labor intensive” that described by the manufacturer. The fixtures are weather sensitive and will fail if the installation is not water tight.

MUTCD Requirements:

General guidelines for In-Roadway Lights are identified in MUTCD Chapter 4N. Compliance with signal warrants are not typically required for this option.

IRWL lights shall be installed only at marked crosswalks with applicable warning signs. They shall not be used at crosswalks that are controlled by yield signs, stops signs or traffic control signals.

Public works report

February 2019

February 1st – 9th

- Weld steel plate to flush truck suction tube to eliminate holes in the 90 degree elbow
- Get boat from Amity to get samples for Roy
- 48-hour door hangers and shut offs
- Monthly and quarterly water sampling
- Parks and streets trash pick-up rounds
- Inspect sewer tie in on 4th and bridge

February 10th – 16th

- Parks and streets trash pick-up rounds
- Assist Roy with sludge samples for both ponds
- Grease flush truck
- Install new meter register for City Park well
- Install meter box and insulation for backflow device for Public Works to keep from freezing
- Replace broken climbing wall at Plantation Park

February 17th – 23rd

- Repair water leak at 234 16th st.
- Replace batteries on dump truck
- Flushed clogged storm drains around south end of town
- Repair water leak on Water Street
- Repair water leak on 5th Street between Jefferson and Adams
- Meter reading
- Move eye wash station at City Park well for easier access

February 24th - 28th

- Do a dye test on sewer line to 742 3rd Street
- Clean up shop
- Replace depth probe for strippers at well 2 in Dayton
- Replace depth probe for well at well 4 in Dayton
- Raise meter box for customer at 4th and Washington
- Replace trash receptacle at Community Pride Park
- Dig out and put border around hydrant at 7th st. ext. and Monroe

Respectfully submitted

Konrad Dimmitt

Public works supervisor

Lafayette Metered Water Consumption

Month	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed
JANUARY	868,500	681,700	805,700	780,700	811,300	764,800	846,800	893,100	777,500	939,400	919,200	800,600
	6,496,831	5,099,470	6,027,055	5,840,042	6,068,945	5,721,101	6,334,504	6,680,852	5,816,104	7,027,200	6,876,094	5,988,904
FEBRUARY	834,400	757,800	735,500	768,154	884,100	840,400	802,700	806,800	736,000	963,100	766,600	899,500
	6,241,745	5,668,738	5,501,922	5,746,191	6,613,527	6,286,629	6,004,613	6,035,283	5,505,662	7,204,488	5,734,566	6,728,727
MARCH	740,900	761,600	688,900	690,086	687,047	723,200	729,200	786,400	840,100	844,800	828,500	
	5,542,317	5,697,164	5,153,330	5,162,202	5,139,468	5,409,912	5,454,795	5,882,681	6,284,384	6,319,543	6,197,610	
APRIL	878,100	815,800	790,300	811,613	792,018	740,900	814,200	905,300	829,500	873,700	763,700	
	6,568,644	6,102,608	5,911,855	6,071,287	5,924,706	5,542,317	6,090,639	6,772,114	6,205,091	6,535,730	5,712,873	
MAY	922,900	856,800	837,000	751,800	917,913	1,315,900	778,300	900,300	951,300	925,000	1,092,600	
	6,903,771	6,409,309	6,261,195	5,623,855	6,866,466	9,843,616	5,822,088	6,734,712	7,116,218	6,919,481	8,173,216	
JUNE	1,106,400	1,254,500	858,700	918,200	908,500	1,057,100	1,176,400	1,296,800	1,382,700	1,313,500	1,244,700	
	8,276,447	9,384,312	6,423,522	6,868,613	6,796,052	7,907,657	8,800,083	9,700,738	10,343,314	9,825,662	9,311,003	
JULY	1,774,900	1,520,900	1,318,900	1,276,800	1,176,200	1,367,100	1,565,100	1,848,900	1,544,400	1,801,100	1,501,200	
	13,277,174	11,377,122	9,866,057	9,551,127	8,798,587	10,226,618	11,707,761	13,830,732	11,552,914	13,473,164	11,229,756	
AUGUST	1,545,600	1,570,300	1,642,000	1,467,054	1,703,472	1,630,800	1,494,400	1,582,900	1,694,600	1,634,800	1,682,200	
	11,561,891	11,746,660	12,283,013	10,974,326	12,742,855	12,199,231	11,178,888	11,840,914	12,676,488	12,229,153	12,583,730	
SEPTEMBER	1,195,800	1,304,400	1,187,300	1,387,300	1,263,336	1,176,000	1,339,100	1,240,000	1,584,200	1,105,100	1,244,200	
	8,945,205	9,757,590	8,881,621	10,377,725	9,450,410	8,797,091	10,017,164	9,275,844	11,850,639	8,266,722	9,307,262	
OCTOBER	974,900	906,600	843,600	900,200	1,095,700	876,600	1,020,700	895,400	953,400	942,200	920,200	
	7,292,758	6,781,839	6,310,566	6,733,964	8,196,405	6,557,423	7,635,366	6,698,057	7,131,927	7,048,145	6,883,574	
NOVEMBER	839,400	745,800	728,600	812,500	757,900	752,300	817,600	759,500	958,900	918,200	952,700	
	6,279,148	5,578,971	5,450,306	6,077,922	5,669,486	5,627,595	6,116,073	5,681,455	7,173,070	6,868,613	7,126,691	
DECEMBER	993,100	807,200	782,400	763,100	784,200	796,100	730,300	779,600	846,800	819,900	827,700	
	7,428,904	6,038,275	5,852,758	5,708,384	5,866,223	5,955,242	5,463,023	5,831,813	6,334,504	6,133,278	6,191,626	
YEARLY AVG	1,056,242	998,617	934,908	943,959	981,807	1,003,433	1,009,567	1,057,917	1,091,617	1,090,067	1,061,958	850,050

	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed	Meters Billed
JANUARY	1,269	1,277	1,257	1,240	1,245	1,260	1,266	1,310	1,390	1,446	1,457	1,461
FEBRUARY	1,278	1,274	1,271	1,239	1,245	1,252	1,269	1,320	1,399	1,454	1,452	1,463
MARCH	1,271	1,278	1,260	1,249	1,238	1,260	1,270	1,320	1,406	1,458	1,467	
APRIL	1,277	1,278	1,259	1,246	1,247	1,254	1,269	1,319	1,411	1,461	1,465	
MAY	1,280	1,275	1,261	1,257	1,251	1,267	1,276	1,321	1,417	1,467	1,469	
JUNE	1,285	1,276	1,256	1,248	1,263	1,276	1,282	1,328	1,389	1,466	1,466	
JULY	1,282	1,266	1,259	1,261	1,272	1,278	1,292	1,378	1,419	1,463	1,454	
AUGUST	1,284	1,275	1,270	1,257	1,281	1,273	1,303	1,381	1,440	1,456	1,469	
SEPTEMBER	1,286	1,288	1,265	1,257	1,272	1,269	1,319	1,389	1,449	1,457	1,466	
OCTOBER	1,292	1,273	1,260	1,261	1,265	1,284	1,309	1,376	1,444	1,463	1,458	
NOVEMBER	1,281	1,270	1,253	1,254	1,261	1,270	1,302	1,376	1,446	1,458	1,466	
DECEMBER	1,279	1,258	1,267	1,252	1,260	1,259	1,314	1,376	1,453	1,459	1,461	
YEARLY AVG	1,280	1,274	1,262	1,252	1,258	1,267	1,289	1,350	1,422	1,459	1,463	1,462

AVG CONS PER METER (C F)	825	784	741	754	780	792	783	784	768	747	726	581
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City of Lafayette Wastewater Treatment Plant Report

February 2019

Wastewater treatment plant:

- Influent flow treated at the WWTP was 15.982 million gallons.
- Effluent flow discharged to the Yamhill River was 15.372 million gallons.
- Non-potable water reuse at WWTP for plant operation and irrigation was 7400 gallons.
- Measurable rainfall for the month was 5.95 inches. The peak day was 1.35 inches on 02/11/19.
- Standby Generators: The city has four standby generators and one portable trailer mounted unit, all are operational.

Sewer Pump Stations/Collection System

- The city has four sewer pump stations that are checked daily for any operational or maintenance issue.
- **BTR Pump Station:** Checked daily with no reportable problems.
- **4th Street Pump Station:** Checked daily with no reportable problems.
- **Wilson Street Pump Station:** Checked daily with no reportable problems.
- **Canyon View Pump Station:** Checked daily with no reportable problems.
- **Collection system:** No reportable problems

Sincerely,
Roy Loftis
Wastewater Treatment Plant Operator

Memo



To: Lafayette City Council
From: Terry Lucich, Fire Chief
Date: March 8, 2019
Subject: Monthly Report

1. The Lafayette Fire Department will be losing Lori Martino to McMinnville Fire Department shortly. Lori has been our key day time responder for 18 years. She has been the head of our Christmas's Toy Program and has done an outstanding job. The department wishes her well in her new position and she will be missed.
2. The last few months Ruth Marin and Joe Munger Jr. have been attending the Emergency First Responder Class at Dayton Fire. They are doing testing for state certification March 9 and 10 and we wish them well. They will be a great help to our community when they receive their certification.
3. Recruit academy for new volunteers begins April 6th. If you know someone who is interested, please send them our way. This is a great way to start a career as a firefighter.
4. The department will be cooking dinner at a Wascher School on March 7th as part of a Parent Teacher Association event at the grade school here in town.
5. The department is a lead agency in a burn to learn in Carlton on March 17. This will be a live fire training exercise for all the new firefighters in the county. Lafayette Fire is heavily involved in the training in the county.
6. The department has 18 members and we are at 68 calls for the year. That is the same number of calls we had a year ago.

If you have any questions please do not hesitate to call on me.

Fire Incident List

Starts With Search All Columns Go

Note: Changing the filters or searching will deselect everything currently selected. (24/24 selected)

View: ★ Fire Incident List View All

Refresh: Never Refresh

Incident Date: 02/01/2019 to 03/01/2019 Validity: >= Go Reset Filters

+ New Bulk Actions Select All Records (24) Results Per Page 100 1 - 24 of 24

Locked	Validity	Status	Incident Date	Incident Number	NFIRS Incident #	Incident Type	Incident Address	
	100	Completed	2/28/2019	201967	19104	EMS call, excluding vehicle accident with injury	5th and Madison	
	99	In Progress	2/27/2019	2019066	19103	EMS call, excluding vehicle accident with injury	2nd Place Circle	
	100	Completed	2/26/2019	2019065	19112	Dispatched and cancelled prior to going en route	47 and Pekkola	
	100	Completed	2/24/2019	2019064	19111	EMS call, excluding vehicle accident with injury	Adams Street	
	100	Completed	2/20/2019	2019063	19110	Dispatched and cancelled prior to going en route	Henry Creek Road	
	100	Completed	2/20/2019	2019062	19109	Dispatched and cancelled prior to going en route	Duniway Road	
	100	Completed	2/19/2019	2019061	19108	EMS call, excluding vehicle accident with injury	9th	
	100	Completed	2/19/2019	2019060	19107	EMS call, excluding vehicle accident with injury	Neck Road	
	100	Completed	2/17/2019	2019059	19121	Motor vehicle accident with injuries	99W Highway and 18	
	100	Completed	2/16/2019	2019058	19120	EMS call, excluding vehicle accident with injury	14th	
	100	Completed	2/16/2019	2019057	19119	EMS call, excluding vehicle accident with injury	Duniway	
	100	Completed	2/15/2019	20196056	19118	Dispatched and cancelled en route	99W and 18	
	100	Completed	2/14/2019	2019055	19116	Dispatched and cancelled prior to going en route	99W Highway and 18	
	100	Completed	2/13/2019	2019054	19117	EMS call, excluding vehicle accident with injury	6th Street	
	100	Completed	2/13/2019	2019053	19115	EMS call, excluding vehicle accident with injury	Locks Loop	
	100	Completed	2/12/2019	2019052	19114	EMS call, excluding vehicle accident with injury	Adams Street	
	100	Completed	2/11/2019	2019051	19113	Dispatched and cancelled en route	Fletcher Road	
	100	Completed	2/11/2019	2019050	19106	EMS call, excluding vehicle accident with injury	Abbey Road	
	100	Completed	2/11/2019	2019049	19102	Dispatched and cancelled prior to going en route	Duniway Road	
	100	Completed	2/11/2019	2019048	19101	Dispatched and cancelled prior to going en route	Duniway Road	
	100	In Progress	2/9/2019	2019047	19100	EMS call, excluding vehicle accident with injury	Doran Drive	
Locked	Validity	Status	Incident Date	Incident Number	NFIRS Incident #	Incident Type	Incident Address	

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38554	2159	LAURALEE OLSON	1	2019JAN	Yes	2019 8		2/4/2019	2/4/2019		\$150.00
		Desc: COMMUNITY CENTER DEPOSIT REFUND									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	35.0.634			150.00		0.00	0		
		Desc: COMMUNITY CENTER DEP									
38556	4	A&E SECURITY ELECTRO	1	167626	Yes	2019 8		2/12/2019	2/12/2019		\$175.65
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.671			58.55		0.00	0		
		Desc: SMALL TOOLS, EQUIPMEN									
		2	04.0.671			58.55		0.00	0		1099
		Desc: SMALL TOOLS, EQUIPMEN									
		3	05.0.671			58.55		0.00	0		1099
		Desc: SMALL TOOLS, EQUIPMEN									
38557	1748	BOTTEN'S EQUIPMENT R	1	1-565682	Yes	2019 8		2/12/2019	2/12/2019		\$47.30
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.673			23.65		0.00	0		
		Desc: VEHICLE OPERATION & M									
		2	04.0.673			23.65		0.00	0		
		Desc: VEHICLE OPERATION & M									
38558	1017	COMFORT CONTROL HEA	1	26442	Yes	2019 8		2/12/2019	2/12/2019		\$94.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.677			47.00		0.00	0		
		Desc: FACILITY MAINTENANCE &									
		2	04.0.677			47.00		0.00	0		
		Desc: FACILITY MAINTENANCE &									
38559	1017	COMFORT CONTROL HEA	1	26427	Yes	2019 8		2/12/2019	2/12/2019		\$165.10
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.1.677			165.10		0.00	0		
		Desc: FACILITY MAINTENANCE &									
38560	1017	COMFORT CONTROL HEA	1	26428	Yes	2019 8		2/12/2019	2/12/2019		\$41.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.6.677			41.00		0.00	0		
		Desc: FACILITY MAINTENANCE &									
38561	196	CASCADE FIRE EQUIPME	1	097029	Yes	2019 8		2/12/2019	2/12/2019		\$182.99
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.7.625			182.99		0.00	0		
		Desc: TURNOUTS/PPE									
38562	196	CASCADE FIRE EQUIPME	1	096997	Yes	2019 8		2/12/2019	2/12/2019		\$445.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.7.672			445.00		0.00	0		
		Desc: FIRE EQUIPMENT & SUPPL									
38563	83	CASCADE COLUMBIA DIS	1	741691	Yes	2019 8		2/12/2019	2/12/2019		\$240.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.622			240.00		0.00	0		
		Desc: OPERATING SUPPLIES									

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38564	1040	CASELLE, INC.	1	93185	Yes	2019 8		2/12/2019	2/12/2019		\$75.00
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	01.4.614	COMPUTER SOFTWARE S		75.00	0.00	0				
Desc:											
38565	70	DAVISON AUTO PARTS	1	904613	Yes	2019 8		2/12/2019	2/12/2019		\$5.69
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	04.0.673	VEHICLE OPERATION & M		5.69	0.00	0				
Desc:											
38566	118	HACH COMPANY	1	11319310	Yes	2019 8		2/12/2019	2/12/2019		\$149.25
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	04.0.622	OPERATING SUPPLIES		149.25	0.00	0				
Desc:											
38567	1160	INDUSTRIAL WELDING SU	1	020130	Yes	2019 8		2/12/2019	2/12/2019		\$175.65
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	03.0.622	OPERATING SUPPLIES		87.83	0.00	0				
Desc:											
	2	04.0.622	OPERATING SUPPLIES		87.82	0.00	0				
Desc:											
38568	1160	INDUSTRIAL WELDING SU	1	018053	Yes	2019 8		2/12/2019	2/12/2019		\$104.93
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	03.0.622	OPERATING SUPPLIES		52.47	0.00	0				
Desc:											
	2	04.0.622	OPERATING SUPPLIES		52.46	0.00	0				
Desc:											
38569	244	LITTLE FIRE EQUIPMENT	1	9727	Yes	2019 8		2/12/2019	2/12/2019		\$898.60
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	03.0.671	SMALL TOOLS, EQUIPMEN		299.54	0.00	0		1099		
Desc:											
	2	04.0.671	SMALL TOOLS, EQUIPMEN		299.53	0.00	0		1099		
Desc:											
	3	05.0.671	SMALL TOOLS, EQUIPMEN		299.53	0.00	0		1099		
Desc:											
38571	14	TERRY LUCICH	1	2019FEB	Yes	2019 8		2/12/2019	2/12/2019		\$19.84
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	01.7.628	FIRST AID SUPPLIES		19.84	0.00	0				
Desc:											
38572	695	LOWE'S COMPANIES, INC	1	910564	Yes	2019 8		2/12/2019	2/12/2019		\$144.67
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	03.0.671	SMALL TOOLS, EQUIPMEN		72.34	0.00	0				
Desc:											
	2	04.0.671	SMALL TOOLS, EQUIPMEN		72.33	0.00	0				
Desc:											
38574	695	LOWE'S COMPANIES, INC	1	902040	Yes	2019 8		2/12/2019	2/12/2019		\$9.47
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount	
		1 05.0.623		STREET MAINTENANCE SU			9.47		0.00	0		
		Desc:										
38575	695	LOWE'S COMPANIES, INC	1	910475	Yes	2019	8	2/12/2019	2/12/2019		\$130.94	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		03.0.671				SMALL TOOLS, EQUIPMEN	65.47	0.00	0	
		Desc:										
		2		04.0.671				SMALL TOOLS, EQUIPMEN	65.47	0.00	0	
		Desc:										
38576	2059	MCMINNVILLE IMMEDIAT	1	66545C1814	Yes	2019	8	2/12/2019	2/12/2019		\$308.10	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.7.626				MEDICAL EVALUATIONS &	308.10	0.00	0	
		Desc:										
38577	136	MID-WILLAMETTE VALLE	1	1819245	Yes	2019	8	2/12/2019	2/12/2019		\$40.50	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.2.521				PLANNING SERVICES	40.50	0.00	0	
		Desc:										
38578	743	McMINNVILLE WATER & L	1	2019FEB 67511	Yes	2019	8	2/12/2019	2/12/2019		\$313.49	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		04.0.661				UTILITIES	313.49	0.00	0	
		Desc:										
38579	743	McMINNVILLE WATER & L	1	2019FEB 89021	Yes	2019	8	2/12/2019	2/12/2019		\$399.17	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		04.0.661				UTILITIES	399.17	0.00	0	
		Desc:										
38581	31	NEWS-REGISTER	1	90329	Yes	2019	8	2/12/2019	2/12/2019		\$246.26	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.1.641				PUBLISHING/ADVERT/PRIN	246.26	0.00	0	
		Desc:										
38582	1305	NORTHWOOD SIGNS	1	35	Yes	2019	8	2/12/2019	2/12/2019		\$1,125.00	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		16.0.767				SDC CAPITAL IMPROVEME	1,125.00	0.00	76	16-01
		Desc:										
												1099
38584	15	NW NATURAL	1	2019FEB 2674-0	Yes	2019	8	2/12/2019	2/12/2019		\$95.90	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.7.661				UTILITIES	95.90	0.00	0	
		Desc:										
38585	15	NW NATURAL	1	2019FEB 2673-2	Yes	2019	8	2/12/2019	2/12/2019		\$197.14	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.1.661				UTILITIES	197.14	0.00	0	
		Desc:										
38586	2131	PERFORMANCE NORTHW	1	265144	Yes	2019	8	2/12/2019	2/12/2019		\$547.25	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		03.0.673				VEHICLE OPERATION & M	182.42	0.00	0	
		Desc:										

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38595	5	RECOLOGY WESTERN O	1	10736981	Yes	2019 8		2/12/2019	2/13/2019		\$44.79
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.1.661			UTILITIES	44.79	0.00	0		
		Desc:									
38597	1883	CURRAN MCLEOD INC	1	1901-1645	Yes	2019 8		2/13/2019	2/13/2019		\$192.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.515			ENGINEERING SERVICES	192.00	0.00	0		
		Desc:									
38598	136	MID-WILLAMETTE VALLE	1	1819238	Yes	2019 8		2/13/2019	2/13/2019		\$1,275.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.2.511			LEGAL SERVICES	90.00	0.00	0		
		Desc:									
		2	01.1.511			LEGAL SERVICES	255.00	0.00	0		
		Desc:									
		3	01.1.741			FACILITY IMPROVEMENTS	930.00	0.00	69	01-01	LEGAL
		Desc:									
38600	709	RIDGWAY SUPPLY	1	0053293	Yes	2019 8		2/13/2019	2/13/2019		\$36.97
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.676			SYSTEM REPAIRS & MAINT	36.97	0.00	0		
		Desc:									
38601	980	SCHNEIDER WATER SER	1	10239	Yes	2019 8		2/13/2019	2/13/2019		\$6,904.35
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.676			SYSTEM REPAIRS & MAINT	6,904.35	0.00	0		
		Desc:									
38603	1102	SCHULZ CLEARWATER S	1	544410	Yes	2019 8		2/13/2019	2/13/2019		\$70.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.6.661			UTILITIES	70.00	0.00	0		
		Desc:									
38604	1102	SCHULZ CLEARWATER S	1	544411	Yes	2019 8		2/13/2019	2/13/2019		\$139.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.6.661			UTILITIES	139.00	0.00	0		
		Desc:									
38605	1633	VERIZON WIRELESS	1	9822994243	Yes	2019 8		2/13/2019	2/13/2019		\$256.85
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.663			COMMUNICATIONS/TELEP	128.43	0.00	0		
		Desc:									
		2	04.0.663			COMMUNICATIONS/TELEP	128.42	0.00	0		
		Desc:									
38606	45	WILCO	1	551069	Yes	2019 8		2/13/2019	2/13/2019		\$5.87
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.677			FACILITY MAINTENANCE &	5.87	0.00	0		
		Desc:									
38607	45	WILCO	1	551449	Yes	2019 8		2/13/2019	2/13/2019		\$7.19
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category

CITY OF LAFAYETTE

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount	
		1 04.0.671		SMALL TOOLS, EQUIPMEN			7.19		0.00	0		
		Desc:										
38608	45	WILCO	1	137901	Yes	2019 8		2/13/2019	2/13/2019		\$824.25	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.7.673				343.03	0.00	0		
		Desc:		VEHICLE OPERATION & M								
		2		03.0.673				80.20	0.00	0		
		Desc:		VEHICLE OPERATION & M								
		3		03.0.674				80.20	0.00	0		
		Desc:		EQUIPMENT OPERATION &								
		4		04.0.673				80.21	0.00	0		
		Desc:		VEHICLE OPERATION & M								
		5		04.0.674				80.21	0.00	0		
		Desc:		EQUIPMENT OPERATION &								
		6		05.0.673				80.20	0.00	0		
		Desc:		VEHICLE OPERATION & M								
		7		05.0.674				80.20	0.00	0		
		Desc:		EQUIPMENT OPERATION &								
38609	45	WILCO	1	552048	Yes	2019 8		2/13/2019	2/13/2019		\$23.11	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		03.0.677				23.11	0.00	0		
		Desc:		FACILITY MAINTENANCE &								
38610	45	WILCO	1	552164	Yes	2019 8		2/13/2019	2/13/2019		\$71.60	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		04.0.671				71.60	0.00	0		
		Desc:		SMALL TOOLS, EQUIPMEN								
38611	40	YAMHILL COUNTY SHERI	1	2019FEB	Yes	2019 8		2/13/2019	2/13/2019		\$21,979.25	
		Desc:		CONTRACT DEPUTY								
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.5.551				21,979.25	0.00	0		
		Desc:		FULL TIME DEPUTY SHERI								
38612	34	YAMHILL COMMUNICATIO	1	FY19-08-LAF	Yes	2019 8		2/13/2019	2/13/2019		\$4,972.92	
		Desc:										
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.5.665				4,033.42	0.00	0		
		Desc:		EMERGENCY COMMUNICA								
		2		01.7.665				939.50	0.00	0		
		Desc:		EMERGENCY COMMUNICA								
38614	344	CITY OF CARLTON	1	2018DEC	Yes	2019 8		2/14/2019	2/14/2019		\$224.00	
		Desc:		MUNICIPAL JUDGE								
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.4.541				224.00	0.00	0		
		Desc:		MUNICIPAL COURT JUDGE								
38615	344	CITY OF CARLTON	1	2019JAN	Yes	2019 8		2/14/2019	2/14/2019		\$224.00	
		Desc:		MUNICIPAL JUDGE								
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category
		1		01.4.541				224.00	0.00	0		
		Desc:		MUNICIPAL COURT JUDGE								
38616	1480	TERRY MAHR	1	2019FEB	Yes	2019 8		2/14/2019	2/14/2019		\$224.00	
		Desc:		MUNICIPAL JUDGE								
		Line		Account Number				AP Amount	Liq Amount	Project	Task	Category

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 01.4.541		MUNICIPAL COURT JUDGE			224.00		0.00	0	
		Desc:									
38617	2038	BRETTHAUER OIL CO	1	0315056	Yes	2019 8		2/14/2019	2/14/2019		\$233.68
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.674			77.89	0.00	0		
		Desc:		EQUIPMENT OPERATION &							
		2		04.0.674			77.89	0.00	0		
		Desc:		EQUIPMENT OPERATION &							
		3		05.0.674			77.90	0.00	0		
		Desc:		EQUIPMENT OPERATION &							
38618	196	CASCADE FIRE EQUIPME	1	097156	Yes	2019 8		2/14/2019	2/14/2019		\$575.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.672			575.00	0.00	0		
		Desc:		FIRE EQUIPMENT & SUPPL							
38620	1578	FRESH AIRE OFFICE FRA	1	08-111247	Yes	2019 8		2/14/2019	2/14/2019		\$20.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.677			20.00	0.00	0		
		Desc:		FACILITY MAINTENANCE &							
38622	482	AFLAC	1	403365	Yes	2019 8		2/27/2019	2/27/2019		\$545.15
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		99.0.146			545.15	0.00	0		
		Desc:		AFLAC PAYABLE							
38623	1260	ALEXONET INC	1	1842	Yes	2019 8		2/27/2019	2/27/2019		\$275.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.590			91.67	0.00	0		
		Desc:		SERVICE CONTRACTS							
		2		03.0.590			91.67	0.00	0		
		Desc:		SERVICE CONTRACTS							
		3		04.0.590			91.66	0.00	0		
		Desc:		SERVICE CONTRACTS							
38624	179	CIS TRUST	1	2019MAR	Yes	2019 8		2/27/2019	2/27/2019		\$16,643.94
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		99.0.152			16,643.94	0.00	0		
		Desc:		MEDICAL INSURANCE PAY							
38625	2058	CPR SOLUTIONS	1	1499	Yes	2019 8		2/27/2019	2/28/2019		\$430.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.657			430.00	0.00	0		
		Desc:		SCHOOLING & CERTIFICAT							1099
38626	1217	C & D LANDSCAPE CO	1	78070	Yes	2019 8		2/27/2019	2/27/2019		\$400.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.6.590			400.00	0.00	0		
		Desc:		SERVICE CONTRACTS							
38627	179	CIS TRUST	1	2019FEB CONF	Yes	2019 8		2/27/2019	2/27/2019		\$125.00
		Desc:		CONFERENCE REGISTRATION							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category

CITY OF LAFAYETTE

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		1 01.1.657		SCHOOLING & CERTIFICAT			125.00		0.00	0	
		Desc:									
38628	83	CASCADE COLUMBIA DIS	1	742834	Yes	2019 8		2/27/2019	2/28/2019		\$747.75
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	04.0.622	OPERATING SUPPLIES			747.75	0.00	0		
		Desc:									
38629	1787	CANON FINANCIAL SERVI	1	19742453	Yes	2019 8		2/27/2019	2/27/2019		\$574.78
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.1.615	COPIER LEASE & MAINTEN			574.78	0.00	0		
		Desc:									
38630	7	CITY OF DAYTON	1	2019FEB	Yes	2019 8		2/27/2019	2/27/2019		\$47,121.00
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	04.0.590	SERVICE CONTRACTS			47,121.00	0.00	0		
		Desc:									
38632	373	DAILY JOURNAL OF COM	1	744147172	Yes	2019 8		2/27/2019	2/27/2019		\$278.30
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	05.0.752	STREET & RIGHT-OF-WAY			278.30	0.00	67	05-01	BIDAD
		Desc:									
38634	1624	EDGE ANALYTICAL LABO	1	19-05051	Yes	2019 8		2/27/2019	2/27/2019		\$132.80
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.621	TESTING & SAMPLES			132.80	0.00	0		
		Desc:									
38635	1624	EDGE ANALYTICAL LABO	1	19-05858	Yes	2019 8		2/27/2019	2/27/2019		\$30.00
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.621	TESTING & SAMPLES			30.00	0.00	0		
		Desc:									
38636	1624	EDGE ANALYTICAL LABO	1	19-03696	Yes	2019 8		2/27/2019	2/27/2019		\$130.00
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.621	TESTING & SAMPLES			130.00	0.00	0	03-01	
		Desc:									
38637	1624	EDGE ANALYTICAL LABO	1	19-04351	Yes	2019 8		2/27/2019	2/27/2019		\$132.80
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.621	TESTING & SAMPLES			132.80	0.00	0		
		Desc:									
38638	1624	EDGE ANALYTICAL LABO	1	19-04497	Yes	2019 8		2/27/2019	2/27/2019		\$132.80
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.621	TESTING & SAMPLES			132.80	0.00	0		
		Desc:									
38639	1624	EDGE ANALYTICAL LABO	1	19-05673	Yes	2019 8		2/27/2019	2/27/2019		\$16.00
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	04.0.621	TESTING & SAMPLES			16.00	0.00	0		
		Desc:									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38640	1624	EDGE ANALYTICAL LABO	1	19-04344	Yes	2019 8		2/27/2019	2/27/2019		\$726.50
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.741 FACILITY IMPROVEMENTS			726.50	0.00	71	03-01	CONSL	
		Desc:									
38641	1624	EDGE ANALYTICAL LABO	1	19-04345	Yes	2019 8		2/27/2019	2/27/2019		\$726.50
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.741 FACILITY IMPROVEMENTS			726.50	0.00	71	03-01	CONSL	
		Desc:									
38642	1624	EDGE ANALYTICAL LABO	1	19-04370	Yes	2019 8		2/27/2019	2/27/2019		\$219.20
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.621 TESTING & SAMPLES			219.20	0.00	0			
		Desc:									
38643	1624	EDGE ANALYTICAL LABO	1	19-05161	Yes	2019 8		2/27/2019	2/27/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.621 TESTING & SAMPLES			132.80	0.00	0			
		Desc:									
38644	1624	EDGE ANALYTICAL LABO	1	19-05159	Yes	2019 8		2/27/2019	2/27/2019		\$30.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.621 TESTING & SAMPLES			30.00	0.00	0			
		Desc:									
38645	1624	EDGE ANALYTICAL LABO	1	19-05243	Yes	2019 8		2/27/2019	2/27/2019		\$32.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.621 TESTING & SAMPLES			32.00	0.00	0			
		Desc:									
38646	1624	EDGE ANALYTICAL LABO	1	19-04332	Yes	2019 8		2/27/2019	2/27/2019		\$97.80
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.621 TESTING & SAMPLES			97.80	0.00	0			
		Desc:									
38647	1624	EDGE ANALYTICAL LABO	1	19-04499	Yes	2019 8		2/27/2019	2/27/2019		\$30.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.621 TESTING & SAMPLES			30.00	0.00	0			
		Desc:									
38648	1624	EDGE ANALYTICAL LABO	1	19-04369	Yes	2019 8		2/27/2019	2/27/2019		\$76.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.621 TESTING & SAMPLES			76.00	0.00	0			
		Desc:									
38649	1624	EDGE ANALYTICAL LABO	1	19-03556	Yes	2019 8		2/27/2019	2/27/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.621 TESTING & SAMPLES			132.80	0.00	0			
		Desc:									
38651	1624	EDGE ANALYTICAL LABO	1	19-03664	Yes	2019 8		2/27/2019	2/27/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38662	1426	FRONTIER	1	2019FEB 4075	Yes	2019 8		2/27/2019	2/27/2019		\$44.55
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 03.0.663 COMMUNICATIONS/TELEP 44.55 0.00 0											
Desc:											
38663	1426	FRONTIER	1	2019FEB 3190	Yes	2019 8		2/27/2019	2/27/2019		\$46.34
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 04.0.663 COMMUNICATIONS/TELEP 46.34 0.00 0											
Desc:											
38664	1426	FRONTIER	1	2019FEB 3372	Yes	2019 8		2/27/2019	2/27/2019		\$49.27
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 03.0.663 COMMUNICATIONS/TELEP 49.27 0.00 0											
Desc:											
38665	856	GSI WATER SOLUTIONS	1	0108.035-2	Yes	2019 8		2/27/2019	2/27/2019		\$5,562.50
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 04.0.590 SERVICE CONTRACTS 5,562.50 0.00 0											
Desc:											
38666	856	GSI WATER SOLUTIONS	1	0108.034-8	Yes	2019 8		2/27/2019	2/27/2019		\$410.00
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 04.0.590 SERVICE CONTRACTS 410.00 0.00 0											
Desc:											
38667	856	GSI WATER SOLUTIONS	1	0108.034-7	Yes	2019 8		2/27/2019	2/27/2019		\$786.25
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 04.0.590 SERVICE CONTRACTS 786.25 0.00 0											
Desc:											
38668	1160	INDUSTRIAL WELDING SU	1	021359	Yes	2019 8		2/27/2019	2/27/2019		\$18.40
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 04.0.671 SMALL TOOLS, EQUIPMEN 18.40 0.00 0											
Desc:											
38669	713	LABORERS INTERNATION	1	2019FEB	Yes	2019 8		2/27/2019	2/27/2019		\$253.74
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 99.0.143 UNION DUES PAYABLE 253.74 0.00 0											
Desc:											
38670	2069	LONE FIR LANDSCAPING	1	2152	Yes	2019 8		2/27/2019	2/27/2019		\$3,264.75
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 01.6.590 SERVICE CONTRACTS 3,264.75 0.00 0											
Desc:											
1099											
38671	2019	LIFE-ASSIST INC	1	900878	Yes	2019 8		2/27/2019	2/27/2019		\$102.82
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											
1 01.7.628 FIRST AID SUPPLIES 102.82 0.00 0											
Desc:											
38672	743	McMINNVILLE WATER & L	1	4356	Yes	2019 8		2/27/2019	2/27/2019		\$74.51
Desc:											
Line Account Number AP Amount Liq Amount Project Task Category											

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 04.0.699		MISCELLANEOUS			74.51		0.00	0	
		Desc:									
38673	136	MID-WILLAMETTE VALLE	1	1819274	Yes	2019	8	2/27/2019	2/27/2019		\$35.00
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.1.697	MAYOR / COUNCIL			35.00	0.00	0		
		Desc:									
38675	2043	DANIELLE OLIVEIRA	1	2019FEB	Yes	2019	8	2/27/2019	2/27/2019		\$41.96
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.1.677	FACILITY MAINTENANCE &			41.96	0.00	0		
		Desc:									
38676	715	CITY OF NEWBERG	1	2018OCT	Yes	2019	8	2/27/2019	2/27/2019		\$4,689.69
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.3.531	BUILDING INSPECTION			4,689.69	0.00	0		
		Desc:									
38677	715	CITY OF NEWBERG	1	2018NOV	Yes	2019	8	2/27/2019	2/27/2019		\$240.81
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.3.531	BUILDING INSPECTION			240.81	0.00	0		
		Desc:									
38678	715	CITY OF NEWBERG	1	2018DEC	Yes	2019	8	2/27/2019	2/27/2019		\$130.67
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.3.531	BUILDING INSPECTION			130.67	0.00	0		
		Desc:									
38679	715	CITY OF NEWBERG	1	2019JAN	Yes	2019	8	2/27/2019	2/27/2019		\$20.70
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.3.531	BUILDING INSPECTION			20.70	0.00	0		
		Desc:									
38680	46	POSTMASTER-USPS	1	2019MAR BILL	Yes	2019	8	2/27/2019	2/27/2019		\$713.29
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.616	POSTAGE			356.65	0.00	0		
		Desc:									
		2	04.0.616	POSTAGE			356.64	0.00	0		
		Desc:									
38681	2145	PROFESSIONAL TIRE CO	1	18-0612	Yes	2019	8	2/27/2019	2/28/2019		\$797.16
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	03.0.673	VEHICLE OPERATION & M			265.72	0.00	0		
		Desc:									
		2	04.0.673	VEHICLE OPERATION & M			265.72	0.00	0		
		Desc:									
		3	05.0.673	VEHICLE OPERATION & M			265.72	0.00	0		
		Desc:									
38682	20	QUILL CORPORATION	1	5162073	Yes	2019	8	2/27/2019	2/27/2019		\$63.29
		Desc:									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	01.1.611	OFFICE SUPPLIES			63.29	0.00	0		
		Desc:									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38683	20	QUILL CORPORATION	1	5089632	Yes	2019 8		2/27/2019	2/27/2019		\$79.99
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.611		OFFICE SUPPLIES	39.99	0.00	0			
		Desc:									
		2	04.0.611		OFFICE SUPPLIES	40.00	0.00	0			
		Desc:									
38684	20	QUILL CORPORATION	1	5093811	Yes	2019 8		2/27/2019	2/27/2019		\$46.99
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	01.1.699		MISCELLANEOUS	46.99	0.00	0			
		Desc:									
38685	20	QUILL CORPORATION	1	5121059	Yes	2019 8		2/27/2019	2/27/2019		\$145.79
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.699		MISCELLANEOUS	17.99	0.00	0			
		Desc:									
		2	04.0.699		MISCELLANEOUS	17.99	0.00	0			
		Desc:									
		3	01.1.699		MISCELLANEOUS	15.27	0.00	0			
		Desc:									
		4	01.1.677		FACILITY MAINTENANCE &	94.54	0.00	0			
		Desc:									
38686	20	QUILL CORPORATION	1	4947079	Yes	2019 8		2/27/2019	2/27/2019		\$16.38
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.677		FACILITY MAINTENANCE &	8.19	0.00	0			
		Desc:									
		2	04.0.677		FACILITY MAINTENANCE &	8.19	0.00	0			
		Desc:									
38687	20	QUILL CORPORATION	1	4972960	Yes	2019 8		2/27/2019	2/27/2019		\$356.36
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.699		MISCELLANEOUS	25.98	0.00	0			
		Desc:									
		2	03.0.677		FACILITY MAINTENANCE &	16.22	0.00	0			
		Desc:									
		3	04.0.677		FACILITY MAINTENANCE &	16.23	0.00	0			
		Desc:									
		4	01.7.677		FACILITY MAINTENANCE &	11.99	0.00	0			
		Desc:									
		5	04.0.677		FACILITY MAINTENANCE &	11.99	0.00	0			
		Desc:									
		6	03.0.611		OFFICE SUPPLIES	15.79	0.00	0			
		Desc:									
		7	04.0.611		OFFICE SUPPLIES	15.79	0.00	0			
		Desc:									
		8	01.1.611		OFFICE SUPPLIES	53.94	0.00	0			
		Desc:									
		9	03.0.611		OFFICE SUPPLIES	62.93	0.00	0			
		Desc:									
		10	04.0.611		OFFICE SUPPLIES	62.93	0.00	0			
		Desc:									

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38696	412	TETRA TECH INC	1	51410002	Yes	2019 8		2/27/2019	2/27/2019		\$24,421.60
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	04.0.515	ENGINEERING SERVICES		1,086.75	0.00	0				
Desc:											
	2	05.0.515	ENGINEERING SERVICES		614.25	0.00	0				
Desc:											
	3	03.0.515	ENGINEERING SERVICES		1,093.50	0.00	0				
Desc:											
	4	01.1.741	FACILITY IMPROVEMENTS		460.46	0.00	70	01-01	ENGRN		
Desc:											
	5	16.0.767	SDC CAPITAL IMPROVEME		442.41	0.00	70	16-01	ENGRN		
Desc:											
	6	04.0.741	FACILITY IMPROVEMENTS/		5,049.00	0.00	73	04-01	ENGRN		
Desc:											
	7	14.0.767	SDC CAPITAL IMPROVEME		4,131.00	0.00	73	14-01	ENGRN		
Desc:											
	8	03.0.741	FACILITY IMPROVEMENTS		162.48	0.00	71	03-01	ENGRN		
Desc:											
	9	03.0.741	FACILITY IMPROVEMENTS		1,220.25	0.00	66	03-01	ENGRN		
Desc:											
	10	04.0.741	FACILITY IMPROVEMENTS/		1,220.25	0.00	66	04-01	ENGRN		
Desc:											
	11	05.0.752	STREET & RIGHT-OF-WAY		119.73	0.00	72	05-01	ENGRN		
Desc:											
	12	15.0.767	SDC CAPITAL IMPROVEME		801.27	0.00	72	15-01	ENGRN		
Desc:											
	13	04.0.741	FACILITY IMPROVEMENTS/		135.79	0.00	74	04-01	ENGRN		
Desc:											
	14	14.0.767	SDC CAPITAL IMPROVEME		662.96	0.00	74	14-01	ENGRN		
Desc:											
	15	05.0.752	STREET & RIGHT-OF-WAY		3,755.18	0.00	67	05-01	ENGRN		
Desc:											
	16	15.0.767	SDC CAPITAL IMPROVEME		2,310.88	0.00	67	15-01	ENGRN		
Desc:											
	17	01.1.741	FACILITY IMPROVEMENTS		1,155.44	0.00	67	01-01	ENGRN		
Desc:											
38697	230	USA BLUE BOOK	1	812031	Yes	2019 8		2/27/2019	2/27/2019		\$61.78
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	03.0.622	OPERATING SUPPLIES		61.78	0.00	0				
Desc:											
38698	230	USA BLUE BOOK	1	812642	Yes	2019 8		2/27/2019	2/27/2019		\$1,358.98
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	03.0.622	OPERATING SUPPLIES		1,358.98	0.00	0				
Desc:											
38699	379	THE UPS STORE 1837	1	20656	Yes	2019 8		2/27/2019	2/27/2019		\$13.81
Desc:											
	Line	Account Number			AP Amount	Liq Amount	Project	Task	Category		
	1	01.7.611	OFFICE SUPPLIES		13.81	0.00	0				
Desc:											

CITY OF LAFAYETTE

A/P Control Report

from 2/1/2019 to 2/28/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38700	39	YAMHILL COUNTY PUBLI	1	89121	Yes	2019	8		2/27/2019	2/27/2019		\$1,142.80

Line	Account Number	AP Amount	Liq Amount	Project	Task	Category
1	03.0.673	VEHICLE OPERATION & M	380.93	0.00	0	
2	04.0.673	VEHICLE OPERATION & M	380.93	0.00	0	
3	05.0.673	VEHICLE OPERATION & M	380.94	0.00	0	

Fund 01 Total	65,844.30	0.00
Fund 03 Total	17,048.05	0.00
Fund 04 Total	79,950.53	0.00
Fund 05 Total	9,440.42	0.00
Fund 14 Total	4,793.96	0.00
Fund 15 Total	3,112.15	0.00
Fund 16 Total	1,567.41	0.00
Fund 35 Total	150.00	0.00
Fund 99 Total	17,702.83	0.00
Grand Total	199,609.65	0.00

PLEASE USE AREA BELOW FOR YOUR COMMENTS OR QUESTIONS. WE APPRECIATE YOUR INPUT!

— What type of home filter would minimize the
— trihalomethanes? I am 82 and fall in
— the category of elderly 😊.

Would you like to be contacted regarding your comments or question?

Yes

No