

City of Lafayette
City Council Meeting
January 16, 2014—6:30 p.m. held at the
Lafayette Community Center, 133 Adams Street, Lafayette, OR. at 6:30 p.m.

NOTE: The order of agenda items are listed as they appear on the official agenda.

INVOCATION

Jim Peterson, Lafayette Community Church gave an invocation.

CALL TO ORDER

Mayor Heisler called the meeting to order at 6:30 p.m. on January 16, 2014.

FLAG SALUTE

Mayor Heisler led the flag salute.

ROLL CALL

Asst. to the City Administrator Maben conducted the roll call of the Council:

Mayor Heisler, present; Councilor Cook, absent (excused); Councilor Pagella, present (arrived at approximately 6:40); Councilor Harper, present; Councilor Joy, present; Councilor Smith, present; Councilor Sproul, absent (excused).

City Staff Present: City Administrator Polasek, present; Asst. to the City Administrator Maben, present; Fire Chief Lucich, present.

AUDIENCE ATTENDANCE:

Deputy Roake; Bonnie Crawford, PSU Student; YCSO Captain Tim Svenson; Volunteer Firefighter Stephen Marcher; Volunteer Firefighter Don Gonzalez; Elena Conroy; Bob Cullen.

REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE

Deputy Roake explained that a new Deputy has been assigned to Lafayette, filling in for Deputy Donahoo during his leave of absence. This will again give Lafayette double shift coverage. She also advised that there has been unlocked car break-ins, particularly in the Jefferson, Madison, 7th and 8th Street areas.

PRESENTATION

Mayor Heisler and Fire Chief Lucich presented awards to Firefighter of the Year Stephen Marcher and Emergency Medical Responder of the Year Don Gonzalez. They both made brief statements commending the volunteers for their outstanding service. Probationary

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Firefighter of the Year Chris Buckle was not able to attend. The Council applauded and thanked them for their dedication to the City.

APPROVAL OF MINUTES FROM PREVIOUS MEETING

Councilor Smith moved to accept the minutes of the December 12, 2013 meeting. Councilor Joy seconded. Motion carried (4-0), (Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye).

ADDITIONS/DELETIONS TO THE AGENDA

City Administrator Polasek suggested moving a few items around before doing the Attorney interviews.

CITIZEN INPUT ON NON-AGENDA ITEMS

TIM SVENSON—YCSO SHERIFF CANDIDATE

Captain Svenson advised that he is running for Yamhill County Sheriff, and that he is attending various city and county meetings. He spoke on fiscal responsibility, safety for civilians and that he hopes to address the technology needs at the Sheriff's Office and that he hopes it evolves. He advised his door is always open and welcomed anyone that would like to speak with him.

INTERVIEWS FOR ATTORNEY SERVICES

SPEER HOYT, LOCAL GOVERNMENT LAW GROUP, LLC WAS SCHEDULED TO INTERVIEW AT 7:00 P.M.

Ken Jones, Christy Monson and Emily Jerome were interviewed by the Council. The interview ended at 7:49 p.m.

MAYOR HEISLER CALLED FOR A BREAK AT 7:50 P.M.
The meeting reconvened at or about 8:00 p.m.

WALLACE W. LIEN, PC WAS SCHEDULED TO INTERVIEW AT 7:45 P.M.

Wallace W. Lien, was interviewed by the Council. The interview ended at 8:28.

PUBLIC HEARINGS

None.

ACTION ITEMS

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Mayor Heisler advised he was not making a nomination or re-appointments at this time and asked that these agenda items be brought back to the Council at the February meeting.

DISCUSSION ITEMS

PERSONNEL POLICIES MANUAL (PART 1 OF 2)

City Administrator introduced Bonnie Crawford, PSU student; explain that she is working on her Master's Degree in Public Administration. He also explained that she receives credit for updating our Personnel Manual.

Ms. Crawford explained she used a CIS Personnel Policy template, other cities, and recent changes to state and federal law to complete the current draft of Lafayette's Personnel Manual. She also explained that personnel issues are the highest risk factors; therefore you need good, solid policies in place. She further explained that a policy on social media was probably the biggest change in the manual.

ANTIQUA HAND-PUMPER FIRE ENGINE

Chief Lucich explained that the pumper is proudly displayed at the Brooks Regional Training Center and well cared for.

The Council was pleased that it is well cared for and felt it is a good place to keep it at this time.

CITY ATTORNEY SERVICES

There was Council deliberation between the two attorney services.

Elena Conroy asked why the city is seeking a new attorney. She was advised the city's current attorney is transitioning away from municipal representation.

Councilor Smith moved to contract for City Attorney services with Wallace W. Lien, PC, and that the contract is brought back to Council for consideration at the next Council meeting. Councilor Harper seconded. Motion carried (3-1). (Councilor Pagella, nay; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye).

UTILITY FEE HOLIDAY 2014

Mayor Heisler felt that there should be a reduction in water/sewer rates.

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There was Council deliberation, which ended with a recommendation to examine the water fund and to discuss this issue with the Budget Committee during the upcoming budget meetings.

COUNCILOR'S REPORTS

Mayor Heisler requested that the City look into their land use fees and to place this on an upcoming Council agenda.

Councilor Pagella gave kudos to the Water Resources Committee for their dedicated reporting on the city's water consumption and production; it was determined there were severe leaks and repairs have saved the city about a million gallons a month.

City Administrator Polasek advised that Saturday, May 17th is being considered for the Bulky Waste Clean Up Day this year. He also explained that one citizen complained because she didn't receive a public notice by e-mail. He explained that there will be a change order coming for the Blue Bird Springs project and asked the Council if they wanted to review the change. There was Council consensus for the City Administrator to proceed with the change order. He also explained that the Adams Street project may be placed on the February agenda. In addition, he will bring the Abbey Road water line extension project, which would serve Johns Landing to the Council meeting in February.

ADJOURNMENT

Councilor Smith moved to adjourn the meeting. Councilor Pagella seconded. Motion carried (4-0). (Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye).

Meeting adjourned at 9:58 p.m.

CERTIFIED:



Mayor Chris Heisler

ATTESTED:



Asst. to City Administrator Melanie Maben