

NOTICE OF PUBLIC MEETING LAFAYETTE CITY COUNCIL

DATE & TIME: Thursday, February 14, 2019 – 6:30 p.m.
PLACE: Lafayette City Hall, 486 Third Street, Lafayette, OR 97127

Regular Meeting AGENDA

INVOCATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE pg. 2
5. APPROVAL OF MINUTES: January 10, 2019 pg. 4
6. PRESENTATION: Connie Keys, Yamhill County Cultural Coalition pg. 12
7. ADDITIONS TO OR DELETIONS FROM AGENDA

8. CITIZEN INPUT ON NON-AGENDA ITEMS:

Welcome! Public participation is encouraged. To address the Council on matters related to City government that are not on the meeting agenda, please raise your hand to be recognized by the Mayor and state your name and address for the record. All testimony is electronically recorded. If you wish to speak during the meeting on a specific agenda item, please wait for that topic to be called by the Mayor, then raise your hand to be recognized. A time limit may be imposed by the Mayor, who shall Chair the meeting and maintain Council meeting decorum.

9. ACTION ITEMS:

- a. Appointment to the Downtown Design Review and Award Committee pg. 15
- b. Final Design for Lafayette Fire Station pg. 17
- c. Award contract for Jefferson Street Improvements pg. 19

10. DISCUSSION ITEMS:

- a. Council Rules pg. 20
- b. Chicken and Rabbit Regulations pg. 34

11. DEPARTMENT REPORTS:

- a. Public Works pg. 39
 - Water Quality
 - Water Consumption pg. 41
 - Wastewater Treatment Plant pg. 55
- b. Fire pg. 56
- c. Administration pg. 59
 - Accounts Payable

12. COMMITTEE REPORTS

13. COUNCILOR'S REPORTS

14. MAYOR'S REPORT

15. EXECUTIVE SESSION per ORS 192.660(2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body.

16. ADJOURNMENT

The Council Chambers is accessible. If you need an accommodation to attend or participate in a meeting, please notify the City at (503) 864-2451 at least 24 hours prior to the meeting. Any proposed ordinance is available for public inspection at City Hall.



**Yamhill County Sheriff's Office
Crime Summary for LAFAYETTE
From 1/1/2019 to 1/31/2019**

City	UCR Description	1/1/2018 to 1/31/2018	1/1/2019 to 1/31/2019	Percentage Change	YTD	Prior Year
LAFAYETTE						
Part 1						
	Aggravated Assault	7	1	-85.71 %	1	7
	Arson	2	0			2
	Burglary-Business	2	0			2
	Burglary-Residence	9	1	-88.89 %	1	9
	Larceny	70	1	-98.57 %	1	70
	Motor Vehicle Theft-Auto	7	1	-85.71 %	1	7
	Rape	2	0			2
	Robbery	1	0			1
	Part 1 Total	100	4	-96.00 %	4	100
Part 2						
	All Other	4	0			4
	Animal Problems	1	0			1
	Disorderly Conduct	10	0			10
	Drug Laws	19	0			19
	DUII	8	0			8
	Forgery	2	0			2
	Fraud	5	0		1	5
	Liquor Laws	4	0			4
	Runaway	6	1	-83.33 %	1	6
	Sex Offenses	12	0			12
	Simple Assault	44	3	-93.18 %	3	44
	Stolen Property	1	1		1	1
	Tresspass/Prowler	25	0			25
	Vandalism	44	0			44
	Weapons	6	0			6
	Part 2 Total	191	5	-97.38 %	6	191
Part 3						
	All Other	105	6	-94.29 %	7	105
	Total For LAFAYETTE	564	25	-95.57 %	28	564

Report run date: 2/6/2019



**Yamhill County Sheriff's Office
Crime Summary for LAFAYETTE
From 1/1/2019 to 1/31/2019**

City	UCR Description	1/1/2018 to 1/31/2018	1/1/2019 to 1/31/2019	Percentage Change	YTD	Prior Year
LAFAYETTE						
	Non-Reportable Offenses	168	10	-94.05 %	11	168
	Part 3 Total	273	16	-94.14 %	18	273
	Total For LAFAYETTE	564	25	-95.57 %	28	564

Report run date: 2/6/2019

City of Lafayette
City Council Meeting Minutes
January 10, 2019 at 6:30 p.m.

1. **CALL TO ORDER:** Mayor Sproul called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Sproul led the flag salute.
3. **SWEARING IN:** Danielle Oliviera swore in Mayor Sproul, and Councilors Brungardt, Neuman, and Paulsen.
4. **ROLL CALL:** Assistant City Administrator Kevin Perkins called the roll:
Present: Mayor Marie Sproul, Wade Witherspoon, Christine Brungardt, Chris Harper, Sheila Neuman, Kayla Paulsen
City Staff Present: Preston Polasek, City Administrator; Kevin Perkins, Assistant City Administrator; Danielle Oliviera, City Notary
Others: Duncan Brown, PFM; Dustin Brungardt; Doug Cook; Michelle Dossey; Diane Endea; Michael Factor; Nyco Fuentes-Barber; Travis Johnson; Don Leard; Jeremy Rametes; Beth Pagella; Chris Pagella; Terry Stolpp; Angela Stolpp; Lance Vandcoevering; Michael Vandcoevering; Joseph Neuman; Roberta Weeks

5. **PROCLAMATION:** Mayor Pagella Day, January 10, 2019

Mayor Sproul presented the Proclamation and a plaque to her predecessor, Chris Pagella, thanking him for his service as Planning Commissioner, City Councilor, and Mayor. Sproul read the Proclamation into the record.

Pagella thanked the Council and City and stated that the new Councilors and the attendance at meetings is a positive sign for the community.

6. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE**

Deputy McMahon presented the monthly and annual report to the City Council.

7. **APPROVAL OF MINUTES:**

Councilor Harper moved to approve the minutes of the City Council meeting of November 13, 2018 as written. Councilor Witherspoon seconded the motion, which passed 5-0 (1 Vacant).

8. **ADDITIONS TO OR DELETIONS FROM AGENDA**

Administrator Polasek commented that a staff report for Item 10-d was completed after the packet was assembled and has been provided to the Council

9. **CITIZEN INPUT ON NON-AGENDA ITEMS:**

Lance Vandcoevering, 246 S. Madison

Vandcoevering discussed his goal of providing housing for homeless people on his property. He stated that the necessary utilities are already in place in the area of his property where he proposes locating some form of extra housing. A lot of details would need to still be worked out and he will work with Administrator Polasek and the other agencies that he will need

approvals from. Unfortunately, he has somewhat reduced ability to work on this due to a recent stroke, but he hopes that the new Council will be more receptive to his requests than before.

Mayor Sproul directed Vandecoevering to work with Administrator Polasek to address the regulatory issues; the Council cannot take action without having the necessary processes completed first.

Councilor Brungardt recommended that Vandecoevering speak to an attorney to address the relevant landlord-tenant issues and sanitation needs. She cited a situation in Carlton where a landowner allowed people to camp on his property and then could not simply ask them to leave.

Don Leard, 220 Madison St.

Stan Hill, who was on the Planning Commission for 10 or 15 years has recently passed away. Leard would like the City to send a letter expressing its condolences and appreciation for Hill's service to the Community.

10. ACTION ITEMS:

a. Resolution 2019-01, Accepting Certified General Election Results

MOTION: Brungardt moved to approve Resolution 2019-01, accepting the certified results of the November 2018 General Election. Councilor Harper seconded the motion, which passed 5-0(1 Vacancy).

b. Declaration of Council Vacancy

Marie Sproul's election as Mayor has resulted in a vacancy in her Council seat; therefore a vacancy needs to be declared to enable the Council to appoint someone to fill the position.

MOTION: Councilor Witherspoon moved to declare a vacancy on the Lafayette City Council for a Term ending December 31, 2020. Councilor Harper seconded the motion, which carried 5-0 (1 Vacancy).

c. Appointment to Vacant Council Position

Mayor Sproul stated that with the declared vacancy the Council may now choose to appoint someone to fill the vacancy. She nominated Doug Cook to fill the vacancy; he received the highest vote tally of those not elected in the November 2018 General Election.

Councilor Harper concurred and added that Cook has been on the Water Committee for the past eight years and has been instrumental in working with City staff to develop a contract for an intertie with McMinnville Water and Light. He has put in a lot of work for the City and is the right choice for the opening.

MOTION: Councilor Harper moved to appoint Doug Cook to the Council vacant position, which has a term expiration of 12/31/2020. Councilor Brungardt seconded the motion, which passed 5-0 (1 Vacant).

d. Election of Council President

Mayor Sproul was also the past Council President, and as it is also an odd-numbered year, Council must elect a new Council President.

Councilor Brungardt stated that since the President must act as the Mayor in her absence it is important that the Council President be a person who has experience working with the City and with the public, who is actively participating in the improvement of the City and who does so diplomatically and patiently. Wade Witherspoon has been on the Council for almost a year, has been on the Planning Commission for almost two years, and was a Councilor in Newberg for four years before coming to Lafayette. He is actively working to improve Veterans Park with the Veterans Park ad hoc committee, and she has never seen him be anything but respectful and diplomatic with the citizens. Therefore, she nominated Wade Witherspoon for Council President.

No other nominations were made.

MOTION: Councilor Brungardt nominated Wade Witherspoon for Council President. Councilor Neuman seconded the motion, which passed 5-0 (Witherspoon did not vote).

e. Appointments to Ad Hoc Veterans Park Committee

Mayor Sproul reviewed the three applications that the City has received and noted that there is one further vacancy.

MOTION: Councilor Cook moved to appoint Benjamin Harper, Michelle Dossey, and Jeremy Rametes to the Veterans Park ad hoc Committee. Councilor Harper seconded the motion, which passed 6-0.

Councilor Witherspoon commented that they will now begin their work and meet over the next six months. Additionally, he has secured permission from the McMinnville school district to hold focus groups at the High School.

Brungardt suggested also interviewing middle school students, since that is the age many children begin exploring more on their own.

Polasek added that the principal from Wascher Elementary is willing to make time available with their 4th and 5th grade classes to provide input.

f. Resolution 2019-02, Check Signing Authorization

With a new Council President a new Resolution delegating the authorization to sign checks on behalf of the City must be approved by the Council. The Resolution authorizes the Mayor Sproul, Council President Witherspoon, City Administrator Polasek, and the Community Development Clerk Lori Martino as signatories.

MOTION: Councilor Neuman moved to approve Resolution 2019-02, Designating Signees for City Checks. Councilor Witherspoon seconded the motion, which passed (6-0).

g. Resolution 2019-03, Biosolids Management Plan

Polasek reviewed the proposal and briefly discussed the City's methods of waste water treatment and its needs. This project would take dredgings from the lagoons and spread them on a farmer's field, which would aid the City in disposing of its biosolid waste and provide the farmer with a source of fertilizing agent for non-food crops. The plan is still in the midst of a

public comment period with the Oregon Department of Environmental Quality; the public comment period will be closing shortly. After the plan is approved a formal agreement will be developed with the farm interested in partnering with the City.

Sproul added that the City used to truck its waste to another location.

Polasek concurred and stated that it was transported to Salem, but given the costs and inefficiencies it is not practical for the City, which was the impetus for this plan. There is still work to do and pieces of public process to complete on this project; approving the Resolution is not the final action on this topic.

Cook suggested working with more than one farm operator; he believes that the City will find that more farmers in the area will be interested in participating.

MOTION: Councilor Harper moved to approve Resolution 2019-03, Biosolids Management Plan and authorizing the City Administrator to execute and implement the Plan. Councilor Cook seconded the motion, which passed (6-0).

h. Resolution 2019-04, Authorization to Sell \$5.2 million in G.O. Bonds for Fire Station

Polasek reviewed the project to construct a new Firestation in Lafayette, which will be funded by General Obligation bonds sold by the City.

Duncan Brown from PFM, the City's Municipal Advisor, reviewed the Resolution that will authorize staff to take the steps to sell the bonds. The Resolution does not dictate which firm will be selected as underwriter, that decision will be made the day of sale based on the best deal for the City. In response to a question from Mayor Sproul, Brown discussed the role of the underwriter in the sale of bonds. In response to a follow-up, Brown stated that most municipal bonds include a condition that they cannot be called in the first ten years. After that period municipal bonds could be called to refinance to lower the interest rate or pay off early, but the City cannot refinance to gain additional funds or to extend the repayment term.

Polasek added that the Lafayette is one of the few cities under 10,000 in population to have a credit rating from Moody's, which is an A3. Having that rating will save the City in interest payments. One other item that will need to be created is the Preliminary Official Statement, which will be used to help sell the bonds. Staff anticipates selling the bonds in June, after the City receives the bids for the construction.

Brown added that the interest payments on the bonds will be due each December and payments on the principal are due each June.

Polasek and Brown discussed the estimated rate table included in the meeting materials. Brown cautioned the Council that it is a very preliminary estimate. In response to a question from the public, Brown stated that residents are eligible to purchase the bonds. Brown discussed market impacts on the sales of the bonds; the day to day fluctuations of the stock market have small impact on the bond market. He tries to time the sale based on the tax calendar rather than the market. In response to a question from Mayor Sproul, Brown stated that the bonds will be sold all in a single series and will be sold over a two-week period.

In response to a follow-up from Mayor Sproul, Polasek stated that the funds received from the sale will be deposited in the Local Government Pool, or another account; Brown will work with the City to identify the most productive place for the bond funds.

MOTION: Councilor Harper moved to approve Resolution 2019-04, authorizing the sale of \$5.2 million in General Obligation Bonds to construct and equip a new Lafayette Fire Station. Councilor Cook seconded the motion, which passed (6-0).

i. Approval of Crosswalk Plan for Third Street Improvements in 2020

Polasek discussed ODOT's planned improvements to Third Street and the placement of the marked crosswalks in the City. Ultimately, ODOT will reduce the number of crosswalks and place them at the most used locations. Residents can still cross at any other intersection but they will not be marked. The project will be fully funded by ODOT.

The Council and staff discussed other potential road improvement projects along the Third Street corridor. Unfortunately, due to the amount of preparation it would not be possible to tie any improvements to ODOT's work. Rebuilding Madison Street would likely require a substantial amount of replacement of utilities and reconstruction of the road bed. Staff and the Council also discussed development agreements with property owners along Madison Street. Polasek will review the documents to ensure the requirements are being met.

Polasek added that if ODOT is opposed to including the Madison Street striping the plan will be returned to the Council.

MOTION: Councilor Cook moved to approve the Crosswalk Plan as presented by ODOT to include a striped pedestrian crosswalk across Madison Street. Brungardt seconded the motion, which passed (6-0).

j. Employment Agreements for Fire Chief and Public Works Supervisor

Polasek reviewed the highlights of the agreements with the Fire Chief and Public Works Supervisor. Employment agreements, such as these, show that the City values the employees' expertise and recognizes their hard work; they also provide both the employees and the City with some protections if the City and employee part ways. The agreements largely contain the compensation elements that each employee receives at present with a few modifications. Each would be eligible for an annual increase of up to 3%, capped at a total of 12%, and would receive a \$50.00 per month allowance for using their personal cell phones for work needs.

Mayor Sproul commented that the 30-day notice requirement prior to voluntary resignation is extremely helpful as short-notice resignations have left the City shorthanded in the past.

In response to a question from Councilor Harper, Polasek stated that he is asking for Council approval so that the employees know that the Council recognizes and values their hard work. He also wanted to ensure that the Council backs the employment agreement concept, which is a best practice in personnel management for management staff. If the Council approves these two agreements, he intends to proceed with an employment agreement with the Assistant Administrator as well. It is also a best practice that sets the stage for hiring future management employees.

The Council discussed whether the Mayor or City Administrator should sign the agreements;

President Witherspoon stated that the City Administrator should sign the agreements to ensure clarity for employees on the reporting structure.

MOTION: Councilor Neuman moved to approve employment agreements for the Fire Chief and Public Works Supervisor and authorize the City Administrator to execute the agreements. Councilor Cook seconded the motion, which passed (6-0).

11. DISCUSSION ITEM:

a. Antique Fire Pumper

Mayor Sproul stated that this item is on the January Council agenda each year to ensure that the location and ownership of the pumper is known to each Council. The agreement must be renewed each, and hopefully the pumper will be able to be relocated to the new fire station in the next few years.

Councilor Cook noted that there are two items referenced in the agreement: the pumper and a horse-drawn hose cart.

ACTION: Staff will clarify the agreement and, if necessary, locate the second piece of equipment.

b. Lafayette Community Service Award

Sproul stated that this award has not been bestowed on anyone since its inception; she would like to both give the inaugural award and rename the award for Linda Lyon. Mrs. Lyon has done a lot to improve the City such as instituting the Cleanup Day, being active in the Lafayette Citizens Fund, providing the benches at Joel Perkins and Commons Park, hanging flower baskets downtown, and many other activities and projects.

Polasek added that she helped drive the renovation of the Community Center as well.

Mayor Sproul stated that she would like the award to be named the "Linda Lyon Lafayette Community Service Award" and to make Lyon the first recipient.

MOTION: Councilor Cook moved to rename the "Lafayette Community Service Award," the "Linda Lyon Lafayette Community Service Award" and award the inaugural award to Linda Lyon. Councilor Brungardt seconded the motion, which passed (6-0).

12. DEPARTMENT REPORTS:

a. Public Works

• Water Consumption & Production

Polasek, in response to a question from Cook, stated that the leaks identified in the report were not significant and have been repaired. The rapid repair is thanks to staff and the City's Vac Truck, which allows repairs to be conducted much more quickly.

In response to a question from Mayor Sproul, Polasek commented that one member of the Public Works staff is working towards a certification in playground inspection. Responding to

a question from Councilor Paulsen, Polasek stated that he would look into the question of documenting current playground inspections.

Mayor Sproul recessed the meeting at 9:03 p.m.
The meeting was reconvened at 9:07 p.m.

Staff and the Council discussed the production of the City's wells and the need for wetter weather.

Cook stated that the loss listed jumped from 45% to 54% which staff and the WRC believe is due to a problem on the supply side of the system. A new meter on the supply side of the system may be installed to determine inflow compared to usage.

Councilor Harper commented that the City has investigated all the avenues possible to determine why the loss rate is so high, including relocating one of the system's meters.

b. Fire

Administrator Polasek reviewed the information contained in the report.

Councilor Harper commended the Fire Department for its work on the toy drive.

c. Administration

- Tree lighting – It was a wonderful event thanks to the hard work from staff and volunteers
- Audit – Councilors were provided a copy of the audit
 - The auditor will likely come to the March Council meeting for a brief update
 - Audit was “clean” with no comments or corrections, which is an extremely rare occurrence for any municipality
- Chickens and Rabbits code – The update to the ordinance will be presented to the council in for discussion February
- Council will have a Work Session in February to discuss the water intertie
 - Council agreed on February 19 at 6:30 p.m. for the Work Session
- Training Opportunities – the League of Oregon Cities and Mid-Willamette Valley Council of Governments will be holding trainings for new elected officials; staff has provided information to the Council
- Watershed Tour – Staff is planning to hold tours of the watershed and wastewater plan sometime in the spring; Councilors should let Perkins know if they would like to attend
- Projects – the Jefferson Street project contract will be awarded in February; street overlays will be bid in March; and bids for replacing four meters and vaults will be due in April
- The City will be recruiting for a Maintenance Worker or a Utility Worker I or II
- City Administrator Performance Evaluation – must be completed in February of each year
 - The discussion with Council can be held in Executive Session. Administrator Polasek encouraged the Councilors to reach out to his peers, the public, and other City staff to gather information for his evaluation

• Accounts Payable

There were no questions or comments from the Council.

• **Comment Cards**

No comment cards had been received.

13. COMMITTEE REPORTS

No reports were made.

14. COUNCILOR'S REPORTS

No reports were made.

15. MAYOR'S REPORT

Mayor Sproul discussed communication with citizens; she asked the Council to consider ways to improve the website. Staff and Council also discussed other avenues such as social media, streaming/videoing meetings, and a digital reader board.

Mayor Sproul also reminded the Council that they need to review the Council Rules each odd year; they will discuss the rules in February.

Roberta Weeks from the new Neighborhood Watch group provided a brief report on their activity. They currently have 12 participants who are separated into administrative, "watcher" and driver roles. The Council asked Weeks to provide a monthly report that could be included with the Sheriff's Office report at each Council meeting.

16. ADJOURNMENT

Councilor Cook moved to adjourn the meeting. Councilor Harper seconded the motion. There was no discussion and the motion passed unanimously (6-0).

Minutes approved on the 14th day of February, 2019.

CERTIFIED:

ATTESTED:

Marie Sproul, Mayor

Kevin Perkins, Assistant City Administrator



PRESS RELEASE FOR Yamhill County Cultural Asset Award

The Yamhill County Cultural Coalition (YCCC) in collaboration with the Cultural Asset Award Committee is seeking nominations for the 2019 Marilyn Worrix Cultural Asset Award. Named for its first recipient, the Award will be given every two years to honor the following attributes of an individual or organization:

- Significant contributions to local/regional/county level arts, heritage or humanities organizations
- Recognizable civic impact on local community
- Demonstrated leadership in community and cultural affairs
- Voluntary pursuits or contributions
- Cultural involvement with educational institutions

The current Committee chair, Deb Brooks, acknowledges, “While a high bar was set by establishing the Award in recognition of Marilyn Worrix’s years of civic contributions to McMinnville, Yamhill County and even the state of Oregon as well as her exquisite handmade books art form, every community has likely candidates. Over time, the Award should travel from one end of the County to the other.”

The Cultural Asset Award itself is a work of art specifically commissioned for the award recipient and a plaque created by Sheridan artist Monica Setziol-Phillips engraved with the recipient’s name. The plaque will be displayed for two years in the recipient’s community. Funding for the Award and support for the honoring event was established in 2017 through donations to a permanent fund managed by YCCC.

Nomination forms are available at the Public Libraries in Amity, Dayton, McMinnville, Newberg, Willamina and Sheridan; the City Halls of those communities and of Carlton, Lafayette and Yamhill; and community fire halls. Nomination forms are also available at the Chehalem Cultural Center in Newberg. A pdf file of the nomination form is available for download on the YCCC website home page: <http://yamhillcountyculture.org/> The Committee is also making outreach presentations to city councils and other civic or cultural organizations in each community. **Deadline for submitting the one-page nomination and support letter is April 15, 2019.** The Committee will review the nominations and make its recommendation for the Award to YCCC by June 15. The recipient will not be announced until planning has been completed for an appropriate award ceremony with the awardee’s hosting community.

Three Cultural Asset Award Committee members are available to answer questions or provide Nomination Forms:

Connie Keyes: connie1keyes@gmail.com	503-550-1480
Marilyn Worrix: marilyn@bookartsstudio.com	503-472-4565
Monica Setziol-Phillips: setphil@viclink.com	503-843-3513



**YAMHILL COUNTY
CULTURAL COALITION**

Yamhill County Cultural Asset Award 2019 Nomination Form

Nomination forms must be submitted by April 15, 2019

The Yamhill County Cultural Coalition (YCCC) established the Yamhill County Cultural Asset award in honor of Marilyn Worrix in 2017. The award will be offered every two years with nominations for worthy recipients solicited from communities throughout Yamhill County in recognition of significant cultural and civic contributions.

Award recipients will be given a specially commissioned art piece. The recipient will have his or her name inscribed on a specially carved traveling plaque (created and donated by Monica Setziol-Phillips). This plaque will be publicly displayed in the recipient's Yamhill County community for the two year period between awards.

Selection Criteria:

The Yamhill County Cultural Coalition, following guidelines of the Oregon Cultural Trust, defines culture as the expression of art, heritage and humanities. Nominees should demonstrate significant contributions in any of these cultural facets. We are looking for nominees who demonstrate leadership and involvement in civic activities, especially promoting the cultural facets.

An extensive biography of the recipient is not required for nomination. Additional information will be solicited by the selection committee.

Nominee Information

Name _____

Yamhill County Community _____

Please consider the nominee's contributions in the following categories. Check all that apply and add other categories as needed:

- Significant contribution to local/regional/county level art, heritage or humanities organizations
- Recognizable civic impact on the local community
- Demonstrated leadership in civic and cultural affairs
- Voluntary pursuits or contributions
- Cultural involvement with educational institutions
- Any other category or categories where the nominee's contributions are outstanding

Please give a brief description of the nominee's specific contributions to cultural and civic affairs.

Person submitting nomination and contact information:

Name _____

Email _____

Address _____

Phone: _____

The selection committee may contact you for additional information or references.

**Mail nomination forms to YCCC PO Box 493, McMinnville, OR 97128
Or scan and email the form to yccccontact@yamhillcountyculture.org
Nomination forms must be received by April 15, 2019**

For more information contact: Marilyn Worrix marilyn@bookartsstudio.com 503-472-4565,
Connie Keyes connie1keyes@gmail.com 503-550-1480
Monica Setziol Phillips setphil@viclink.com 503-843-3513



Lafayette City Council

Meeting Date: February 14, 2019

Agenda Item: Appointment to the Downtown Design Review and Award Committee

Requested Council Action:

Consider the reappointment of Deanna Benson.

Staff Recommendation:

None.

Background:

The term of Deanna Benson recently expired on the Downtown Design Review and Award Committee, and a current committee roster is attached for your reference. Deanna Benson has expressed a desire to remain on the committee for an additional two-year term.

The next meeting of the committee is tentatively scheduled for March 28, 2019 at 2:00 pm.

Alternative:

Council may determine to not make an appointment at this time.

Financial Impact:

None.

Suggested Motion:

"I move to appoint _____ to the Downtown Design Review and Award Committee for a term ending December 31, 2020."



Downtown Design Review and Award Committee 2018

<u>NAME</u>	<u>PHONE</u>	<u>2-YEAR TERMS EXPIRE</u>
Marie Sproul Mayor 1282 Third Street, Unit 1 msproul@ci.lafayette.or.us	503-799-3378	12/31/2019
Doreen VanTyne, Chair Planning Commissioner P.O. Box 704 Lafayette, OR 97127 dvantyne@earthlink.net	503-435-7983	12/31/2019
Deanna Benson Citizen Representative 1282 3 rd Street, Sp. #3 Lafayette, OR 97127 deannabenson2@yahoo.com	503-435-7332	12/31/2018



Lafayette City Council

Meeting Date: February 14, 2019

Agenda Item: Final Design for the Lafayette Fire Station

Requested Council Action:

A decision regarding the final design of the Lafayette Fire Station

Staff Recommendation:

Approve the final design.

Background:

In 2018 the citizens of Lafayette approved funding for the construction of a new fire station for the City. Ian Gelbrich, Architect, FFA Architecture and Interiors (FFA), has created a final design for the Council's approval; Mr. Gelbrich will be present to review the design, along with a cost estimate, and answer any questions. Attached is the draft final design floor plan of the fire station.

City staff and Fire Department volunteers have reviewed the proposed final design and support the design presented by FFA.

Once the final design is approved by the Council, FFA will draft the construction and bid documents. The project will be released for bid in late April/early May with the bids being received in late May. Once the bids are received then the bonds will be sold in early-June. Staff will then review the bids and present a recommendation to the Council for the selection of a contractor. Construction is anticipated to begin in late summer/early fall and the building to be completed in mid-2020.

Financial Impact:

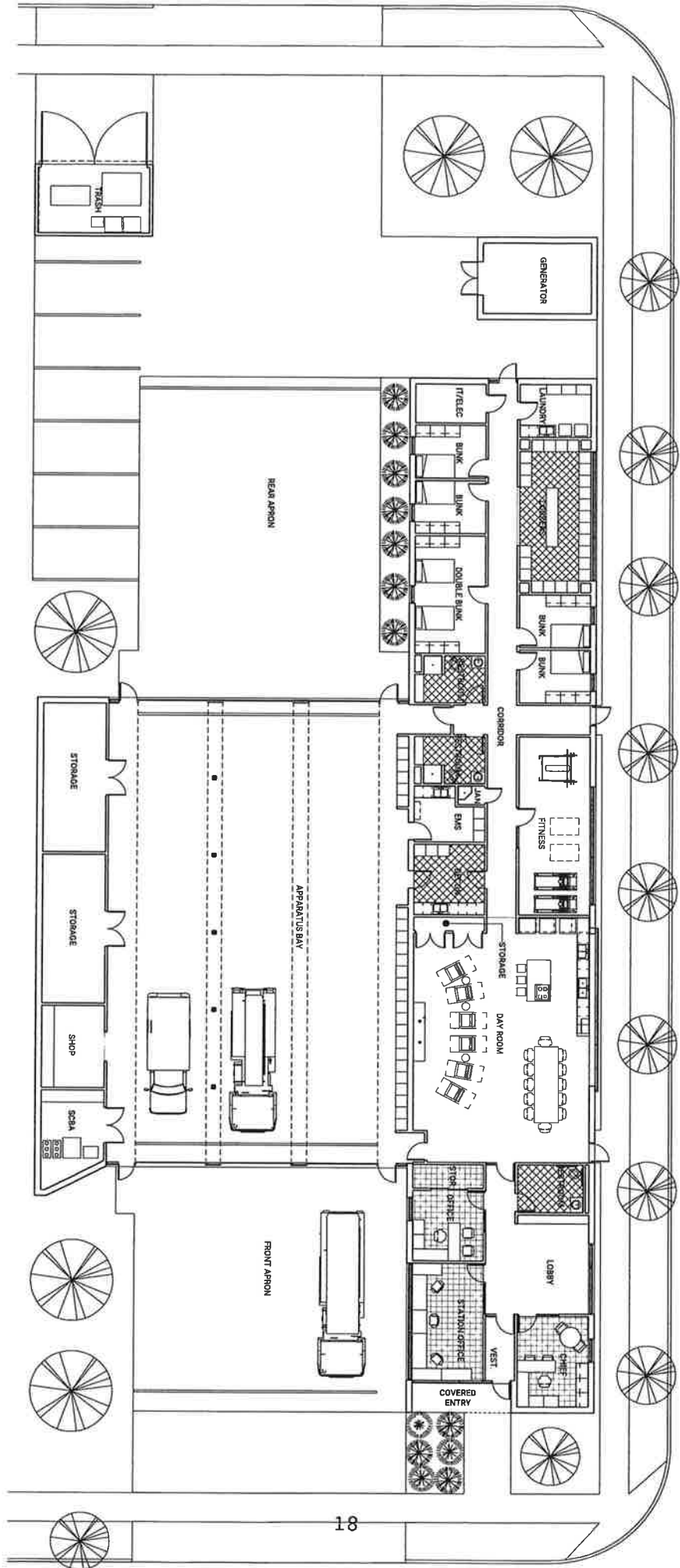
Changes to the draft final design may affect project timing and the cost estimate.

Alternative:

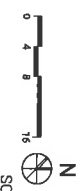
Discuss changes to the design.

Suggested Motion:

"I move to approve the final design for the Lafayette Fire Station as discussed".



NOT FOR CONSTRUCTION





Lafayette City Council

Meeting Date: February 14, 2019

Agenda Item: Award Contract for Jefferson Street Improvements

Requested Council Action:

Award the contract to Haworth, Inc.

Staff Recommendation:

Award the contract to the lowest responsible bidder, Haworth, Inc. in the amount of \$122,096.28

Background:

Jefferson Street improvements are listed on our current Capital Improvement Program as project no. 2 with a budget of \$125,000. The project includes a half block street improvement between 2nd and 3rd streets, sidewalk on the east side of Jefferson, and sidewalk and storm connections for a half block on 2nd Street. The contract requires that the project be completed by June 30, 2019.

On February 7th, ten contractors bid the project and Haworth, Inc. was the lowest responsible bidder. The bid results are as follows:

Haworth, Inc.	\$122,096.28
BRX	\$147,395.00
Turney Excavation	\$154,070.90
Brix Paving	\$158,419.20
Lyda Excavation	\$168,841.50
ML Houk	\$174,881.30
Bill Erickson	\$179,851.00
D&D Concrete	\$190,566.00
PCR	\$194,066.40
Pacific Excavation	\$207,000.00

Alternative:

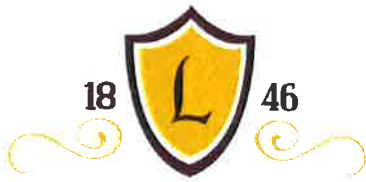
None.

Financial Impact:

The construction costs will be paid from CIP project no. 2, which consists of budgeted monies in the Street Fund (\$15,000), Street SDC Fund (\$40,000), SCA Grant (\$50,000), and General Fund-Admin (\$20,000).

Suggested Motion:

"I move that Council approve the contract for Jefferson Street Improvements, CIP project no. 2, to Haworth, Inc., in the amount of \$122,096.28 and authorize the City Administrator to execute the contract."



Lafayette City Council

Meeting Date: February 14, 2019

Agenda Item: Council Rules

Requested Council Action:

Direct staff accordingly

Staff Recommendation:

Discuss Council Rules

Background:

Chapter IV, section 13 of the City's Charter states, in part, that the Council "shall adopt rules for the government of its members and proceedings."

Section 1.1 of the existing Council Rules states that the Council shall review the rules during the first quarter of odd-numbered years, but the Council may undertake amendments at any time.

Attached for your reference are the Council Rules as amended on August 23, 2012. The rules are also available on the City's website under the following tabs: government>Mayor and Council

Financial Impact:

None.

Alternative:

None

Suggested Motion:

No formal action is required.

CITY OF LAFAYETTE CITY COUNCIL RULES

August 23, 2012

1. PURPOSE

1.1 Pursuant to Section 13 of the City Charter, the Council shall adopt Council rules. The Council shall review its rules during the first quarter of odd-numbered years. Amendments shall be adopted by a majority vote. The Council rules are not intended to replace or supersede any applicable federal or state laws or regulations, City ordinance or policies, or provisions of the City Charter.

2. COUNCIL DISCUSSIONS AND DECORUM - GENERALLY

2.1 In general, Councilors shall conduct themselves so as to bring credit upon the government of the City by respecting the rule of law, ensuring non-discriminatory delivery of public services, keeping informed about the matters coming before the Council, and abiding by all decisions of the Council, whether or not the member voted in favor of the decision.

2.2 Councilors shall preserve order and decorum during Council meetings, and shall not, by conversation or other action, delay or interrupt the proceedings or refuse to obey the orders of the Mayor or Presiding Officer or the Council rules. Councilors shall, when addressing other Councilors, staff or members of the public, be respectful and courteous in tone and conduct, and confine themselves to questions or issues then under discussion.

2.3 The Council has an obligation to consider and address the questions coming before it in an efficient and effective manner, and to respectfully consider the opinions of the City's citizens and other Councilors. Therefore, the following ground rules shall apply during Council discussions:

2.3.1 Efficiency:

Councilors shall:

2.3.1.1 Try to gather necessary information, resolve questions, etc., about issues from the staff prior to discussing them at a meeting.

2.3.1.2 During a meeting, seek clarification from staff before proceeding with evaluation or debate.

2.3.1.3 During discussion, focus on a single issue or topic at a time, and reach resolution on one issue or topic before proceeding to the next.

2.3.1.4 Set time limits on discussions and adhere to them.

2.3.1.5 Keep the discussion moving, and call for a “process check” if the discussion gets sidetracked or bogged down.

2.3.1.6 Adhere to the established agenda, and schedule additional issues on a future agenda.

2.3.2 Effectiveness and Respect. Each Councilor shall:

2.3.2.1 Speak only for himself or herself, not for other Councilors. A Councilor shall not state that he or she is representing the Council, unless asked by the Council to do so.

2.3.2.2 Avoid personalizing issues and focus on making decisions that will best serve the City and its citizens. Focus on City issues and avoid becoming involved in “extra-territorial” issues.

2.3.2.3 Be open, direct, and candid in Council discussions. Be brief and succinct in stating views, and avoid redundancy. Avoid personal attacks and remain objective in discussions, despite feelings on a particular topic or decision.

2.3.2.4 Give all members of the Council an opportunity to express their views. Listen to the contributions of other Councilors, City staff, and the public.

3. CONFIDENTIALITY

3.1 Councilors shall not share or discuss any confidential information with anyone other than other Councilors, the City Administrator, or the City Attorney.

3.2 Discussions in executive session are confidential. If the Council, in executive session, reaches consensus or provides direction to staff on confidential matters -- such as negotiations on property acquisition or disposal, pending or likely claim or litigation, or employee negotiations -- all contact with other parties shall be made only by the City Administrator.

3.3 All public statements, information, or press releases relating to a confidential matter will be handled by the City Administrator.

3.4 The Council, by resolution, may censure a member who discloses a confidential matter or has willfully violated City Council Rules. As used in this section, “censure” means to make a formal statement, either verbally or in writing,

expressing strong disapproval or harsh criticism by the Council of an action of a member who the Council believes has violated this rule. This censure can be done by a motion to censure, or a resolution of censure, either of which must set out in detail the alleged violation.

4. COMMUNICATION WITH STAFF

4.1 In observing the separation between policy-making and administration, the following rules shall apply:

4.1.1 Councilors and staff shall work together in a spirit of mutual confidence and support.

4.1.2 Except in a Council meeting, Councilors shall not attempt to influence or coerce a staff member on decisions concerning personnel, purchasing, awarding of contracts, selection of consultants, processing of development applications, or the granting of City licenses and permits.

4.1.3 Councilors shall direct to the City Administrator all requests for information from staff, or to the City Attorney, and allow sufficient time for response. When so directed in a Council meeting, the City Administrator shall submit to all Councilors all written material requested by the Mayor or individual Councilors on behalf of the City Council.

4.1.4 Councilors shall limit individual contact with City employees so as not to interfere with their work performance, undermine the authority of supervisors, or prevent the full Council from benefiting from information received.

4.1.5 Councilors and staff shall be respectful and constructive when offering criticism of each other, whether inside or outside of a public meeting.

4.1.6 During a Council meeting, Councilors shall address staff questions to the City Administrator, who shall be entitled to either answer the inquiry or designate a staff member to do so.

5. AGENDA

5.1 The City Administrator shall prepare an agenda of the business to be presented at a regular Council meeting. The items on the agenda should follow a customary order of business as prescribed by the Council. The City Administrator, Mayor, Council members or the public may request that a matter be placed on the agenda. The City Administrator shall have the discretion of placing an item on the agenda for the upcoming meeting or a subsequent meeting because of time constraints or time needed for compilation of materials. Requests for placement of an item on the agenda must be received by the City Administrator by 5:00 p.m. on the Wednesday a week prior to a regularly scheduled meeting. If an agenda item is requested to be placed on an agenda and staff isn't able to accommodate the request, then the reason why will be communicated to the person who requested it.

5.1.1 An item may be added to, or removed from, the agenda at the beginning of any meeting by the City Administrator, the Mayor or any Council member subject to approval by a majority of the Council present at the meeting.

5.2 Regular meetings may include the following agenda items subject to the right of the Mayor to alter the order of business:

Call to order.

Flag Salute.

Roll call.

Approval of minutes from previous meetings.

Additions and Deletions. The purpose of this item is to add or delete items on the agenda. Items may be added or deleted by the City Administrator, Mayor, or with concurrence of a majority of the Council.

Public hearings. All public hearings will be subject to notice requirements as listed in other City ordinances and state law, unless there are none, and then a Notice of Public Hearing shall be placed in a local newspaper a minimum of one time within the 7 days prior to the meeting. A copy of this Notice of Public Hearing shall also be posted at City Hall during that time.

Citizen Input on non-agenda items. The purpose of this item is to allow citizens to address the Council on matters related to City government and properly the object of Council consideration. A time limit may be imposed by the Mayor or Presiding Officer, who shall Chair the meeting and maintain Council meeting decorum. If the consensus of the Council is that a specific matter brought up during this portion of the meeting should be discussed further or acted on, then the Council can direct staff to look into the matter or place it on a future agenda.

Departmental reports. Reports by staff members may be discussed here if requested by a member of the Council or the City Administrator.

Legislative Actions. Adoption of Ordinances and Resolutions. A reasonable amount of time will be allocated for audience questions and comments on each agenda item in this section. The Mayor or Presiding Officer must recognize each person before they are allowed to speak.

Action Items. Items deemed by City Administrator to require a consensus decision or a motion and vote of the Council, other than the adoption of Ordinances and Resolutions. A reasonable amount of time will be allocated for audience questions and comments on

each agenda item in this section. The Mayor or Presiding Officer must recognize each person before they are allowed to speak.

Discussion Items. Updates from City Administrator concerning on-going projects, Council discussion of proposed policy changes, discussion of proposed projects, etc. A reasonable amount of time will be allocated for audience questions and comments on each agenda item in this section. The Mayor or Presiding Officer must recognize each person before they are allowed to speak.

Committee Reports. Advisory committee representatives may be given an opportunity to present information to Council.

Mayor's Report.

Review of Citizen Comment Cards. The Council may discuss citizen comments received and placed in the Council meeting packet.

Adjournment.

- 5.2.1** Each agenda item within the Legislative Actions, Action Items, and Discussion Items categories may be dealt with in the following order:
1. Staff Explanation
 2. Council Questions
 3. Council Discussion
 4. Audience Questions/Comments
 5. Council Motion
 6. Council Deliberation
 7. Vote

6. PRESIDING OFFICER

- 6.1** The Mayor shall be the Presiding Officer at all regular and special meetings and executive sessions of the Council. The Mayor shall conduct all meetings, preserve order, enforce the rules of the Council and determine the order and length of discussion of any matter before the Council, subject to these rules. In the absence of the Mayor, the Council President shall assume the duties of Presiding Officer. In the absence of both the Mayor and Council President, the Council will determine which Councilor present shall be the Presiding Officer.
- 6.2** The Mayor shall have all duties and privileges of any Councilor, and shall not be denied any right or privilege by reason of his or her position as Presiding Officer. However, the Mayor shall vote only in the case of a tie vote, consistent with the City Charter.

7. MEETINGS

- 7.1 The Council will meet regularly at 6:30 p.m. on the second Thursday of each month in the Council Chambers. A second special meeting or work session may be held on the fourth Thursday of each month, also in the Council Chambers. All regular or special meetings or work sessions shall be open to the public. All meetings will be adjourned not later than 10:30 p.m. unless extended by a majority vote of the Council. The Council or City Administrator may, at their discretion, schedule meetings or work sessions at other times to be announced.
- 7.2 Each Councilor shall make every effort to attend all meetings. A Councilor shall inform the Mayor or staff in advance if he or she is unable to attend any meeting. The Mayor shall inform the Council President and the City Administrator if he or she is unable to attend a meeting.
- 7.3 Every effort shall be made to begin meetings on time, and to avoid unduly long meetings. With the concurrence of the Council, the Mayor or Presiding Officer may table or postpone discussion on any item or matter until a subsequent meeting.
- 7.4 At the beginning of each regular meeting, the Council shall designate a time for community comment, which shall be reserved for citizens to address the Council on matters related to City government and properly the object of Council consideration. A time limit may be imposed by the Mayor or Presiding Officer, who shall Chair the meeting and maintain Council meeting decorum. The purpose of the community comment period is to provide citizens an opportunity to be heard by the Council primarily on issues not on the agenda. Each Councilor should refrain from engaging speakers in debate or extended dialogue, or directing questions to staff for immediate response. Councilors shall refer complaints or questions to the City Administrator.
- 7.5 The Mayor or Presiding Officer shall direct persons addressing the Council to either stand or step to the podium, limit their comments if required by the Mayor or Presiding Officer, and provide their name and address for the record. All public remarks should be addressed to the entire Council. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous, threatening, or personally abusive while addressing the Council may be requested or required to leave the meeting.
- 7.6 After a public hearing has been closed, no public member shall address the Council without first securing permission from the Mayor or Presiding Officer.
- 7.7 The Mayor may, or, at the request of three members of the Council, shall, call an emergency meeting after giving notice as required by Oregon's

Public Meeting Laws. No other business shall be transacted at any emergency meeting, other than that for which it was called. All proceedings of the emergency meeting must be reviewed at the next regular Council meeting.

- 7.8 Upon motion and majority vote of the Council members present, any meeting of the Council may be continued or adjourned from day to day or for more than one day, provided that no adjournment shall be for a period longer than until the next regular meeting. A motion to adjourn shall not be made while a Councilor is speaking or while a vote is being taken. A motion to adjourn is debatable only as to the time to which the meeting will be adjourned.
- 7.9 A short break may be taken during the meeting upon a decision by the Mayor or Presiding Officer.

8. ORDER AND DECORUM DURING COUNCIL MEETINGS

- 8.1 The Mayor or Presiding Officer shall preserve order at all meetings of the Council, cause the removal of any person from any meeting for disorderly conduct, and enforce the rules of the Council. The Mayor or Presiding Officer may command the assistance of a police officer to restore order at any meeting. If a meeting is disrupted by members of the audience, the Mayor or Presiding Officer may order that the Council Chambers be cleared.
- 8.2 Any of the following shall be sufficient cause for the removal of any person from the Council Chambers for the duration of the meeting:
- 8.2.1 Unreasonably loud or disruptive language, noise or conduct that is obstructive of the work or the conducting of the business of the Council.
 - 8.2.2 Engaging in violent or distracting actions.
 - 8.2.3 Willful damage to furnishings or of the interior of the Council Chambers.
 - 8.2.4 Refusal to obey an order of the Mayor or Presiding Officer or an order issued by a Councilor which has been approved by a majority of the Council present.
- 8.3 Before the person is removed from the Council Chambers for conduct described in this section, that the Mayor or Presiding Officer shall warn the person to cease his or her conduct.

9. EXECUTIVE SESSIONS

9.1 An executive session (meeting closed to the public) may be held in accordance with Oregon's Public Meetings Laws, if permitted under ORS 192.660.

9.2 No final action may be taken during an executive session. When the Council reconvenes in open session, final action may be taken. Only the Council, City Attorney, staff members requested by the Council, and news media representatives may attend the executive session. The Mayor or Presiding Officer shall instruct members of the press that they may not report the substance of an executive session.

9.3 Minutes of the executive session will be recorded in accordance with ORS 192.650(2).

10. MEETING STAFFING

10.1 The City Administrator shall attend all Council meetings unless excused by the Mayor. The City Administrator may make recommendations to the Council and may take part in all Council discussions, but shall have no vote.

10.2 At the request of the City Administrator or Mayor, the City Attorney shall attend Council meetings and shall, upon request, give an oral or written opinion on legal questions. The City Attorney should be recognized by the Mayor or Presiding Officer before he or she addresses the Council during Council meetings.

10.3 The City Administrator shall perform the duties of meeting recorder, or shall designate a staff or contact person as a meeting recorder. The meeting recorder will attend all Council meetings and keep the official minutes, and perform such other duties as may be needed for the orderly conduct of meetings.

10.4 Department directors or other staff will attend Council meetings upon request of the City Administrator.

11. MINUTES

11.1 Minutes shall be prepared with sufficient detail to meet their intended uses. Verbatim minutes are not required.

11.2 The minutes of meetings of the Council shall comply with provisions of ORS 192.650 by containing, at minimum, the following information:

11.2.1 The name of Councilors and staff present.

11.2.2 All motions, proposals, resolutions, orders, ordinances and measures proposed, and their disposition.

11.2.3 The result of any votes, including ayes and nays, and the names and votes of the Councilors whenever there is a split vote.

11.2.4 The substance of the discussion on any matter, including direction to staff.

11.2.5 Reference to any document discussed at the meeting.

11.3 Exhibits presented before the Council in connection with its deliberations on a legislative, quasi-judicial or other substantive matter shall be accepted by the Council and made a part of the record. The exhibit shall be marked for identification and referenced in the minutes. The exhibit or a copy thereof shall be provided to the meeting recorder.

11.4 The Council may amend the minutes to more accurately reflect what transpired at the meeting. Under no circumstances shall the minutes be changed following approval by the Council, unless the Council authorizes such change.

12. CONDUCT OF HEARINGS

12.1 Scope of Rules. The rules contained in this section shall govern the conduct of administrative and quasi-judicial hearings held by the Council including, but not limited to, those held pursuant to land use matters of the City.

12.2 Nature and General Conduct of Hearing.

12.2.1 The Council when conducting any such hearing shall afford persons entitled under the ordinances of the City, such as the land use ordinances, to notice of hearing, an opportunity to be heard, to present and rebut evidence to an impartial tribunal, and to have a decision based on substantial evidence.

12.2.2 No person in attendance shall be disorderly, abusive or disruptive of the orderly conduct of the hearing and any person may be removed from the hearing for such conduct.

12.2.3 No person offering testimony shall speak more than once without obtaining permission from the Mayor or Presiding Officer.

- 12.2.4 No person shall testify without first standing, receiving recognition from the presiding officer and stating his or her name and residence or business address.
- 12.2.5 No person shall present irrelevant, immaterial, or unduly repetitious testimony or evidence; provided, however, that reports and documents prepared by staff shall be deemed relevant, material and the weight or competency thereof shall be determined by the Council.
- 12.2.6 There shall be no audience demonstrations, such as applause, cheering, display of signs, or other conduct disruptive of the hearing.
- 12.2.7 The Mayor, Presiding Officer, and Councilors may question and cross-examine any person who testifies. With the approval of the Mayor or Presiding Officer, the City Administrator may also question and cross-examine any person who testifies.

12.3 Order of Procedure. The Mayor or Presiding Officer, in the conduct of the hearing, shall comply with the appropriate City ordinance and/or state law for specific types of hearings so regulated. For administrative hearings not subject to other City ordinances or state law, the hearing will be conducted in the following manner:

- 12.3.1 **Commence the Hearing.** Announce the nature and purpose of the hearing and summarize the rules for the conduct of the hearing.
- 12.3.2 **Call for Abstentions.** Any Councilor announcing a decision to abstain shall identify the reasons for abstaining and shall leave the Council table and not participate in discussion of the matter or vote on the matter.
- 12.3.3 **Staff Report.** The City Administrator, or designee, shall summarize the nature of the matter, explain any graphic or pictorial displays which are a part of the record, and provide such other information as may be requested by the Council.
- 12.3.4 **Written Communications.** Written communications addressing any matter before the Council should be received by the City the week before a regularly scheduled Council meeting.

12.3.5 Audience Participation. Those present wishing to speak in favor of the proposed action will be allowed to speak, followed by those opposed to the proposed action.

12.3.6 Close of Hearing and Deliberation by Council. The Mayor or Presiding Officer shall conclude the hearing and the Council shall deliberate the matter. The Council shall either make its decision or continue its deliberations to a subsequent meeting, the date, time, and place of which must then be announced. The subsequent meeting shall be for the purpose of continued deliberation, and the Mayor or Presiding Officer shall not allow additional submission of testimony, except on approval by the Council.

13. CONFLICTS OF INTEREST

Each Councilor must understand the statutory obligation pursuant to ORS Chapter 244 to declare a potential or actual conflict of interest and act accordingly.

14. ETHICS REQUIREMENTS AND REPORTING

14.1 Councilors shall review and observe the requirements of the State Ethics Laws and related statutes. It is each Councilor's responsibility to file statements of economic interest as required by ORS Chapter 244.

14.2 Councilors shall give public notice of any conflict of interest or potential conflict of interest and the notice shall be reported in the meeting minutes. Councilors shall maintain the highest standards of ethical conduct and assure fair and equal treatment of all persons, claims, and transactions coming before the Council. This general obligation includes the duty to refrain from:

14.21 Making decisions involving business associates, customers, clients and competitors;

14.22 Appointing relatives, clients or employees to boards and commissions;

14.23 Requesting preferential treatment for themselves, relatives, associates, clients, coworkers or friends;

14.24 Seeking employment of relatives with the City;

14.25 Actions benefiting special interest groups at the expense of the City as a whole;

14.26 Participating in decisions of City boards and commissions where there is a possibility of appeal of the matter to the Council.

14.27 Expressing an opinion which is contrary to the official position of the Council without so stating.

15. USE OF CONTRACTORS BY COUNCIL

All requests by Council for use of contractors to perform billable work shall be directed through the City Administrator with the exception of the City Attorney. At any time during a public meeting a majority of the Council may direct the work of the City Attorney. Outside of a public meeting, the Mayor at any time may consult with the City Attorney on matters of Council-Administrator relations, Mayor-Councilor relations, or Councilor-Councilor relations.

16. CONDUCT OF BUSINESS

- 16.1 Motion Procedure. When a motion is moved and seconded, it shall be stated by the Mayor or Presiding Officer for debate. A motion once made may not be withdrawn by the mover without the consent of the Councilor seconding it. No Councilor shall be allowed to speak more than once on a particular question until every other Councilor has had an opportunity to do so.
- 16.2 Motion to Postpone or Table. A motion to postpone or table may be debated and amended and may specify a time when the question will be considered. A motion to table precludes all amendments or debate and if the motion prevails, consideration of the question may be resumed only upon the motion of a member voting with the majority.
- 16.3 Point of Order. Any Councilor may raise a point of order at any time and the Mayor or Presiding Officer shall determine all points of order, subject to the right of any Councilor to appeal the decision to the full Council.

17. PROCESS FOR DETERMINING RESIDENCY

- 17.1 The Council shall determine whether a person is qualified to hold elective City office consistent with the requirements imposed by the City Charter.
- 17.2 Residency means a person actually lives and maintains a domicile within City limits where they personally reside. A determination of residency must include physical occupancy of the structure.
- 17.3 The Council shall use its best judgment in making a determination on residency and may consider (but are not limited to) any of the following as evidence thereof:
- 17.3.1 voter registration card;
 - 17.3.2 Oregon driver license;

17.3.3 tax returns; or

17.3.4 mail addressed to the Councilor at a street address located within the City limits.

18. COMMITTEE APPOINTMENTS

The Mayor may make appointments to all committees subject to public meetings statutes with the concurrence of a majority of Councilors present. All other appointments to committees not subject to public meetings statutes may be made by the Mayor without the concurrence of Council.

Amendment History:

March 12, 2009

April 9, 2009

July 8, 2010

May 12, 2011

August 23, 2012



Lafayette City Council

Meeting Date: February 14, 2019

Agenda Item: Chicken and Rabbit Regulations

Requested Council Action:

Provide direction on amending LMC 5.415 to implement rabbit and fowl regulations.

Staff Recommendation:

Direct staff to prepare an Ordinance to amend LMC 5.415.

Background:

At the November 2018 General Election Lafayette voters approved a measure to allow residents to keep rabbits and fowl within the city limits. Staff have reviewed the measure, the materials with the measure, and similar ordinances from cities in the surrounding areas and identified the following areas for improvement and created recommendations to address each. Attached is LMC Section 5.415, and includes existing provisions in black text and proposed amendments in blue text.

Below is a list of several matters with a brief statement of how these items were addressed in the attached draft code amendments:

1. Animals Running at Large: In the original ordinance animals were to be treated in a similar manner to abandoned vehicles, which is impractical. Staff recommends amending the language to allow summary abatement in a manner determined by the City. [5.415(2)]
2. Commercial Uses: The measure prohibited commercial breeding of fowl and rabbits, but was silent on other uses. To maintain consistency with City zoning requirements staff recommends expanding the prohibition to all commercial uses. [5.415(5); 5.415(8)]
3. Animal Facilities Standards: The measure contained language that the construction of a coop required fencing, compliance with the City Building Code, and a 10-foot setback; however, it did not specifically address the manner of construction of the coop itself for the well-being of the animals or maximum size of the facilities. Staff recommends implementing more specific standards to protect the health of the animals and further reduce potential conflict with neighboring property owners. [5.415(6); 5.415(9) – 5.415(11)]
4. Rabbits: Except for allowing the raising of rabbits within the City limits, the measure did not address standards or requirements for their care and keeping. Staff recommends that rabbits be treated in a similar manner as fowl in the code. [5.415(7) – 5.415(9)]
5. Slaughtering: Neither the measure nor the original code language addressed slaughtering fowl or rabbits. In an effort to be respectful of cultural practices and neighbors' sensibilities, staff recommends restricting the practice to indoor areas out of view of the public or neighbors. [5.415(12)]

6. **Permit Required:** The measure and original code did not provide a mechanism to ensure compliance, aside from possible citation and fine. Staff recommends implementing a permit process, without a fee, to ensure the following: standards for keeping the animals are clearly communicated and followed; improve the chances that an animal running at large can be reunited with its owners; documentation of owners of rabbits and fowl and when these animals were acquired; and provide clear enforcement measures. [5.415(13)]
7. **Existing Keepers:** As a follow up to previous point, the permit process must document all existing keepers of rabbits and/or fowl at the time of the effective date of implementing regulations. This is necessary to enforce future regulations in a fair and consistent manner. Existing keepers will have 180 days to register such use. After 180 days from the effective date of the ordinance, all keepers will fall under the same permit requirements. [5.415(14)]

Based on Council discussion, staff can bring back a proposed ordinance for a first reading at the March 14 regular meeting or Council can direct that more discussion is needed. Staff is also developing the permit and registration form to be used for all existing and proposed keepers, and this will be available for the next meeting.

Financial Impact:

Staff time for implementation and enforcement is difficult to estimate at this time based on pending regulations.

Alternative:

Other direction from Council.

Suggested Motion:

No formal direction is required at this time.

LMC Ch. 5 Proposed Amendments

5.415 Livestock and Poultry.

(1) No person may maintain a pigsty, slaughterhouse or tannery, or permit livestock or fowl owned by him to run at large or to create a noise or odor that offends surrounding neighbors within the city. This section shall not apply to cats, dogs or other household pets.

(2) Livestock, poultry, rabbits and other animals running at large in the city shall be summarily abated and disposed at the discretion of the City.

Original Language:

(2) Livestock, poultry and other animals and fowl running at large in the city shall be taken up and impounded by a police officer and disposed of in accordance with the procedure provided by ordinance for the disposition of abandoned vehicles.

(3) No person shall keep or maintain livestock, with the exception of rabbits, within the City. Livestock being lawfully kept within the City at the time of this code amendment shall continue to be allowed as long as no violations of LMC sections 5.405 to 5.425 or LMC section 5.485 have been adjudicated and found to be valid. At such time, the livestock must be removed from the premises.

Poultry

(4) No person shall keep more than 4 poultry on his or her premises.

(a) Turkeys, Rooster, Peacocks, Peahens, Emus and Geese are prohibited.

(5) Persons owning, possessing, or having control of poultry shall do so for private use only and not for commercial breeding purposes, or any other commercial purposes including, but not limited to, sale of eggs, meat, or fecal matter for fertilizer.

(6) Persons owning, possessing, or having control of poultry shall keep the animals in a fenced area in their backyard.

(a) Poultry must be kept in a fenced and enclosed coop from dusk until dawn.

(b) Fencing and shelter used for the purpose of containing poultry shall not be located within 10 feet from property boundary line, and shall comply with LMC 8.000-8.950.

(c) Coop must be no smaller than two square feet per bird and no larger than 80 square feet, including any run or outdoor area specifically set aside for poultry, and may not exceed 10 feet in height. The coop must be constructed to protect the poultry from wind and water and provide a sheltered indoor space that is wind and

water proof and dry. The coop must also be constructed in a manner to protect the poultry from predators.

Rabbits

- (7) No person shall keep more than 4 rabbits on his or her premises.
- (8) Persons owning, possessing, or having control of rabbits shall do so for private use only and not for commercial breeding purposes, or any other commercial purposes including, but not limited to, sale of meat, hides, fur, or fecal matter for fertilizer.
- (9) Persons owning, possessing, or having control of rabbits shall keep the animals in a fenced area in their backyard.
 - (a) Fencing and shelter used for the purpose of containing rabbits shall not be located within 10 feet from property boundary line, and shall comply with LMC 8.000-8.950.
 - (b) Rabbit hutches must be no less than 4 square feet in floor space per rabbit, but no larger than 80 square feet, and may not exceed 10 feet in height. The hutch must be covered with protection from wind and water and include a sheltered indoor space that is wind and water proof. The hutch must also be constructed in a manner that also protects the rabbits from predators.
- (10) Area dedicated to rabbit hutches and chicken coops/runs shall not collectively exceed 80 square feet.
- (11) Premises must be maintained in a level of cleanliness sufficient for the health of the animals and to prevent odor and vermin nuisances.
- (12) Slaughtering of fowl or rabbits on premises may be conducted for private consumption and must be conducted in an indoor area not visible from a public right of way or neighboring residences.

Permits

- (13) Permit Required: A permit shall be valid for three years from the date at issuance and may be renewed for additional ~~three~~ year periods. The permit must be obtained prior to the keeping of poultry and/or rabbits.
 - (a) If the applicant is not the property owner, written consent from the property owner must be submitted with the application. Consent document must contain the phone number and address of owner for verification purposes.
 - (b) There shall be no fee for the permit for the keeping of poultry or rabbits. Applicant must have all other permits (e.g. building permit) necessary to accommodate the use completed prior to issuance of this permit.
 - (c) Permits are non-transferrable to another property or to another person at the same residence.

(14) Registration form and approved inspection required for owners who obtained poultry or rabbits prior to *<Ordinance Effective Date>*; a registration form and approved inspection is required to continue keeping livestock or poultry on premises and must be obtained no later than 180 days from *<Ordinance Effective Date>*. The registration form shall be good for one year from issuance date and will not be renewed, after which period a permit must be obtained as required in Section 13 of this chapter.

January 2019
Public works report

JAN 1st – 6th

Remover Christmas lights and tree from city hall

Remove light pole decorations

48 hour door hangers and shut offs

Get tires replaced on vac truck

Repair water leak on 15th and Wilson

JAN 7th – 13th

Valve exercise program

Fire extinguisher inspection and maintenance

Replace motor for pump at city park well

Sampling for asr injecting

Install locking toilet paper dispencer at community center

JAN 14th – 20th

Clean up concrete and trash at open space at end of Jefferson

Fill in pot holes on south end of town

Put shoulder rock down on south end of town

Work with contractor to remove trees at 7th and Jackson and 6th and Maddison

Meter reading

JAN 21st - 27th

Replace batteries in radar sign on Maddison

Put rock in potholes and install sign at terry park

Respond to customer water complaints

Remove fallen tree at water shed

JAN 28th – 31st

Repair water service leak on 14th and bridge street

Remove bushes in front of plantation park

Replace broke finger board holder at 7th extention and duniway road

Finish valve exercising program in town

Respectfully Submitted

Konrad Dimmitt

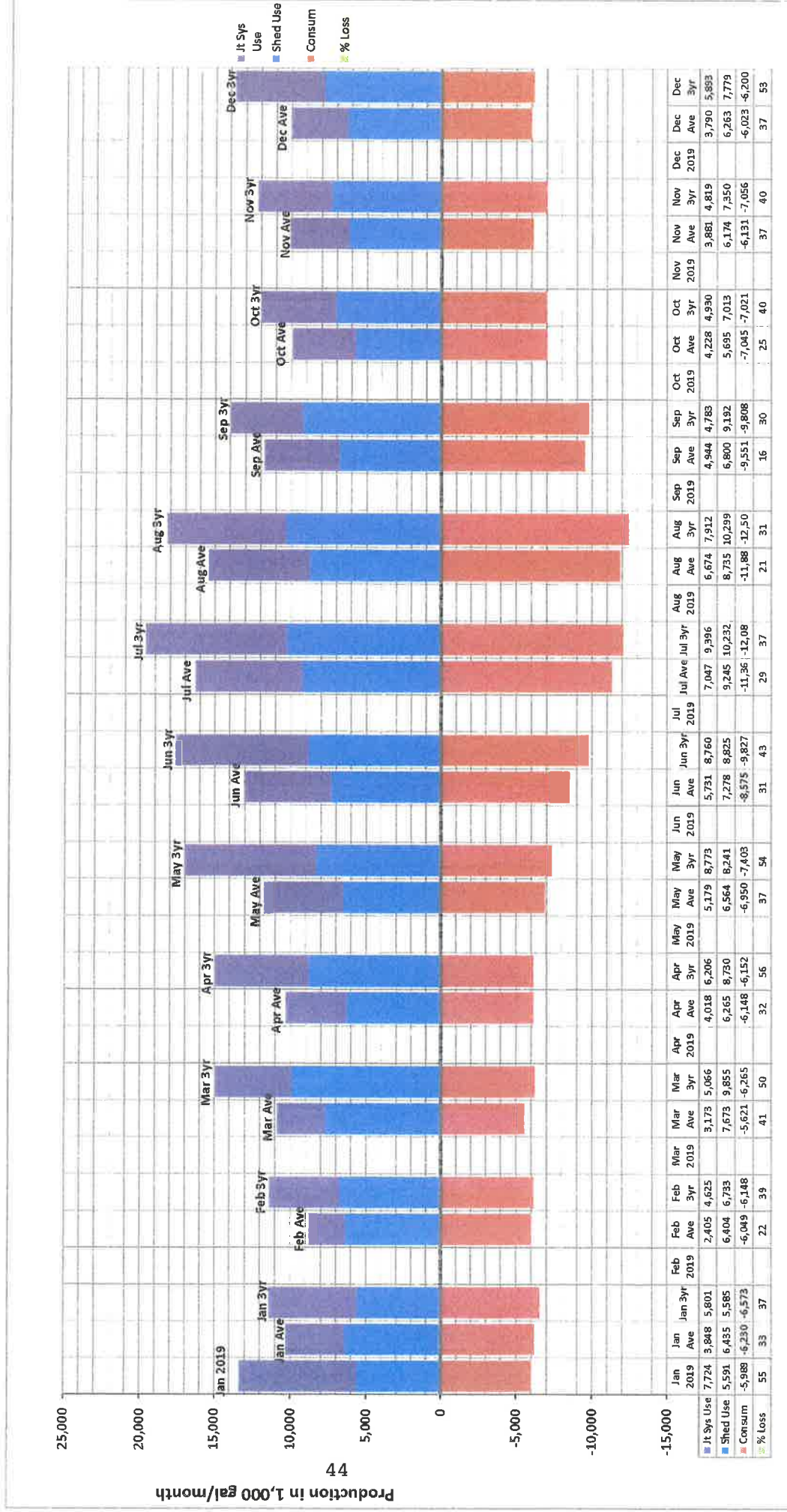
Public Works Supervisor

Lafayette Metered Water Consumption

Month	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed	CF Billed
JANUARY	868,500	681,700	805,700	780,700	811,300	764,800	846,800	893,100	777,500	939,400	919,200	800,600
	6,496,831	5,099,470	6,027,055	5,840,042	6,068,945	5,721,101	6,334,504	6,680,852	5,816,104	7,027,200	6,876,094	5,988,904
FEBRUARY	834,400	757,800	735,500	768,154	884,100	840,400	802,700	806,800	736,000	963,100	766,600	
	6,241,745	5,668,738	5,501,922	5,746,191	6,613,527	6,286,629	6,004,613	6,035,283	5,505,662	7,204,488	5,734,566	
MARCH	740,900	761,600	688,900	690,086	687,047	723,200	729,200	786,400	840,100	844,800	828,500	
	5,542,317	5,697,164	5,153,330	5,162,202	5,139,468	5,409,912	5,454,795	5,882,681	6,284,384	6,319,543	6,197,610	
APRIL	878,100	815,800	790,300	811,613	792,018	740,900	814,200	905,300	829,500	873,700	763,700	
	6,568,644	6,102,608	5,911,855	6,071,287	5,924,706	5,542,317	6,090,639	6,772,114	6,205,091	6,535,730	5,712,873	
MAY	922,900	856,800	837,000	751,800	917,913	1,315,900	778,300	900,300	951,300	925,000	1,092,600	
	6,903,771	6,409,309	6,261,195	5,623,855	6,866,466	9,843,616	5,822,088	6,734,712	7,116,218	6,919,481	8,173,216	
JUNE	1,106,400	1,254,500	858,700	918,200	908,500	1,057,100	1,176,400	1,296,800	1,382,700	1,313,500	1,244,700	
	8,276,447	9,384,312	6,423,522	6,868,613	6,796,052	7,907,657	8,800,083	9,700,738	10,343,314	9,825,662	9,311,003	
JULY	1,774,900	1,520,900	1,318,900	1,276,800	1,176,200	1,367,100	1,565,100	1,848,900	1,544,400	1,801,100	1,501,200	
	13,277,174	11,377,122	9,866,057	9,551,127	8,798,587	10,226,618	11,707,761	13,830,732	11,552,914	13,473,164	11,229,756	
AUGUST	1,545,600	1,570,300	1,642,000	1,467,054	1,703,472	1,630,800	1,494,400	1,582,900	1,694,600	1,634,800	1,682,200	
	11,561,891	11,746,660	12,283,013	10,974,326	12,742,855	12,199,231	11,178,888	11,840,914	12,676,488	12,229,153	12,583,730	
SEPTEMBER	1,195,800	1,304,400	1,187,300	1,387,300	1,263,336	1,176,000	1,339,100	1,240,000	1,584,200	1,105,100	1,244,200	
	8,945,205	9,757,590	8,881,621	10,377,725	9,450,410	8,797,091	10,017,164	9,275,844	11,850,639	8,266,722	9,307,262	
OCTOBER	974,900	906,600	843,600	900,200	1,095,700	876,600	1,020,700	895,400	953,400	942,200	920,200	
	7,292,758	6,781,839	6,310,566	6,733,964	8,196,405	6,557,423	7,635,366	6,698,057	7,131,927	7,048,145	6,883,574	
NOVEMBER	839,400	745,800	728,600	812,500	757,900	752,300	817,600	759,500	988,900	918,200	952,700	
	6,279,148	5,578,971	5,450,306	6,077,922	5,669,486	5,627,595	6,116,073	5,681,455	7,173,070	6,868,613	7,126,691	
DECEMBER	993,100	807,200	782,400	763,100	784,200	796,100	730,300	779,600	846,800	819,900	827,700	
	7,428,904	6,038,275	5,852,758	5,708,384	5,866,223	5,955,242	5,463,023	5,831,813	6,334,504	6,133,278	6,191,626	
YEARLY AVG	1,056,242	998,617	934,908	943,959	981,807	1,003,433	1,009,567	1,057,917	1,091,617	1,090,067	1,061,958	800,600
Meters Billed	1,269	1,277	1,257	1,240	1,245	1,260	1,266	1,310	1,390	1,446	1,457	1,461
JANUARY	1,269	1,277	1,257	1,240	1,245	1,260	1,266	1,310	1,390	1,446	1,457	1,461
FEBRUARY	1,278	1,274	1,271	1,239	1,245	1,252	1,269	1,320	1,399	1,454	1,452	
MARCH	1,271	1,278	1,260	1,249	1,238	1,260	1,270	1,320	1,406	1,458	1,467	
APRIL	1,277	1,278	1,259	1,246	1,247	1,254	1,269	1,319	1,411	1,461	1,465	
MAY	1,280	1,275	1,261	1,257	1,251	1,267	1,276	1,321	1,417	1,467	1,469	
JUNE	1,285	1,276	1,256	1,248	1,263	1,276	1,282	1,328	1,389	1,466	1,466	
JULY	1,282	1,266	1,259	1,261	1,272	1,278	1,292	1,378	1,419	1,463	1,454	
AUGUST	1,284	1,275	1,270	1,257	1,281	1,273	1,303	1,381	1,440	1,456	1,469	
SEPTEMBER	1,286	1,288	1,265	1,257	1,272	1,269	1,319	1,389	1,449	1,457	1,466	
OCTOBER	1,292	1,273	1,260	1,261	1,265	1,284	1,309	1,376	1,444	1,463	1,458	
NOVEMBER	1,281	1,270	1,253	1,254	1,261	1,270	1,302	1,376	1,446	1,458	1,466	
DECEMBER	1,279	1,258	1,267	1,252	1,260	1,259	1,314	1,376	1,453	1,459	1,461	
YEARLY AVG	1,280	1,274	1,262	1,252	1,258	1,267	1,289	1,350	1,422	1,459	1,463	1,461
AVG CONS PER METER (C F)	825	784	741	754	780	792	783	784	768	747	726	548

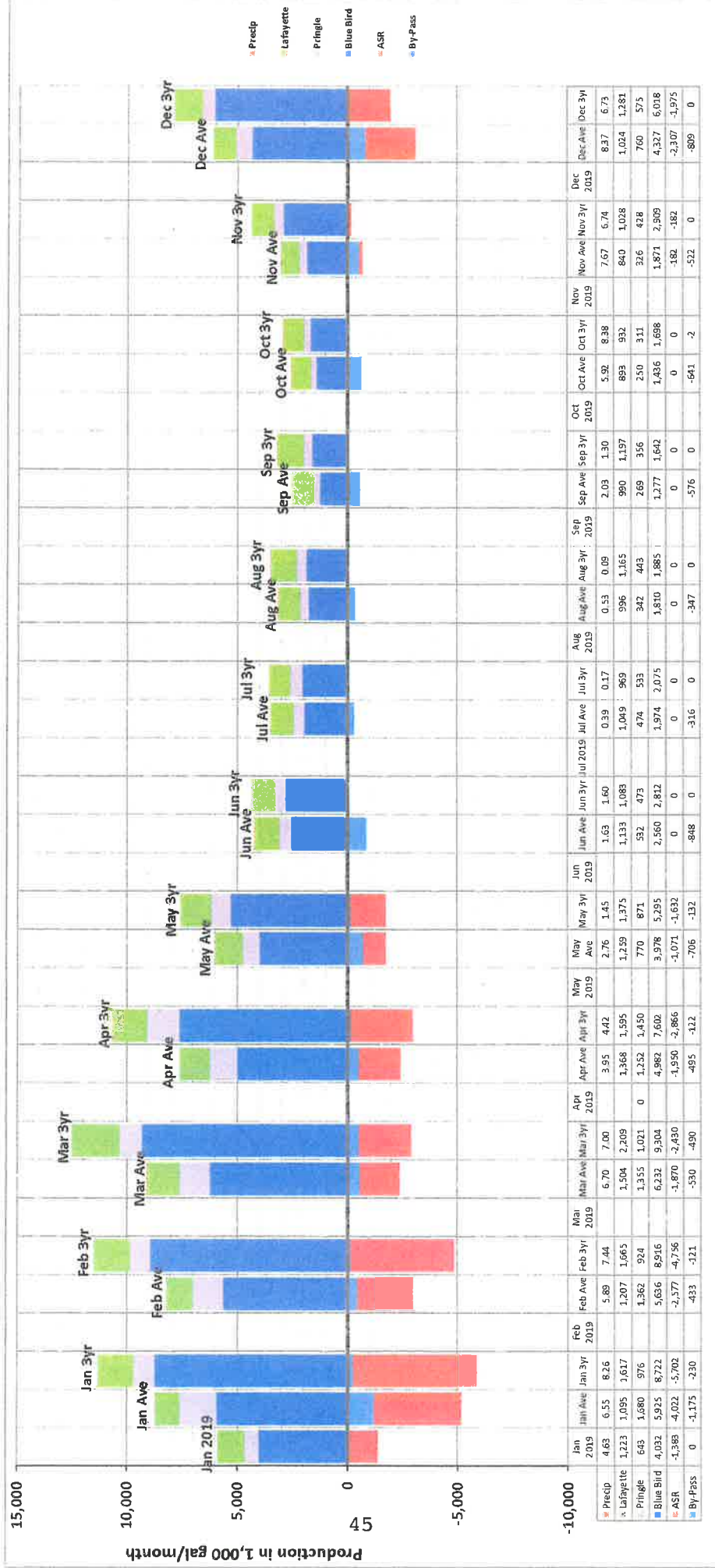
Lafayette Total Usage for 2019

with Average Usage for 2007-2018; 3 Year Average for 2016-2018



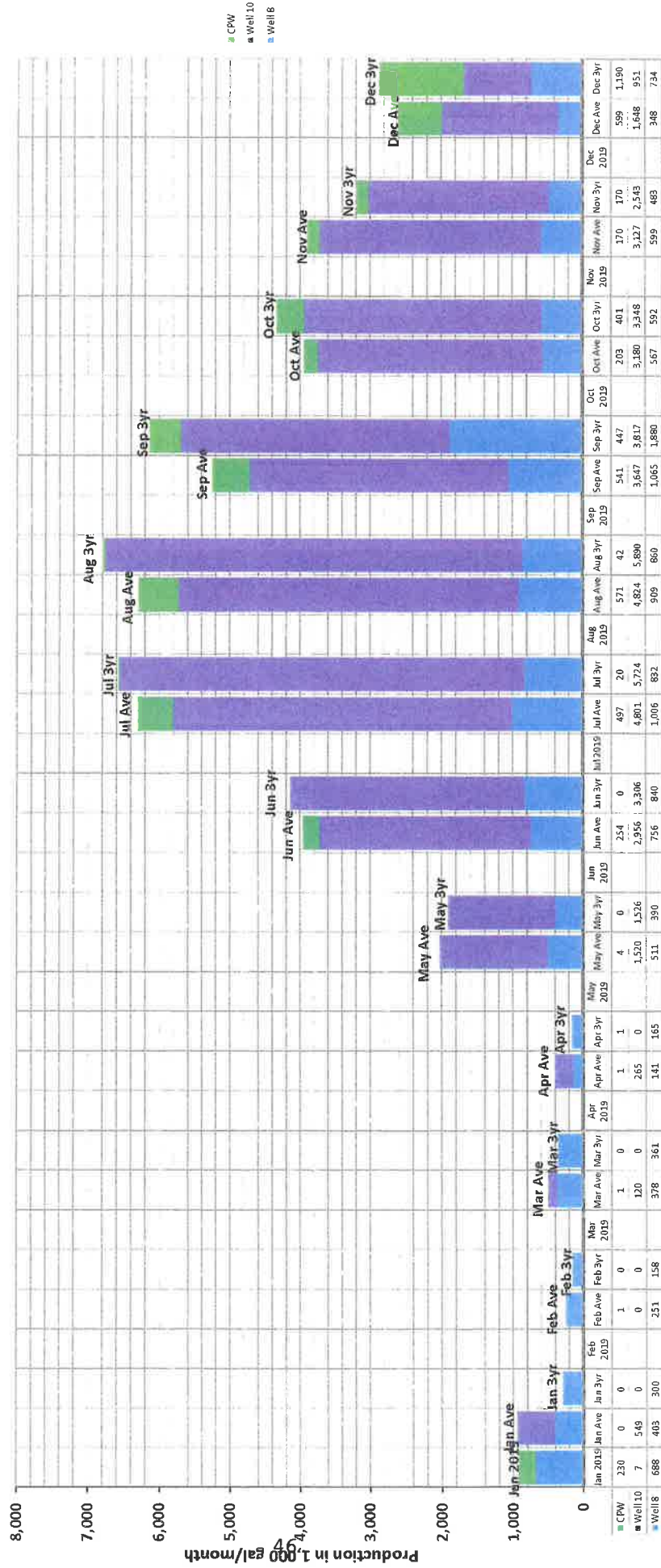
Spring Production for 2019

with Average Production for 2007-2018; 3 Year Average for 2016-2018



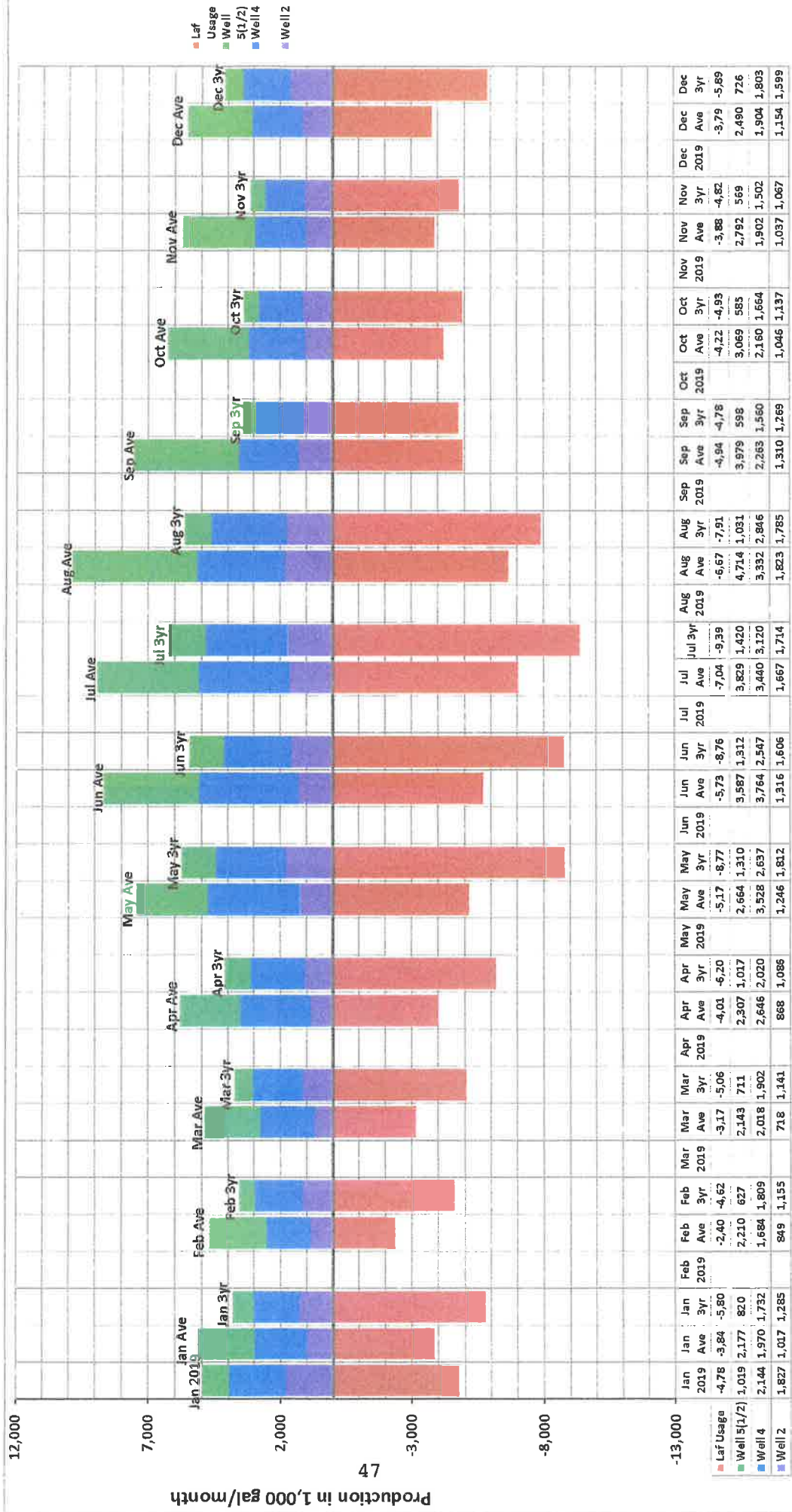
Watershed Well Production for 2019

with Average Production for 2007-2018; 3 Year Average 2016-2018



Joint System Well Production for 2019

with Average Production for 2007-2018; 3 Year Average for 2016-2018



Water Shed Total	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave
Month	10,299	10,192	5,252	4,859	8,025	5,075	7,687	3,248	5,828	2,538	3,698	10,518	5,591	6,370	5,585
Jan	7,912	9,245	4,458	6,711	7,029	3,970	4,823	4,209	8,284	5,052	10,427	4,721		6,404	6,733
Feb	9,027	8,062	4,137	7,515	7,908	8,352	3,179	7,601	6,726	12,535	12,892	4,137		7,673	9,855
Mar	5,621	4,360	4,705	7,754	7,919	5,284	3,395	5,075	4,872	11,655	10,532	4,004		6,265	8,730
Apr	5,844	5,200	6,215	5,622	7,081	5,041	6,599	6,240	6,209	7,248	12,363	5,112		6,564	8,241
May	7,754	5,641	4,820	5,662	6,539	5,571	7,497	8,060	9,315	10,005	9,218	7,252		7,278	8,825
Jun	7,560	10,579	8,176	9,025	8,136	9,792	9,491	8,648	8,836	9,804	10,655	10,238		9,245	10,232
Jul	8,643	6,053	5,933	10,784	7,993	9,365	8,258	8,279	8,616	9,893	10,344	10,661		8,735	10,299
Aug	6,432	4,794	5,576	3,858	4,373	7,320	6,801	7,592	7,283	8,942	8,102	10,531		6,800	9,192
Sep	5,382	2,965	4,500	1,559	4,266	7,051	6,922	7,256	7,394	4,505	6,221	10,313		5,695	7,013
Oct	6,604	3,486	3,836	7,278	3,646	7,350	6,336	6,256	7,247	6,734	6,498	8,817		6,174	7,350
Nov	9,617	3,618	3,452	6,112	5,028	8,721	4,822	6,731	3,722	7,742	7,533	8,061		6,263	7,779
Dec															
Total	90,695	74,196	61,061	76,738	77,945	82,893	75,811	79,194	84,333	96,653	108,483	94,365	5,591	83,466	183,299
40															
40															
Joint System (Lafayette Usage)															
Month	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave
Jan	1,080	260	2,975	2,592		2,659	844	5,856	4,783	4,072	10,584	2,747	7,724	3,848	5,801
Feb	1,867	429	1,543	7		385	3,431	3,802	1,112	3,910	7,810	2,154		2,405	4,625
Mar	2,543	707	1,907	442		2,465	4,727	1,795	5,121	4,505	7,157	3,535		3,173	5,066
Apr	4,681	3,611	2,292	6		1,038	4,774	2,589	6,587	6,014	7,258	5,345		4,018	6,206
May	4,860	5,375	3,258	2,453	1,023	3,109	4,955	4,370	6,420	7,011	10,447	8,862		5,179	8,773
Jun	3,432	6,328	4,760	3,120	3,397	2,932	5,261	5,719	7,539	8,715	10,176	7,388		5,731	8,760
Jul	4,749	6,452	6,533	4,775	4,506	3,872	7,798	8,395	9,293	9,542	13,120	5,526		7,047	9,396
Aug	3,224	6,025	7,017	4,955	5,290	5,611	6,419	9,371	8,444	10,049	7,702	5,986		6,674	7,912
Sep	3,622	4,946	4,136	4,664	5,586	4,406	5,549	5,522	6,546	7,319	3,883	3,146		4,944	4,783
Oct	2,770	4,382	3,277	4,952	3,353	2,346	5,224	3,657	5,983	9,078	3,298	2,413		4,228	4,930
Nov	1,121	4,934	3,737	2,486	4,153	1,571	5,086	3,989	5,034	8,592	2,567	3,299		3,881	4,819
Dec	197	5,013	3,685	831	4,015	300	6,470	3,147	4,143	9,208	3,708	4,764		3,790	5,893
Total	34,146	48,462	45,120	31,283	31,323	30,694	60,538	58,212	71,005	88,015	87,710	55,165	7,724	54,916	131,879

Water Shed - Blue Bird															
Month	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave
Jan	5,290	5,846	5,772	5,509	6,554	2,320	5,710	1,648	6,281	9,294	6,409	10,464	4,032	5,779	8,722
Feb	4,851	5,517	3,683	5,264	5,555	2,504	2,866	2,949	7,690	8,487	12,435	5,826		5,636	8,916
Mar	5,848	4,699	3,506	5,312	6,203	7,638	1,838	5,572	6,254	11,245	14,259	2,407		6,232	9,304
Apr	3,666	3,885	2,953	5,744	5,854	4,375	1,907	4,301	4,275	8,618	9,235	4,969		4,982	7,607
May	2,471	2,690	2,510	4,126	5,327	4,943	2,417	4,487	2,875	1,465	9,234	5,186		3,978	5,295
Jun	1,475	1,649	1,819	3,853	2,378	3,813	2,453	2,610	2,229	2,449	2,920	3,067		2,560	2,812
Jul	1,166	1,248	1,336	2,652	1,712	2,641	2,198	2,443	2,063	2,138	2,515	1,571		1,974	2,075
Aug	965	925	1,051	2,998	2,613	2,152	1,828	1,951	1,582	1,756	2,128	1,771		1,810	1,885
Sep	724	504	917	1,129	682	1,845	1,733	1,728	1,138	1,581	1,507	1,839		1,277	1,642
Oct	818	851	843	1,113	1,646	1,448	2,147	1,929	1,346	1,442	1,799	1,852		1,436	1,698
Nov	960	838	1,008	1,300	1,485	2,297	1,839	2,265	1,729	3,932	2,687	2,109		1,871	2,909
Dec	3,804	1,131	1,944	5,521	2,261	5,365	1,577	3,944	8,326	9,867	6,179	2,007		4,327	6,018
Total	32,038	29,781	27,342	44,523	42,270	41,341	28,513	35,827	45,788	62,274	71,307	43,068	4,032	41,860	58,883
Water Shed - Lafayette															
Month	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave
Jan	887	852	892	853	1,551	1,029	523	757	997	1,845	1,653	1,352	1,223	1,109	1,617
Feb	828	956	909	987	1,459	1,213	1,173	739	1,226	1,887	2,251	856		1,207	1,665
Mar	913	1,299	998	1,211	1,847	1,528	1,240	932	1,449	1,959	2,846	1,823		1,504	2,209
Apr	857	1,188	965	1,253	1,905	1,717	1,171	1,209	1,371	1,919	1,480	1,387		1,368	1,595
May	844	1,147	926	1,007	1,619	1,628	1,172	1,317	1,322	1,786	887	1,451		1,259	1,375
Jun	762	1,027	862	1,239	1,545	1,469	1,067	1,176	1,194	1,561	330	1,357		1,133	1,083
Jul	757	987	639	1,206	1,454	1,373	1,028	1,122	1,109	1,486	54	1,367		1,049	969
Aug	733	911	461	775	1,316	1,267	933	1,027	1,012	1,321	850	1,323		994	1,165
Sep	702	859	808		1,129	1,118	863	906	914	1,244	1,100	1,248		990	1,197
Oct	710	590	590		1,114	1,082	1,186	881	869	1,233	300	1,264		893	932
Nov	744	803	597	387	1,024	1,009	787	828	818	591	1,299	1,193		840	1,028
Dec	803	810	750	1,063	992	1,168	774	888	1,194	1,311	1,304	1,227		1,024	1,281
Total	9,540	11,430	9,397	9,981	16,954	15,602	11,917	11,783	13,475	18,143	14,354	15,848	1,223	13,368	16,115
29,483															

Water Shed - Well 10		2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave
Month																
Jan				68	328		1,802								7	549
Feb																0
Mar		240														120
Apr			531													265
May	1,012	1,554	2,454	1,648	650			2,055		1,252	2,940	1,639				1,520
Jun	3,848	4,064	3,474	1,143	2,104		7	3,150	3,071	4,688	4,483	4,781	655			2,956
Jul	3,517	5,722	5,296	4,648	3,862		4,477	4,259	3,895	4,767	4,661	5,882	6,630			4,801
Aug	3,903	4,278	4,317	5,596	3,497		4,699	4,557	4,546	4,830	5,195	5,686	6,788			4,824
Sep	3,083	3,961	4,217	2,803	2,859		3,319	3,600	4,240	4,225	1,018	4,240	6,194			3,647
Oct	2,810	2,757	3,618	1,746	2,189		3,506	3,301	3,860	4,328	549	3,220	6,275			3,180
Nov	3,620	2,926	3,374	4,598	2,000		3,316	3,513	2,711	3,840	1,000	2,104	4,525			3,127
Dec	2,926	2,838	2,657	431	2,302		1,582	1,820	1,590	771	2	480	2,372			1,648
Total	24,719	28,339	30,005	22,941	19,463		22,708	26,255	23,913	28,701	19,848	28,032	33,439	7		26,638
Water Shed - CP Well																
Month																
Jan																0
Feb		1				1										1
Mar		3														1
Apr																1
May		8														4
Jun		507														254
Jul	678	1,428	3					835			40					497
Aug	1,689	439					120						42			572
Sep	797	475									269		624			541
Oct			5										401			203
Nov													170			170
Dec				1									1,190			595
Total	3,164	2,861	8	1	1	1	0	955	0	0	269	40	2,428	230		2,840
																2,271
																5,111

Water Shed - Total		2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave
Month																
Jan	10,299	10,192	5,252	4,859	8,025	7,687	3,248	5,828	2,538	3,698	10,514	5,440	6,435	5,583		
Feb	7,912	9,245	4,458	6,711	7,029	4,823	4,209	8,284	5,052	10,427	4,720	6,403	6,733	9,855		
Mar	9,027	8,062	4,137	7,515	7,908	8,352	3,179	6,726	12,535	12,892	4,138	6,265	8,730	8,241		
Apr	5,621	4,360	4,705	7,754	7,919	5,284	3,395	4,872	11,655	10,532	4,004	7,278	8,825	10,232		
May	5,844	5,200	6,215	5,622	7,081	5,041	6,599	6,240	7,248	9,218	10,005	10,655	8,735	10,299		
Jun	7,754	5,641	4,820	5,662	6,539	5,571	7,497	8,060	9,315	10,655	10,238	8,735	10,299	9,192		
Jul	7,560	10,579	8,176	9,025	8,136	9,792	9,491	8,648	8,836	10,344	10,661	6,800	9,192	7,013		
Aug	8,643	6,053	5,933	10,784	7,993	9,365	8,258	8,279	8,993	8,102	10,531	5,695	7,013	6,174		
Sep	6,432	4,794	5,576	3,858	4,373	7,320	6,801	7,592	8,942	6,221	10,313	6,498	7,350	7,779		
Oct	5,382	2,965	4,500	1,559	4,266	7,051	6,922	7,256	7,394	6,221	8,817	7,533	8,061	83,530		
Nov	6,604	3,486	3,836	7,278	3,646	7,350	6,336	6,256	7,247	3,722	7,742	108,483	94,361	5,440		
Dec	9,617	3,618	3,452	6,112	5,028	8,721	4,822	6,731	7,742	84,333	96,653	108,483	94,361	5,440		
Total	90,695	74,196	61,061	76,738	77,945	82,893	75,811	79,194	84,333	96,653	108,483	94,361	5,440	83,530	99,832	183,362
Water Shed - Precipitation																
Month																
Jan	0.00	8.60	7.95	9.35	5.95	11.15	1.55	3.25	6.00	11.87	4.55	8.35	6.40	8.26		
Feb	5.95	3.45	4.25	5.35	5.75	5.40	2.10	8.78	7.35	5.60	14.34	2.37	5.89	7.44		
Mar	2.40	6.65	4.30	6.70	10.05	10.55	3.45	9.95	5.40	8.30	8.60	4.10	6.70	7.00		
Apr	2.85	2.75	2.30	5.60	5.35	4.95	2.65	5.60	2.05	2.30	5.95	5.00	3.95	4.42		
May	1.15	1.00	4.25	5.20	4.10	3.80	4.90	2.60	1.75	1.50	2.55	0.30	2.76	1.45		
Jun	1.70	2.20	1.05	1.05	1.50	2.50	2.30	1.33	1.15	1.85	1.80	1.15	1.63	1.60		
Jul	0.70	0.00	0.60	0.60	1.25	0.30	0.00	0.55	0.20	0.45	0.00	0.06	0.39	0.17		
Aug	0.90	1.60	0.95	0.60	0.10	0.00	0.75	0.20	1.00	0.25	0.00	0.01	0.53	0.09		
Sep	1.75	0.45	2.25	2.60	0.60	0.10	8.90	1.75	2.10	0.85	2.01	1.03	2.03	1.30		
Oct	5.10	2.70	4.30	5.70	4.10	8.68	1.65	8.95	4.70	14.00	6.80	4.35	5.92	8.38		
Nov	5.80	7.55	9.65	8.15	10.50	10.50	5.15	5.20	9.30	5.88	9.75	4.60	7.67	6.74		
Dec	10.55	8.95	5.55	15.40	4.70	12.65	1.65	8.00	12.75	6.70	5.30	8.19	8.37	6.73		
Total	38.85	45.90	47.40	66.30	53.95	70.58	35.05	56.16	53.75	59.55	61.65	39.51	52.24	4.63	53.57	

Jt Sys - Well 1	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2007-2018 Average	2016-2018 3 Yr Ave	
Month																
Jan						1,547	1,002	2,109	1,086	678	2,510	81	1,894	1,363	1,090	
Feb						773	1,885	1,484	362		976	0		913	488	
Mar						1,372	2,458	891	689	381	0	107		843	163	
Apr					30	1,617	807	891	1,563	791	0	1,521		903	771	
May					691	1,309	2,137	1,504	1,569	1,343	13	2,603		1,396	1,320	
Jun					1,939	1,475	2,401	1,616	1,587	1,939	1,858	2,337		1,894	2,045	
Jul					2,298	2,197	2,751	2,476	1,939	2,356	2,726	2,100		2,355	2,394	
Aug					2,760	3,076	2,220	853	1,714	2,567	1,622	2,038		2,106	2,076	
Sep					2,669	2,665	2,264	1,562	1,456	2,051	1,188	1,001		1,857	1,413	
Oct					1,545	1,538	1,832	938	1,405	2,136	931	1,118		1,430	1,395	
Nov					1,640	1,096	1,796	694	1,402	2,937	587	1,128		1,410	1,551	
Dec					1,469	568	2,176	886	673	1,935	414	1,279		1,175	1,209	
Total					15,041	19,233	23,729	15,904	15,445	19,114	12,825	15,313	1,894	17,646	15,913	33,559
Jt Sys - Well 2																
Month																
Jan						538	395	1,143	729	1,233	1,660	963	1,827	1,017	1,285	
Feb						324	620	891	305	1,217	1,352	896		849	1,155	
Mar						573	286	594	835	873	1,454	1,095		718	1,141	
Apr						541	1,621	516	1,034	660	1,321	1,278		868	1,086	
May						900	1,554	949	1,053	1,304	2,224	1,909		1,246	1,812	
Jun						727	1,691	1,136	1,294	1,558	1,671	1,589		1,316	1,606	
Jul						923	1,894	1,642	2,033	1,368	2,285	1,488		1,667	1,714	
Aug						947	1,544	1,754	2,115	2,182	1,495	1,679		1,823	1,785	
Sep						740	1,436	1,207	1,617	1,740	1,253	815		1,310	1,269	
Oct						456	1,139	664	1,399	1,652	961	799		1,046	1,137	
Nov						329	1,121	818	1,209	1,579	700	922		1,037	1,067	
Dec						329	1,287	614	1,165	2,358	1,262	1,178		1,154	1,599	
Total						7,327	14,588	11,928	14,788	17,724	17,638	14,611	1,827	14,052	16,658	30,710

City of Lafayette Wastewater Treatment Plant Report

January 2019

Wastewater treatment plant:

- Influent flow treated at the WWTP was 16.207 million gallons.
- Effluent flow discharged to the Yamhill River was 15.931 million gallons.
- Non-potable water reuse at WWTP for plant operation and irrigation was 15900 gallons.
- Measurable rainfall for the month was 5.56 inches. The peak day was 1.60 inches on 01/18/19.
- Standby Generators: The city has four standby generators and one portable trailer mounted unit, all are operational.

Sewer Pump Stations/Collection System

- The city has four sewer pump stations that are checked daily for any operational or maintenance issue.
- **BTR Pump Station:** Checked daily with no reportable problems.
- **4th Street Pump Station:** Checked daily with no reportable problems.
- **Wilson Street Pump Station:** Checked daily with no reportable problems.
- **Canyon View Pump Station:** Checked daily with no reportable problems.
- **Collection system:** No reportable problems

Sincerely,



Roy Loftis

Wastewater Treatment Plant Operator

Memo



To: Lafayette City Council
From: Terry Lucich, Fire Chief
Date: February 8, 2019
Subject: Monthly Report

1. This is the time of year when a lot of planning for training and annual training is going on. We are working on the Spring County Recruit Academy and the Annual County Wildland Fire Training weekend. We have members attending outside training as well, and we working on our annual in house training and testing.
2. The department has 18 members and with 34 calls for service in January.

If you have any questions please do not hesitate to call on me.

Fire Incident List

Starts With Search All Columns

Go

View: ★ Fire Incident List View All

Refresh: Never Refresh

Incident Date:

01/01/2019

to 02/01/2019

Validity:

>=

Go

Reset Filters

+ New

Bulk Actions

Select All Records (36)

Results Per Page 20

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Locked	Validity	Status	Incident Date	Incident Number	NFIRS Incident #	Incident Type	Incident Address	
	100	Completed	1/16/2019	2019016	19032	Motor vehicle accident with injuries	99W Highway and 18	
	100	Completed	1/15/2019	2019015	19031	EMS call, excluding vehicle accident with injury	North Washington Street	
	100	Completed	1/15/2019	2019014	19030	EMS call, excluding vehicle accident with injury	East 7th EXT Street	
	100	Completed	1/12/2019	2019013	19029	EMS call, excluding vehicle accident with injury	West 2nd Pl Circle	
	100	In Progress	1/12/2019	201912	19028	EMS call, excluding vehicle accident with injury	15th	
	100	In Progress	1/9/2019	2019011	19027	EMS call, excluding vehicle accident with injury	North Monroe Street	
	100	In Progress	1/8/2019	2019010	19026	EMS call, excluding vehicle accident with injury	718 East 4th	
	100	Completed	1/8/2019	2019009		Dispatched and cancelled en route, Fire call	Duinway Road	
	100	In Progress	1/8/2019	2019008	19022	Dispatched and cancelled prior to going en route	615 North Jackson Street	
	100	Completed	1/7/2019	2019007	19021	EMS call, excluding vehicle accident with injury	Adams Street	
	100	In Progress	1/6/2019	2019006	19020	Motor vehicle accident with injuries	99W and 18	
	100	Closed	1/6/2019	2019003	19015	Emergency medical service, other	981 East 5th	
	100	Completed	1/5/2019	2019005	19019	Unauthorized burning	115 Haylen Street	
	100	Completed	1/5/2019	2019004	19016	EMS call, excluding vehicle accident with injury	6th and Wilson	
	100	Completed	1/4/2019	2019002	19013	EMS call, excluding vehicle accident with injury	1220 Wilson	
	100	Completed	1/1/2019	2019001	19012	Assist police or other governmental agency	7351 Hendricks Road	

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Fire Incident List

Starts With ▾

Search All Columns

Go

View: ★ Fire Incident List ▾ [View All](#)

Refresh: Never Refresh ▾

Incident Date:

01/01/2019

to 02/01/2019

Validity:

>= ▾

Go

Reset Filters

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Bulk Actions ▾

Select All Records (36)

Results Per Page 20 ▾

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Locked	Validity	Status	Incident Date ▾	Incident Number	NFIRS Incident #	Incident Type	Incident Address	
	100	Completed	1/31/2019	2019034	19045	EMS call, excluding vehicle accident with injury	North Jefferson Street	
	100	Completed	1/31/2019	2019033	19044	EMS call, excluding vehicle accident with injury	East 7th	
	100	Completed	1/31/2019	2019032	19043	EMS call, excluding vehicle accident with injury	North Washington	
	100	Completed	1/30/2019	2019030	19047	Motor vehicle accident with injuries	Abbey Road and Brookside	
	100	In Progress	1/30/2019	2019031	19042	Good intent call, other	99W Highway and St. Joseph	
	100	Completed	1/28/2019	2019029	19048	EMS call, excluding vehicle accident with injury	North Monroe Street	
	100	Completed	1/26/2019	2019028	19051	Motor vehicle/pedestrian accident (MV Ped)	West 3rd Street and 97127	
	100	Completed	1/26/2019	201927	19050	EMS call, excluding vehicle accident with injury	North Wilson Street	
	100	Completed	1/25/2019	2019026	19049	EMS call, excluding vehicle accident with injury	East 13th Street	
	100	Completed	1/25/2019	201925	19040	EMS call, excluding vehicle accident with injury	East 8th	
	100	Completed	1/25/2019	2019024	19041	Dispatched and cancelled en route, Fire call	North Bridge Street	
	100	In Progress	1/24/2019	2019023	19040	EMS call, excluding vehicle accident with injury	Locks	
	100	Completed	1/24/2019	2019022	19039	EMS call, excluding vehicle accident with injury	East 8th	
	100	Completed	1/22/2019	2019021	19038	EMS call, excluding vehicle accident with injury	North Jackson	
	100	Completed	1/21/2019	2019043	19037	No incident found on arrival at dispatch address	Grant Street and 16th	
	100	Completed	1/21/2019	2019042	19036	EMS call, excluding vehicle accident with injury	North Market Street	
	100	Completed	1/21/2019	20190019	19003	EMS call, excluding vehicle accident with injury	866 Market	
	100	Completed	1/20/2019	2019020	19035	EMS call, excluding vehicle accident with injury	North Bridge	
	100	Completed	1/19/2019	2019018	19034	EMS call, excluding vehicle accident with injury	East 16th Street East	
	100	Completed	1/16/2019	2019017	19033	EMS call, excluding vehicle accident with injury	East 3rd Street	

Results Per Page 20 ▾

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CITY OF LAFAYETTE

A/P Control Report

from 1/1/2019 to 1/31/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38387	1260	ALEXONET INC	1	1779	Yes	2019 7		1/8/2019	1/8/2019		\$255.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.1.590		SERVICE CONTRACTS	85.00		0.00	0		
		Desc:									
		2	03.0.590		SERVICE CONTRACTS	85.00		0.00	0		
		Desc:									
		3	04.0.590		SERVICE CONTRACTS	85.00		0.00	0		
		Desc:									
38389	1748	BOTTEN'S EQUIPMENT R	1	1-564778	Yes	2019 7		1/9/2019	1/9/2019		\$190.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.1.656		COMMUNITY EVENTS/PRO	190.00		0.00	0		
		Desc:									
38390	1040	CASELLE, INC.	1	92587	Yes	2019 7		1/9/2019	1/9/2019		\$75.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.4.614		COMPUTER SOFTWARE S	75.00		0.00	0		
		Desc:									
38391	83	CASCADE COLUMBIA DIS	1	739002	Yes	2019 7		1/9/2019	1/9/2019		\$1,022.75
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.622		OPERATING SUPPLIES	1,022.75		0.00	0		
		Desc:									
38392	804	FURROW PUMP	1	0005386	Yes	2019 7		1/9/2019	1/9/2019		\$59.28
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.676		SYSTEM REPAIRS & MAINT	59.28		0.00	0		
		Desc:									
38393	979	FERGUSON WATERWOR	1	0722312	Yes	2019 7		1/9/2019	1/24/2019		\$998.82
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.676		SYSTEM REPAIRS & MAINT	998.82		0.00	0		
		Desc:									
38394	772	GROVE, MUELLER & SWA	1	88821	Yes	2019 7		1/9/2019	1/9/2019		\$14,000.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.1.513		AUDIT	14,000.00		0.00	0		
		Desc:									
38395	856	GSI WATER SOLUTIONS	1	0108.030-10	Yes	2019 7		1/9/2019	1/9/2019		\$548.75
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.590		SERVICE CONTRACTS	548.75		0.00	0		
		Desc:									
38396	1595	INNOVA NW	1	18078	Yes	2019 7		1/9/2019	1/9/2019		\$79.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	01.1.590		SERVICE CONTRACTS	79.00		0.00	0		
		Desc:									
38397	1595	INNOVA NW	1	18047	Yes	2019 7		1/9/2019	1/9/2019		\$1,569.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.590		SERVICE CONTRACTS	784.50		0.00	0		
		Desc:									

CITY OF LAFAYETTE

A/P Control Report

from 1/1/2019 to 1/31/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		2 04.0.590		SERVICE CONTRACTS			784.50		0.00	0	
		Desc:									
38398	1341	IRON MOUNTAIN	1	AJYZ561	Yes	2019 7		1/9/2019	1/9/2019		\$57.94
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.590			57.94	0.00	0		
		Desc:		SERVICE CONTRACTS							
38399	695	LOWE'S COMPANIES, INC	1	908897	Yes	2019 7		1/9/2019	1/9/2019		\$37.75
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.656			37.75	0.00	0		
		Desc:		COMMUNITY EVENTS/PRO							
38400	695	LOWE'S COMPANIES, INC	1	902834	Yes	2019 7		1/9/2019	1/9/2019		\$25.76
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.671			25.76	0.00	0		
		Desc:		SMALL TOOLS, EQUIPMEN							
38401	695	LOWE'S COMPANIES, INC	1	914549	Yes	2019 7		1/9/2019	1/9/2019		\$42.46
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.656			42.46	0.00	0		
		Desc:		COMMUNITY EVENTS/PRO							
38402	695	LOWE'S COMPANIES, INC	1	902639	Yes	2019 7		1/9/2019	1/9/2019		\$94.05
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.676			94.05	0.00	0		
		Desc:		SYSTEM REPAIRS & MAINT							
38403	695	LOWE'S COMPANIES, INC	1	902731	Yes	2019 7		1/9/2019	1/9/2019		\$19.59
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.6.671			19.59	0.00	0		
		Desc:		SMALL TOOLS, EQUIPMEN							
38404	695	LOWE'S COMPANIES, INC	1	901229	Yes	2019 7		1/9/2019	1/9/2019		\$65.55
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.672			65.55	0.00	0		
		Desc:		LARGE EQUIPMENT & SUP							
38406	188	MCMINNVILLE GAS, INC.	1	U0081457	Yes	2019 7		1/9/2019	1/9/2019		\$102.77
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.661			50.94	0.00	0		
		Desc:		UTILITIES							
		2		04.0.661			50.93	0.00	0		
		Desc:		UTILITIES							
		3		04.0.699			0.90	0.00	0		
		Desc:		MISCELLANEOUS							
38407	743	McMINNVILLE WATER & L	1	2019JAN 89021	Yes	2019 7		1/9/2019	1/9/2019		\$437.11
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.661			437.11	0.00	0		
		Desc:		UTILITIES							
38408	743	McMINNVILLE WATER & L	1	2019JAN 67511	Yes	2019 7		1/9/2019	1/9/2019		\$292.20
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category

CITY OF LAFAYETTE

A/P Control Report

from 1/1/2019 to 1/31/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 04.0.661		UTILITIES			292.20		0.00	0	
		Desc:									
38409	2144	MOTOROLA SOLUTIONS,	1	16020433	Yes	2019 7		1/9/2019	1/9/2019		\$6,903.60
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.672			6,903.60	0.00	0		
		Desc:									
38411	216	DIVISION OF AUDITS	1	2019JAN	Yes	2019 7		1/9/2019	1/9/2019		\$250.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.513			250.00	0.00	0		
		Desc:									
38412	17	ONE CALL CONCEPTS, IN	1	8120411	Yes	2019 7		1/9/2019	1/10/2019		\$26.40
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.661			13.20	0.00	0		
		Desc:									
		2		04.0.661			13.20	0.00	0		
		Desc:									
38414	745	OREGON ASSOC. FOR CO	1	2019JAN	Yes	2019 7		1/9/2019	1/9/2019		\$75.00
		Desc: MEMBERSHIP RENEWAL - J RHODES									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.4.657			75.00	0.00	0		
		Desc:									
38415	220	OREGON CITY/COUNTY M	1	2019JAN	Yes	2019 7		1/9/2019	1/9/2019		\$169.50
		Desc: MEMBERSHIP - K PERKINS									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.653			169.50	0.00	0		
		Desc:									
38418	190	OREGON STATIONERS	1	8424	Yes	2019 7		1/9/2019	1/10/2019		\$30.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.699			30.00	0.00	0		
		Desc:									
38419	15	NW NATURAL	1	2019JAN 2673-2	Yes	2019 7		1/9/2019	1/10/2019		\$193.04
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.661			193.04	0.00	0		
		Desc:									
38420	15	NW NATURAL	1	2019JAN 2674-0	Yes	2019 7		1/9/2019	1/9/2019		\$99.38
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.661			99.38	0.00	0		
		Desc:									
38421	1476	PRESTON POLASEK	1	2019JAN	Yes	2019 7		1/9/2019	1/9/2019		\$77.52
		Desc: REIMBURSEMENT									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.655			77.52	0.00	0		
		Desc:									
38422	20	QUILL CORPORATION	1	3858987	Yes	2019 7		1/9/2019	1/9/2019		\$295.72
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.611			57.96	0.00	0		
		Desc:									

CITY OF LAFAYETTE

A/P Control Report

from 1/1/2019 to 1/31/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		2 04.0.611		OFFICE SUPPLIES			57.96		0.00	0	
		Desc:									
		3 01.1.611		OFFICE SUPPLIES			44.95		0.00	0	
		Desc:									
		4 03.0.611		OFFICE SUPPLIES			67.43		0.00	0	
		Desc:									
		5 04.0.611		OFFICE SUPPLIES			67.42		0.00	0	
		Desc:									
38423	20	QUILL CORPORATION	1	3859181	Yes	2019	7	1/9/2019	1/9/2019		\$354.91
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.611			216.99	0.00	0		
		Desc:									
		2		03.0.677			29.49	0.00	0		
		Desc:									
		3		04.0.677			29.50	0.00	0		
		Desc:									
		4		03.0.677			24.49	0.00	0		
		Desc:									
		5		04.0.677			24.50	0.00	0		
		Desc:									
		6		01.1.677			29.94	0.00	0		
		Desc:									
38424	2145	PROFESSIONAL TIRE CO	1	18-0533	Yes	2019	7	1/9/2019	1/9/2019		\$1,769.39
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.673			884.70	0.00	0		
		Desc:									
		2		04.0.673			884.69	0.00	0		
		Desc:									
38425	1654	PROFECTUS INC	1	EUG01190076	Yes	2019	7	1/9/2019	1/9/2019		\$216.35
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.6.677			216.35	0.00	0		
		Desc:									
38426	1158	PRINT NW	1	20024	Yes	2019	7	1/9/2019	1/9/2019		\$860.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.611			311.50	0.00	0		
		Desc:									
		2		04.0.611			311.50	0.00	0		
		Desc:									
		3		01.1.611			79.00	0.00	0		
		Desc:									
		4		03.0.611			79.00	0.00	0		
		Desc:									
		5		04.0.611			79.00	0.00	0		
		Desc:									
38427	5	RECOLOGY WESTERN O	1	10568210	Yes	2019	7	1/9/2019	1/9/2019		\$403.43
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.661			121.03	0.00	0		
		Desc:									

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		2 04.0.661		UTILITIES			282.40		0.00	0	
		Desc:									
38428	5	RECOLOGY WESTERN O	1	10568335	Yes	2019 7		1/9/2019	1/10/2019		\$44.79
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.661			44.79	0.00	0		
		Desc:									
38429	5	RECOLOGY WESTERN O	1	10568137	Yes	2019 7		1/9/2019	1/10/2019		\$256.14
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.6.661			256.14	0.00	0		
		Desc:									
38431	709	RIDGWAY SUPPLY	1	0053007	Yes	2019 7		1/9/2019	1/10/2019		\$6.40
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.676			6.40	0.00	0		
		Desc:									
38432	1102	SCHULZ CLEARWATER S	1	540126	Yes	2019 7		1/9/2019	1/9/2019		\$70.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.6.661			70.00	0.00	0		
		Desc:									
38433	1102	SCHULZ CLEARWATER S	1	540127	Yes	2019 7		1/9/2019	1/9/2019		\$139.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.6.661			139.00	0.00	0		
		Desc:									
38434	26	UNITED SYSTEMS TECHN	1	223821	Yes	2019 7		1/9/2019	1/9/2019		\$150.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.611			150.00	0.00	0		
		Desc:									
38435	1633	VERIZON WIRELESS	1	9821053395	Yes	2019 7		1/9/2019	1/10/2019		\$340.25
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.1.663			20.92	0.00	0		
		Desc:									
		2		03.0.663			159.67	0.00	0		
		Desc:									
		3		04.0.663			159.66	0.00	0		
		Desc:									
38437	45	WILCO	1	548783	Yes	2019 7		1/9/2019	1/9/2019		\$3.94
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.671			3.94	0.00	0		
		Desc:									
38438	45	WILCO	1	137212	Yes	2019 7		1/9/2019	1/9/2019		\$830.09
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.673			220.60	0.00	0		
		Desc:									
		2		03.0.673			101.58	0.00	0		
		Desc:									

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		3 03.0.674		EQUIPMENT OPERATION &			101.58		0.00	0	
		Desc:									
		4 04.0.673		VEHICLE OPERATION & M			101.58		0.00	0	
		Desc:									
		5 04.0.674		EQUIPMENT OPERATION &			101.58		0.00	0	
		Desc:									
		6 05.0.673		VEHICLE OPERATION & M			101.58		0.00	0	
		Desc:									
		7 05.0.674		EQUIPMENT OPERATION &			101.59		0.00	0	
		Desc:									
38439	45	WILCO	1	549962	Yes	2019	7	1/9/2019	1/9/2019		\$14.78
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.671			14.78	0.00	0		
		Desc:									
38440	45	WILCO	1	550205	Yes	2019	7	1/9/2019	1/9/2019		\$95.10
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.671			47.55	0.00	0		
		Desc:									
		2		04.0.671			47.55	0.00	0		
		Desc:									
38441	45	WILCO	1	550569	Yes	2019	7	1/9/2019	1/9/2019		\$28.77
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.671			28.77	0.00	0		
		Desc:									
38442	14	TERRY LUCICH	1	2019JAN	Yes	2019	7	1/9/2019	1/9/2019		\$80.00
		Desc:		REIMBURSEMENT							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.657			80.00	0.00	0		
		Desc:									
38443	201	YAMHILL COUNTY FIRE D	1	2019JAN	Yes	2019	7	1/9/2019	1/9/2019		\$100.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.7.657			100.00	0.00	0		
		Desc:									
38444	34	YAMHILL COMMUNICATIO	1	FY19-07-LAF	Yes	2019	7	1/9/2019	1/10/2019		\$4,972.92
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.5.665			4,033.42	0.00	0		
		Desc:									
		2		01.7.665			939.50	0.00	0		
		Desc:									
38445	40	YAMHILL COUNTY SHERI	1	2019JAN	Yes	2019	7	1/9/2019	1/9/2019		\$21,979.25
		Desc:		ANNUAL CONTRACT							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		01.5.551			21,979.25	0.00	0		
		Desc:									
38448	2125	MCMINNVILLE INN	1	2019JAN 218-A	Yes	2019	7	1/14/2019	1/14/2019		\$1,425.00
		Desc:		MORALES #1081 FINAL							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.699			1,425.00	0.00	0		
		Desc:									

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38449	2125	MCMINNVILLE INN	1	2019JAN 212-A	Yes	2019 7		1/14/2019	1/14/2019		\$1,425.00
		Desc: MORALES #1082 FINAL									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		03.0.699		MISCELLANEOUS		1,425.00	0.00	0	
		Desc:									
38451	1260	ALEXONET INC	1	1813	Yes	2019 7		1/28/2019	1/28/2019		\$425.00
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		01.1.614		COMPUTER SOFTWARE S		20.00	0.00	0	
		Desc:									
		2		01.1.697		MAYOR / COUNCIL		150.00	0.00	0	
		Desc:									
		3		01.1.590		SERVICE CONTRACTS		85.00	0.00	0	
		Desc:									
		4		03.0.590		SERVICE CONTRACTS		85.00	0.00	0	
		Desc:									
		5		04.0.590		SERVICE CONTRACTS		85.00	0.00	0	
		Desc:									
38452	482	AFLAC	1	009193	Yes	2019 7		1/28/2019	1/28/2019		\$545.15
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		99.0.146		AFLAC PAYABLE		545.15	0.00	0	
		Desc:									
38453	165	AIRGAS - NOR PAC, INC	1	9958978108	Yes	2019 7		1/28/2019	1/28/2019		\$575.95
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		01.7.628		FIRST AID SUPPLIES		575.95	0.00	0	
		Desc:									
38454	179	CIS TRUST	1	2019FEB	Yes	2019 7		1/28/2019	1/28/2019		\$17,445.57
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		99.0.152		MEDICAL INSURANCE PAY		17,445.57	0.00	0	
		Desc:									
38455	1217	C & D LANDSCAPE CO	1	77858	Yes	2019 7		1/28/2019	1/29/2019		\$400.00
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		01.6.590		SERVICE CONTRACTS		400.00	0.00	0	
		Desc:									
38456	83	CASCADE COLUMBIA DIS	1	740782	Yes	2019 7		1/28/2019	1/28/2019		\$776.50
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		04.0.622		OPERATING SUPPLIES		776.50	0.00	0	
		Desc:									
38457	1787	CANON FINANCIAL SERVI	1	19632267	Yes	2019 7		1/28/2019	1/28/2019		\$756.32
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		01.1.615		COPIER LEASE & MAINTEN		756.32	0.00	0	
		Desc:									
38458	373	DAILY JOURNAL OF COM	1	744109219	Yes	2019 7		1/28/2019	1/28/2019		\$234.60
		Desc:									
		Line		Account Number		AP Amount		Liq Amount	Project	Task	Category
		1		05.0.752		STREET & RIGHT-OF-WAY		234.60	0.00	67	05-01 BIDAD
		Desc:									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
38459	1624	EDGE ANALYTICAL LABO	1	19-02170	Yes	2019 7		1/28/2019	1/30/2019		\$30.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	30.00		0.00	0		
		Desc:									
38460	1624	EDGE ANALYTICAL LABO	1	19-01996	Yes	2019 7		1/28/2019	1/28/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	132.80		0.00	0		
		Desc:									
38461	1624	EDGE ANALYTICAL LABO	1	19-02169	Yes	2019 7		1/28/2019	1/28/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	132.80		0.00	0		
		Desc:									
38462	1624	EDGE ANALYTICAL LABO	1	19-01191	Yes	2019 7		1/28/2019	1/28/2019		\$25.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	25.00		0.00	0		
		Desc:									
38463	1624	EDGE ANALYTICAL LABO	1	18-47683	Yes	2019 7		1/28/2019	1/28/2019		\$68.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.621		TESTING & SAMPLES	68.00		0.00	0		
		Desc:									
38464	1624	EDGE ANALYTICAL LABO	1	18-47684	Yes	2019 7		1/28/2019	1/28/2019		\$68.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.621		TESTING & SAMPLES	68.00		0.00	0		
		Desc:									
38465	1624	EDGE ANALYTICAL LABO	1	19-00270	Yes	2019 7		1/28/2019	1/28/2019		\$166.40
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	166.40		0.00	0		
		Desc:									
38466	1624	EDGE ANALYTICAL LABO	1	19-01036	Yes	2019 7		1/28/2019	1/28/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	132.80		0.00	0		
		Desc:									
38467	1624	EDGE ANALYTICAL LABO	1	19-01190	Yes	2019 7		1/28/2019	1/28/2019		\$132.80
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	03.0.621		TESTING & SAMPLES	132.80		0.00	0		
		Desc:									
38468	1624	EDGE ANALYTICAL LABO	1	19-00540	Yes	2019 7		1/28/2019	1/28/2019		\$16.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	04.0.621		TESTING & SAMPLES	16.00		0.00	0		
		Desc:									
38469	1624	EDGE ANALYTICAL LABO	1	19-00080	Yes	2019 7		1/28/2019	1/28/2019		\$120.00
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category

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		1 03.0.621		TESTING & SAMPLES			120.00		0.00	0	
		Desc:									
38470	1624	EDGE ANALYTICAL LABO	1	19-01045	Yes	2019 7		1/28/2019	1/28/2019		\$48.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.621			48.00	0.00	0		
		Desc:									
38471	1624	EDGE ANALYTICAL LABO	1	19-00327	Yes	2019 7		1/28/2019	1/28/2019		\$16.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.621			16.00	0.00	0		
		Desc:									
38472	1624	EDGE ANALYTICAL LABO	1	19-00086	Yes	2019 7		1/28/2019	1/28/2019		\$75.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.621			75.00	0.00	0		
		Desc:									
38473	1624	EDGE ANALYTICAL LABO	1	18-47022	Yes	2019 7		1/28/2019	1/28/2019		\$120.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.621			120.00	0.00	0		
		Desc:									
38474	1624	EDGE ANALYTICAL LABO	1	18-47259	Yes	2019 7		1/28/2019	1/28/2019		\$120.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.621			120.00	0.00	0		
		Desc:									
38475	1624	EDGE ANALYTICAL LABO	1	18-47690	Yes	2019 7		1/28/2019	1/28/2019		\$25.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.621			25.00	0.00	0		
		Desc:									
38476	1624	EDGE ANALYTICAL LABO	1	19-00083	Yes	2019 7		1/28/2019	1/28/2019		\$32.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.621			32.00	0.00	0		
		Desc:									
38477	1624	EDGE ANALYTICAL LABO	1	19-00085	Yes	2019 7		1/28/2019	1/28/2019		\$64.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		04.0.621			64.00	0.00	0		
		Desc:									
38478	1624	EDGE ANALYTICAL LABO	1	18-47554	Yes	2019 7		1/28/2019	1/28/2019		\$120.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.621			120.00	0.00	0		
		Desc:									
38479	1624	EDGE ANALYTICAL LABO	1	18-47689	Yes	2019 7		1/28/2019	1/28/2019		\$120.00
		Desc:									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		03.0.621			120.00	0.00	0		
		Desc:									

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38480	1426	FRONTIER	1	2019JAN 8065	Yes	2019 7		1/28/2019	1/28/2019		\$48.43
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.663	COMMUNICATIONS/TELEP		48.43	0.00	0			
		Desc:									
38481	1426	FRONTIER	1	2019JAN 8030	Yes	2019 7		1/28/2019	1/28/2019		\$38.15
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.663	COMMUNICATIONS/TELEP		38.15	0.00	0			
		Desc:									
38482	1426	FRONTIER	1	2019JAN 8007	Yes	2019 7		1/28/2019	1/28/2019		\$38.15
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.663	COMMUNICATIONS/TELEP		38.15	0.00	0			
		Desc:									
38483	1426	FRONTIER	1	2019JAN 4675	Yes	2019 7		1/28/2019	1/28/2019		\$46.94
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.663	COMMUNICATIONS/TELEP		46.94	0.00	0			
		Desc:									
38484	1426	FRONTIER	1	2019JAN 3190	Yes	2019 7		1/28/2019	1/28/2019		\$46.34
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.663	COMMUNICATIONS/TELEP		46.34	0.00	0			
		Desc:									
38485	1426	FRONTIER	1	2019JAN 4075	Yes	2019 7		1/28/2019	1/28/2019		\$44.55
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.663	COMMUNICATIONS/TELEP		44.55	0.00	0			
		Desc:									
38486	1426	FRONTIER	1	2019JAN 3372	Yes	2019 7		1/28/2019	1/28/2019		\$48.30
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	03.0.663	COMMUNICATIONS/TELEP		48.30	0.00	0			
		Desc:									
38487	1578	FRESH AIRE OFFICE FRA	1	08-111154	Yes	2019 7		1/28/2019	1/28/2019		\$20.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	01.1.677	FACILITY MAINTENANCE &		20.00	0.00	0			
		Desc:									
38488	1511	GPEC ELECTRICAL CONT	1	5726	Yes	2019 7		1/28/2019	1/28/2019		\$95.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	04.0.676	SYSTEM REPAIRS & MAINT		95.00	0.00	0			
		Desc:									
38489	1903	INTERSTATE ALL BATTER	1	1917702003095	Yes	2019 7		1/28/2019	1/28/2019		\$16.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	01.7.671	SMALL TOOLS, EQUIPMEN		16.00	0.00	0			
		Desc:									
38490	938	LEHMANN PEST CONTRO	1	107575	Yes	2019 7		1/28/2019	1/28/2019		\$105.00
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	

CITY OF LAFAYETTE

A/P Control Report

from 1/1/2019 to 1/31/2019

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	01.1.677		FACILITY MAINTENANCE &			52.50		0.00	0	
	Desc:										
	2	01.6.677		FACILITY MAINTENANCE &			52.50		0.00	0	
	Desc:										
38492	63	LEAGUE OF OREGON CITI	1	5621	Yes	2019	7	1/28/2019	1/29/2019		\$20.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	01.1.641		PUBLISHING/ADVERT/PRIN	20.00		0.00	0			
	Desc:										
38493	252	HOFRICHTER REPAIR, LL	1	59	Yes	2019	7	1/28/2019	1/29/2019		\$145.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	01.7.673		VEHICLE OPERATION & M	145.00		0.00	0			1099
	Desc:										
38494	1348	CITY SWEEPERS	1	11857	Yes	2019	7	1/28/2019	1/28/2019		\$2,320.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	05.0.590		SERVICE CONTRACTS	2,320.00		0.00	0			1099
	Desc:										
38496	2069	LONE FIR LANDSCAPING	1	2129	Yes	2019	7	1/28/2019	1/28/2019		\$3,264.75
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	01.6.590		SERVICE CONTRACTS	3,264.75		0.00	0			1099
	Desc:										
38497	2069	LONE FIR LANDSCAPING	1	2130	Yes	2019	7	1/28/2019	1/28/2019		\$575.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	01.6.590		SERVICE CONTRACTS	575.00		0.00	0			1099
	Desc:										
38498	2069	LONE FIR LANDSCAPING	1	2131	Yes	2019	7	1/28/2019	1/28/2019		\$450.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	05.0.590		SERVICE CONTRACTS	450.00		0.00	0			1099
	Desc:										
38499	2069	LONE FIR LANDSCAPING	1	2132	Yes	2019	7	1/28/2019	1/28/2019		\$525.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	05.0.590		SERVICE CONTRACTS	525.00		0.00	0			1099
	Desc:										
38500	1888	MOTION INDUSTRIES	1	OR01-477544	Yes	2019	7	1/28/2019	1/28/2019		\$220.76
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	03.0.676		SYSTEM REPAIRS & MAINT	220.76		0.00	0			
	Desc:										
38501	136	MID-WILLAMETTE VALLE	1	1819221	Yes	2019	7	1/28/2019	1/28/2019		\$330.00
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	01.1.511		LEGAL SERVICES	330.00		0.00	0			
	Desc:										
38502	31	NEWS-REGISTER	1	89870	Yes	2019	7	1/28/2019	1/28/2019		\$392.73
	Desc:										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	05.0.752		STREET & RIGHT-OF-WAY	392.73		0.00	67	05-01	BIDAD	
	Desc:										